



SELF STUDY REPORT

FOR

4th CYCLE OF ACCREDITATION

VIDYA VARDHAKA SANGHA FIRST GRADE COLLEGE

VIDYA VARDHAKA SANGHA FIRST GRADE COLLEGE MANGALADHAMA,
2ND BLOCK, 3RD STAGE BASAVESHWARANAGAR, BENGALURU
560079

www.vvsdegreecollege.com

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BANGALORE

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

V.V.S. First Grade College for Women was established in 1978, the international Women's year. Begun initially with arts and commerce combinations, science was added subsequently in 1981. The college is recognized under Sections 2(f) and 12 (B) of the UGC Act. The College is situated in the exclusive neighbourhood of Basaveshwaranagar that inhabits a 0.65-acre plot with lush green landscaped lawns and built up area of 1200.00 sqm.

The college got its roots in during the principalship of Sri N.D. Kulkarni, a retired professor and Dr. T. S. Krishnamurthy, a retired Principal from Government College. The college entered a major phase as it came under grant in aid in 1983 that gave the college stability. At this stage Dr. G.V. Karajagi, a young, enthusiastic academician with a lot of vision and commitment took over the leadership under whose captaincy the college grew well both in academics and extracurricular activities. Prof. H.V. Vijaya took charge after Dr. Karajagi's voluntary retirement in 1998. She was the principal of the college till her superannuation in 2006. During her tenure the college secured its first accreditation from NAAC with B+. She officiated as a peer team member of NAAC and visited several institutions. Dr. D. Mangala Priyadarshini, a litterateur par excellence, with a strong inclination towards academic accomplishments, succeeded and led the college when the circumstances were hostile to general degree education particularly to science and arts. The college got re-accredited with B during her time. The status of the college was changed to co-ed from 2015. After her retirement in 2016, Dr. M.C.Prakash , an associate professor of English has taken charge who was a Fair, Conciliatory, Just and Level-headed leader, the college was re-accredited in 2017 with B+ . After his superannuation Dr.S Rekha, associate professor of Chemistry is leading as principal from 2019, who is a dynamic and able captain.

The college extends its services to the community through various consultancy based activities and service oriented programmes, the students get extensively trained in all aspects to face the challenges of the future as competitive responsible and conscientious citizens of the country.

The Teaching Staff with the Principal



Vision

To make value based quality education the defining element in all our college activities.

We have celebrated important landmarks - *the 10th, the 20th and the 25th (silver Jubilee)* – that have not fallen by the wayside as empty milestones, but have been important edicts of self-assessment. The Theme of Decennial Year was ‘The Different Dimensions of Higher Education’. The Theme of Bi-Decennial Year (Golden Jubilee Year of Indian Independence) was ‘Fusion of Dreams - Past and Present for the Country’s Future’. The Theme of Silver Jubilee Year was Seven Seminars to highlight the need for better quality in Higher Education in Commerce, Science, Languages and Social Sciences

Mission

Preparing students to be value conscious human beings with the right attitude for a healthy society

Academic Achievement

Ms. Mahathi Bhat was awarded three gold medals and secured first rank in B.Sc. in the Bangalore University 2019 on 30th January 2021 at the 55th Annual Co



held at Jnana Jyothi Auditorium , Bangalore U
Bangalore

We also feel proud to say that Ms. Kavya G secured 8
the Bangalore University Exams 2019.

Community Service



1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

1. Four decades of excellent teaching, providing selfless service on higher education
2. The strength of the college is in the combination of experienced faculty and young faculty who are well qualified and academically inclined.
3. Teaching staff members are involved in writing books, giving lectures on academic related topics,

- presenting papers etc., in seminars or symposia providing guidance to our own students etc.,
4. An active Internal Quality Assurance Cell (IQAC)) plays a central role in the monitoring, augmentation and sustenance of the overall quality of the institution
 5. Any academic project can be taken up and accomplished successfully with the involvement of such faculty. They work out of their way for the welfare of the students.
 6. Students are exposed to the practical training through business labs and internships.
 7. The teaching faculty equipped themselves to adopt to virtual classes during the pandemic in the past two years.
 8. The college is run by a very magnanimous trust namely Vidya Vardhaka Sangha which supports us in all our academic pursuits and gives us complete academic freedom to implement our plans.
 9. Excellent results every year with centums, ranks medals and distinction holders.
 10. Quality ensuring initiatives with well-structured tutorial and mentoring system.
 11. Ample student exposure to field visits and residential camps.
 12. Student-teacher rapport conducive for interpersonal skill development.
 13. Student involvement in co-curricular activities inculcating leadership qualities.
 14. Digital library and Wi-Fi enabled campus with N-LIST access.
 15. Ample number of classrooms are ICT enabled
 16. Community interaction is facilitated through outreach and extension activities.
 17. Certified courses are conducted in Tally and Excel by authorised institutes.
 18. Value added skill based training is organized for better employability
 19. On-Campus and Pool- campus placement services are provided.
 20. Scholarships, free ships and financial assistance are offered for eligible students.
 21. Artistic skills of the students are fine-tuned and right values are inculcated via appropriate forums
 22. Alumni sponsor scholarship and the Annapurna scheme where sumptuous, hygienic food is supplied.
 23. NSS and YRC are active in nurturing service mindedness.
 24. Eco-friendly campus with intentionally made greenscape
 25. Gender Equity is encouraged in all the activities of the college
 26. Sports and GYM facilities are available.



Institutional Weakness

1. Many of our students face financial crisis at home due to various reasons. As a result, they seek employment in the evenings which causes hurdles in their classwork and a decline in their attention span in the college.
2. The land provided to the college by the competent authority decades ago is quite insufficient. This restrains the growth of the college in infrastructure like rooms, playground or any further additions that may demand space. Any developmental project for future should be subject to these constraints.
3. The college is situated in an exclusively residential area not very well connected by transport preventing students of far-flung areas from joining.
4. The scope for research is limited as our college is exclusively for undergraduate students

Institutional Opportunity

1. Bangalore is a metro Politian city wherein a variety of educational institutions have been coming up

ranging from general education to technical education. There are takers for all varieties of courses though the demand for courses varies from time to time depending on their potential for employment, popularity, industrial demand etc.,

2. A progressive and dynamic institution with enough potential to grow can make use of these opportunities. There is potential for introducing new courses which are in demand from time to time. Given the experienced faculty, the college should be able to utilize these opportunities of introducing new courses and attracting students. The courses have to be market-oriented, industry-oriented and employment oriented.
3. Incubation center is in the offing to create self-employment and inculcate entrepreneurial accumen.
4. To improve internship opportunities industry-institution collaboration can be strengthened.

Institutional Challenge

1. Ours is an Aided college wherein quite a few of the teaching staff are in grant-in-aid. The excessive demand for professional courses and the Government's encouragement to open plenty of professional colleges has reduced the number of takers for B.Sc. Government Colleges provide free education for girls in Government Colleges along with a number of incentives like free laptops, bicycles etc. Hence there is a decline in the admission to B.Sc.
2. Engineering colleges have also started undergraduate courses on their campuses. The huge campus and different laboratories are more hi-tech and technologically more advanced as Engineering colleges collect huge amount of tuition fees and development fees. These colleges are better equipped to satisfy the requirements of the NEP programme which has been adopted from this academic year. Also students are attracted by their corporate type of infrastructure. This holds a threat to the old undergraduate courses which have very experienced faculty, fully equipped laboratories for the major subjects only with limited space for development.
3. In grant-in-aid colleges appointment of teachers has not been made for over a decade and the onus of paying management appointed teachers lies on the management. The management has to employ new faculty whose payment has to be borne by students. Such expenses cannot be recovered in the form of fees as managements are not permitted to collect fees for grant-in-aid courses. The system of higher education today is in a transitional stage. Grant-in-aid courses are gradually shrinking with retirement of the faculty and no-replacement. Students are not yet attuned to paying for their education as they are accustomed to subsidized higher education. Fresh faculty cannot be appointed without sufficient financial returns to them. Even where courses are exclusively unaided the teaching faculty works with reluctance owing to insufficient financial benefits. The colleges aspiring to add new courses have to find ways of making them financially viable as also beneficial to students.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

The college aims at imbuing its students with knowledge, research and freedom of expression. Students are always provided with an open platform to come up with challenging queries, and also, they are provided the assistance which will help the students to solve the problems. Still the preparation of the curriculum is not the choice of the college, but many of the experienced faculties contribute in the preparation of the syllabus, so they share their feedback on the curriculum prepared by the university. Since many of the lecturers are part of the Board of studies and they contribute in designing and development of the curriculum, they will be having the

updates in accordance with the modern teaching methods, workshops, and seminars. The college makes sure that the students are aware about the evaluation scheme and the pattern of the examination. As the college provides add on courses the staff also suggest certain modules in consultation with the field experts. Along with the regular curriculum the college adds a few enrichment programmes like Tally, advanced excel, python, Soft-Skill training, Personality Development programmes, Communicative English classes etc., which are organised on a regular basis.

The college prepares an Academic Calendar in reference with the University Calendar every year, and the calendar is followed by each and every department of the college, the progress of academic and administrative activities is tracked and recorded regularly by the Departmental Heads and the highlights are shared with the principal.

The College provides an option of electives for the students as prescribed by the university. The students have freedom in the selection of language and a subject outside their course of study under the New Education Policy from the academic year 2021-22. Students are sensitized to the environment and gender issues through various activities organized by Urja, NSS team, Eco Club, etc. for the holistic development of the students on ethical values, community orientation, life-skills management etc.

Teaching-learning and Evaluation

The college is transparent in the admission process. The selection process is done on merit basis and the reservation policy of the state Government. The college has a dedicated Admission Committee which works during the admissions. The fee structure is set in accordance to the vision and mission of the college, which is highly economical for lower income group. The college ensures that all students have an equitable access to the facilities provided. In the beginning of every academic year induction programmes are conducted to motivate and educate the students about the curriculum, facilities, various activities like business lab, PDP, NSS, Etc. The Library Advisory Committee provides support and recommendations for better use of the library facilities available in the college. There are Bridge courses, remedial classes, skill development programmes to augment the learning process. Moral values are inculcated through the various extracurricular activities.

IQAC adds to the general improvement of the college by laying extraordinary accentuation on the instructing learning process. The faculty are furnished with LCD projectors, desktops to support utilization of advanced audio visual and ICT devices to teach. The traditional chalk-n-talk strategy is strengthened by these devices. The use of ICT facilities was exploited during the pandemic to reach out to the students for academic and co-curricular activities. Various learner centric methods of teaching like class room discussions, seminars, field trips, hands on experience are adopted wherever possible. The wide range of extra-curricular and co-curricular activities provides students an exposure to a number of non-academic opportunities as well. Various committees are enthusiastically working in this regard. The Placement Cell of the college maintains cordial relationships with various corporates and arranges recruitment drives for the students as well.

Examination and evaluation reforms of the University are implemented by the Examination Cell from time to time. Students are regularly updated about the changes in the evaluation pattern. The regulations of the university with regard to Internal Assessment is strictly adhered to Improvement in the teaching-learning process is made by inviting valuable feedback and suggestions from the students and other stakeholders

Research, Innovations and Extension

Research: The college is an under-graduate college having limited scope for research, many of the faculty have obtained Ph.D. degrees during their tenure of service and have been doing their bit in the field of research. The faculty have undertaken a few minor research projects in their areas of interest. Many of them have presented papers in national / state level conferences, seminars and workshops. The college ensures to provide technical and administrative support. Industrialists and experts have been invited to address the students. Both the staff and students are benefitted from the seminars and workshops organized by the college. The well-stocked library, well equipped laboratories, Wi-Fi, Xerox are available for the faculty and students to undertake research work. Plans to enhance Institute-Industry interface are in the offing. The students are encouraged towards research activities by assigning small projects to certain groups.

Extension activities: NSS(National Service Scheme) and Youth Red Cross (YRC) wings of the college carry out extension activities. A few of the programs include Blood Donation, Awareness of HIV/AIDS, participation in the Immunization Programs, Civic sense activities, etc. A regular feature is blood and dental check up of the students. The national and international commemorative days and events are celebrated every year in innovative ways. Three days residential personality development programme is a special feature of our college. Orientation workshop is organised every year in collaboration with 'DISHA', a voluntary organisation. Some of our students volunteered during covid pandemic in various capacities.

Infrastructure and Learning Resources

The college has an academic aura created by an adorable idol of Saraswathi, the Goddess of Learning. The college maintains a small yet versatile garden. The college has sufficient infrastructure and resources for effective teaching, learning and research. The class rooms are well lit with good visibility and audibility. There are adequate number of ICT enabled class rooms. The laboratories are well equipped where each student get to work individually. The library has a commendable collection of books. The library houses internet facility, e-journals, e-books, Xerox facility, OPAC, etc. Facilities in the college include Auditoriums, Ladies Waiting Room, Play Ground, Parking lot, Generator, Indoor games, Gym, etc. Suggestion boxes are in place to invite feedback and suggestions from the students. The feedbacks and suggestions are analysed by the team and the issues raised are addressed. The college has a digital info centre housed in the library. The campus is Wi-Fi enabled.

The Management has always been zealous to provide the infrastructure whenever required with a special emphasis on technological advancement. It has been equally forthcoming in the maintenance and beautification of the campus.

Student Support and Progression

The college publishes a detailed and informative prospectus every year which is availed to all the admission seekers at the time of admission. Further, the seniors as well as the mentors brief the freshers about the facilities available in the college. The faculty motivate and guide students in all academic pursuits. They take students for industrial visits for enhancement of practical knowledge. Descriptive reports on the industrial visit are prepared by the students.

The academic performance of the college is in the positive trend from the early years with the achievement of ranks and medals. The college has bagged 4 university ranks in the past five years. The pass percentage is above 80% on an average. About 30% of the students take up higher education and another 30% get placed in

the campus and off campus recruitments. Entrepreneurial skills and creative thinking are nurtured among students through informal discussion of case studies. Students are also advised to take-up part time jobs and internships for getting a real-life exposure of the industry environment. Placement assistance is provided for the students - like preparing their resumes and pre-placement training. The college has Grievances committee where the problems, if any, are addressed. To minimize the failure and drop-out rate, special counselling sessions are arranged for the students. Informal but effective counselling by individual teachers on one-to-one basis is a special feature of the college. The faculty have spared no effort to motivate the likely dropouts to get back to studies. They also guide them regarding their higher studies. The college has been providing financial assistance to the needy students to pay their fees through philanthropists. The eligible students receive scholarships from Government of Karnataka. The talented students are encouraged to participate in inter collegiate and university level cultural and sports competitions.

Governance, Leadership and Management

The college has well qualified members in its management which consists of eminent academicians, scientists, retired administrators, philanthropists, and financial experts. The Managing Committee members devote their full time to the institution. Their rich experience in various fields has led the institution in its policies. They lay emphasis on providing quality education at affordable costs.

The college has a participative and democratic administrative mechanism wherein the teaching faculty and the student representatives take part at the policy making as well as executing levels.

The college has an active IQAC consisting of internal as well as external stakeholders. Various committees, cells and clubs are also functioning for the smooth execution of the academic and administrative activities of the college. Delegation of duties and responsibilities by these committees leads to better governance. The Non-teaching staff contribute towards efficient administration. Recommendations given by the IQAC are evaluated and implemented as necessary. Thus, constant efforts are made to achieve excellence both in letter and spirit. Feedback obtained from faculty, students and other stakeholders is analysed on a regular basis and appropriate measures are taken to incorporate the required changes.

The college frames its quality policies in consultation with all the important stakeholders including the Principal, teachers, students, parents, IQAC etc. The quality policies include the societal as well as academic and administrative aspects. A peaceful working environment along with effective HR policies helps in attracting and retaining the talented and qualified human resource of the college.

The college accounts undergo both Internal and External Audit. The Infrastructure and the facilities are under regular inspection by the campus maintenance cell and the required corrective measures are immediately taken up.

Institutional Values and Best Practices

The college has a good number of innovative practices. The essential objective of all these practices is based on our vision and mission, training them in event management, tapping their talents and outgrowing the limitations of the curricular programmes. These activities are:

- **Kaladharshini**, the interclass cultural event that puts to test the organizational skills of students in a

competitive spirit

- **Anveshana**, the interclass theme-based presentation of data collected through research
- **Publications** like **Nupura**, annual college magazine to encourage literary talents, **Campus**, a news bulletin to encourage the journalistic talents and Taranga (Wall Magazine) to hone the drawing and writing skills in students
- **NSS and YRC**, which is active in creating service consciousness among students through community service
- **Samskruthi and Art Appreciation Club** which inculcate right values and aesthetic sense
- **Business Lab** to give practical training on the theory aspects covered in class.
- **Personality Development Programme** to develop soft skills in the students

There are schemes to provide financial assistance to needy and eligible students. The '**Sahay**' scheme provides freeship and scholarship while '**Annapoorna**' scheme mid day meals. Both the schemes run from the donations by philanthropists and alumni.

The **mentorship** programme is a one-to-one mentoring arrangement between an experienced faculty member (mentor) and a student of the college(mentee)

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	VIDYA VARDHAKA SANGHA FIRST GRADE COLLEGE
Address	Vidya Vardhaka Sangha First Grade College Mangaladhama, 2nd Block, 3rd Stage Basaveshwaranagar, Bengaluru
City	Bengaluru
State	Karnataka
Pin	560079
Website	www.vvsdegreecollege.com

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal(in-charge)	S Rekha	080-23226182	9845265765	-	vvsfgcw@gmail.com
IQAC / CIQA coordinator	Rajalakshmi G S	080-6366805156	9036071126	-	vvsfgcoffice@gmail.com

Status of the Institution	
Institution Status	Private and Grant-in-aid

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	
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Date of establishment of the college	01-07-1978			
University to which the college is affiliated/ or which governs the college (if it is a constituent college)				
State	University name		Document	
Karnataka	Bengaluru Central University		View Document	
Details of UGC recognition				
Under Section	Date		View Document	
2f of UGC	21-11-1989		View Document	
12B of UGC	01-07-1994		View Document	
Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Details of autonomy	
Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Vidya Vardhaka Sangha First Grade College Mangaladhama, 2nd Block, 3rd Stage Basaveshwaranagar, Bengaluru	Urban	0.65	1200

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BCom, Commerce	36	PUC	English	100	92
UG	BSc, Science	36	PUC	English	60	0

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				4				0			
Recruited	0	0	0	0	1	3	0	4	0	0	0	0
Yet to Recruit	0				0				0			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				12			
Recruited	0	0	0	0	0	0	0	0	2	10	0	12
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				7
Recruited	3	2	0	5
Yet to Recruit				2
Sanctioned by the Management/Society or Other Authorized Bodies				4
Recruited	0	4	0	4
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				4
Recruited	2	0	0	2
Yet to Recruit				2
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	1	2	0	0	2	0	5
M.Phil.	0	0	0	0	1	0	0	1	0	2
PG	0	0	0	3	4	0	1	7	0	15

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	Male	Female	Others	Total
	2	1	0	3

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	23	0	0	0	23
	Female	69	0	0	0	69
	Others	0	0	0	0	0
Certificate / Awareness	Male	0	0	0	0	0
	Female	0	0	0	0	0
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	2	2	1	2
	Female	8	13	14	8
	Others	0	0	0	0
ST	Male	0	0	1	0
	Female	2	1	1	2
	Others	0	0	0	0
OBC	Male	14	8	10	14
	Female	59	46	45	30
	Others	0	0	0	0
General	Male	4	2	4	5
	Female	15	42	50	43
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		104	114	126	104

Institutional preparedness for NEP

<p>1. Multidisciplinary/interdisciplinary:</p>	<p>The college endeavours to provide the best education and learning methods for the holistic development of students in keeping with the vision and mission of the college. The participation of students/staff in extension activities, conferences, workshops/seminars/webinars, social meetings, physical health and mental related fitness practices, debates and discussions on social and ethical issues, soft skills, etc. are aimed to develop a well-rounded individual with critical capacities such as-intellectual, aesthetic, social, physical, emotional, and moral in an integrated manner to meet the challenges of 21st century. The college plans to start B.B.A course from the academic year 2022-23 with an aim to attain</p>
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	<p>variety. The college provides an effective learning platform for students by broadening the horizons of education beyond their subject knowledge whilst offering CBCS courses. The students conduct projects and are engaged with community services where students visit and disseminate knowledge and information about women education and empowerment, personal hygiene, caring and educating of old people, saving water resources, energy conservation, Swachhta Bharat Abhiyan, etc. This provides an equal opportunity for students to enhance knowledge, develop skills, build confidence, and creates a positive impact on their life. The college currently does not have multiple entries and exits in the offered programs. However, this is offered from the academic year 2021 under NEP 2020. The college has initiated skill development courses in Tally, Advanced Excel, Python, communication skills, personality development, pre-placement training, etc. The students study interdisciplinary courses in political science, computer science, Environmental science, health and yoga, etc.</p>
2. Academic bank of credits (ABC):	<p>The college administration appreciates and welcomes the concept of the Academic bank of credits as proposed in NEP 2020 and shall adopt the same in letter and spirit whenever introduced by the college in forthcoming academic sessions.</p>
3. Skill development:	<p>In the beginning of every academic year induction programmes are conducted to motivate and educate the students about the curriculum, facilities, various activities business lab, PDP, NSS, Etc. The Library Advisory Committee supports for greater use of library facilities. There are Bridge courses, remedial classes, skill development programmes to augment the learning process. Moral values are inculcated through the various extracurricular activities. The college conducts debate and discussions and encourages the students to participate. Special classes in advanced communication skills in English are conducted by the faculty of English for a few students. C.V making, Communication skills, how to face interviews and so on is conducted in soft skills training (an employability certificate course) by authorized organization. The value added courses in tally, Advanced excel, python, digital fluency are conducted that benefit the students to enrich their</p>

	<p>skills and for better employability. Business lab- An activity to translate theory into practical knowledge through its wings: students' bank, Vardhini stores and skill development cell. Student Bank: VVSFGCW Bank, begun in 1984, has been functioning successfully for 32 years ? To acquaint students with banking transactions. ? Teaching them recording of transactions in the books of accounts. ? To familiarize them with the forms and documents used in banks. ? Prepare audit report. ? Incidentally, inculcating the habit of saving money. Vardhini stores: Begun in 1989, Vardhini stores/ is a sales unit of stationery items and eatables required by students ? To inculcate interest in entrepreneurship. ? Practical aspects of costing. ? Instill a sense of involvement, responsibility and accountability. ? Skills of selling Skill development cell: started in 2010 ? To train students in skills like laminating, spiral binding etc. ? To provide career guidance and motivation by putting up information related to internet, newspaper etc. ? Encourage student to do research projects with the help of both primary and secondary data. The books of the bank, stores and other cells are audited by a team of student auditors, another dimension to the training imparted. The three days residential personality development programme is being conducted for the past 24 years. It exposes students to the experience of peaceful co-existence that demands mutual accommodation. There are sessions in PDP both by external resource persons and discussions within that lead towards moral awareness, moral values and raising the moral sensitivity of students. Role plays as well as case studies on moral questions are conducted to sharpen their moral awareness.</p>
<p>4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):</p>	<p>Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course) ? Moral and ethical values – Samskruthi: Samskruthi is a lecture series conducted on alternate Fridays. Scholars are invited to speak on topics of moral and cultural values followed by interaction with the speakers. Gamaka – recitation of Mahabharata and explanation was conducted in our college which reached 100 episodes. ? Art Appreciation Club: Specialists in a variety of art fields are invited to conduct lecture demos. The objective is to refine the taste of students in fine arts.</p>

	<p>? NSS: The NSS activities of the college motivate students to do social service. They are also introduced to the concept of social service by resource persons who are doing social service. ? Yoga: Yoga coaching classes are conducted in the college to help students in physical fitness. ? In collaboration with DISHA, a cultural organization – a workshop on know yourself and know your country is organised for the freshmen every year. ? All national festivals are celebrated by the parent body Vidya Vardhaka Sangha where our students participate enthusiastically. ? Many programmes of the college are conducted in local language Kannada. ? All the teachers are able to communicate in both Kannada and English</p>
<p>5. Focus on Outcome based education (OBE):</p>	<p>Focus on Outcome based education (OBE): Currently, the mode of education adopted by the college is the conventional system in which students are given grades and rankings compared to each other. Content and performance expectations are based primarily on what has been taught in the class during the academic session. Time and again, it has been realised that the conventional methods beyond the classroom teacher have paid little attention to know whether or not students learn any of the material. Nevertheless, it is the prerogative of our college to adopt an OBE system that is distinguished from the traditional methods by the way it incorporates a systematic structure for education and a specific approach to instructional practice. Whenever, decisions are taken by the University administration and HED, the college would contribute, in alignment with its vision and mission, in organising the educational system towards what is considered essential for the learners to successfully do at the end of their learning experiences. The primary focus of the proposed OBE system will be on the following skills such as life skills; basic skills; professional and vocational skills; intellectual skills; and interpersonal and personal skills with the potential benefits to create a clear expectation of what needs to be accomplished by the end of the course; structure their lessons around the student's needs; determine what credits to award the student; feel responsible for their own learning, and learn more through this individual learning. The Outcomes analysis will involve the analytical reports rigorously</p>

	<p>based on student performances and satisfaction feedback and employability index. The college will adopt an excel sheet based measurement system for outcome analysis with defined outcome parameters to align with the mission of NEP 2020.</p>
<p>6. Distance education/online education:</p>	<p>Distance education/online education: COVID-19 affected everyone in the past two years setting new normal not only in societal living but also in the way we disseminate education and develop skill-sets. The college has successfully performed its academic as well as administrative duties even throughout the complete lockdown periods. A plethora of online platforms was floated from the tech world to provide education through online mode along with setting-up of virtual labs to continue theoretical as well as practical education of the students and the college faculty fully utilised the online teaching platforms and kept performing their academic duties whilst delivering online lectures through modules such as Google-Meet, Zoom , YouTube etc. Classes through video conferencing, online meetings, mentoring, and creating e-content have been a tremendous experience for all the stakeholders (Students, faculty, administrative officers, and non-teaching staff) in the college. The college faculty used resources like Internet services, PowerPoint Presentations, Projectors, smart boards, smart writing pads, etc at a personal level as well as from the college support to develop their skills for teaching with appropriate behaviour during Covid 19 pandemic or online teaching. This experience obviously is potentially enough to offer Distance education/online education in view of NEP</p>

Extended Profile

1 Program

1.1

Number of courses offered by the Institution across all programs during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
126	126	119	119	119
File Description		Document		
Institutional data in prescribed format		View Document		

1.2

Number of programs offered year-wise for last five years

2020-21	2019-20	2018-19	2017-18	2016-17
2	2	2	2	2

2 Students

2.1

Number of students year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
317	330	334	315	321
File Description		Document		
Institutional data in prescribed format		View Document		

2.2

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
86	86	86	86	86

File Description	Document
Institutional data in prescribed format	View Document

2.3

Number of outgoing / final year students year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
112	97	108	100	102

File Description	Document
Institutional data in prescribed format	View Document

3 Teachers

3.1

Number of full time teachers year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
15	15	17	18	18

File Description	Document
Institutional data in prescribed format	View Document

3.2

Number of sanctioned posts year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
15	15	17	18	18

File Description	Document
Institutional data in prescribed format	View Document

4 Institution

4.1

Total number of classrooms and seminar halls

Response: 8

4.2

Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
2.55	8.77	7.23	16.37	7.20

4.3

Number of Computers

Response: 56

4.4

Total number of computers in the campus for academic purpose

Response: 30

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The Institution ensures effective curriculum delivery through a well planned and documented process

Response:

Vidya Vardhaka Sangha First Grade College is affiliated to Bengaluru City University. The college regards effective delivery of curriculum as the most vital curricular aspect. The college follows the curriculum prescribed by the University through its Boards of Studies. Our faculty members have worked on the Board of Studies, substantially contributing to the curriculum development. The college ensures effective curriculum delivery through systematic and strategic transparent mechanism.

Academic calendar:

The college follows the Academic calendar issued by the University and executes it rigorously. The Heads of Departments conducts the meetings to distribute workload, allot subjects, plan the activities of the department and to review the completed syllabus. A comprehensive teaching plan is prepared by every department and teacher which includes the delivery of lectures, tutorials and practical. The principal monitors the effective implementation of the Calendar through formal meetings with all the faculty members. The college constitutes the Time Table committee. This committee prepares the time table as per workload for the academic session.

Teaching Plan and work Diary:

Teaching plan is prepared by every faculty member at the beginning of academic year. They record the conduct of teaching and practical in the diary. Periodic assessment of curriculum delivery is conducted by the respective HODs. The faculty engages extra periods and practical's as and when necessary and maintains their records.

Laboratories:

There is optimum utilization of well-equipped laboratories with sophisticated digital apparatus to make practical session smooth and effective practical classes. The students maintain the practical records and the results are certified by the faculty along with HOD. A 512 kbps broad band internet facility is available in computer science/ math's laboratory with 20 new p4 systems and backup facility of 2 hours with APC UPS.

Teaching methodology:

- Methods like seminar, group discussion, quiz, case study for effective delivery of curriculum along with the chalk and board.
 - Study materials, notes and question banks are provided in the class and through whatsapp class groups.
 - Educational field visits, industrial visits, tours are organized for students' exposure to practical knowledge.
 - Group projects are assigned to teach them team spirit, sharing and develop presentation, research skills.
 - Social sites such as YOUTUBE, Whatsapp etc. are used for effective teaching. ICT based materials are uploaded on the college website.
 - Guest lectures, Expert lectures and guidance are engaged by experts from various fields.
 - Internet, Computer, LCD projectors and other Audio- visual aids are utilized on regular basis. Short Term Courses and Soft Skill programs are conducted for the overall development of the student.
-
- The faculty members take few lectures on the introduction of the curriculum. Unit Tests are conducted periodically and its results is displayed and discussed with the students in the class room.

Department library:

Each department maintains a department library to facilitate the students to access to the text books available in concerned subjects and topics. The books are issued to the students as and when needed by them.

File Description	Document
Upload Additional information	View Document
Link for Additional information	View Document

1.1.2 The institution adheres to the academic calendar including for the conduct of CIE**Response:**

The Bengaluru city university releases the Academic Calendar at the beginning of every semester. The institution plans calendar based on the curriculum and the calendar to complete the syllabus within the

stipulated time. This calendar not only includes the classes, but also covers the extracurricular, co-curricular and sports activities. The Strategic Perspective Plans prepared by various Departments and the Clubs and Cells are also in line with the University Calendar of events. This also takes care of curriculum plans, activities like internship, industrial visits, community activities by Cells and Clubs, besides Continuous Internal Evaluation strategies like tests, assignments, quiz, presentations etc.

The attendance and participation of the students is recorded in the registers and evaluated by their respective mentors. The shortage of attendance if any will be reported to the parent. To evaluate the academic performance, two internal tests per semester and assignments are periodically conducted. The attendance, performance in the tests and their involvement in regular classes by way of presentations, discussions, seminars etc., are considered to award Internal Assessment marks. Each subject in every semester carries 30 marks as internal assessment prescribed by BCU.

The achievements of objectives of the syllabus are measured through students' performance in Internal tests, Group discussions, Presentations and University examinations. Examination Cell convener issues a circular to all faculty members of different departments to prepare the Internal test time-table 10 days in advance to the Internal test as per the scheduled dates in COE and the same is notified and circulated to students and staffs. Common date and time are followed for the courses common to all branches. CIE includes Tests, homework, problem solving, Group discussion, quiz and seminars throughout the semester.

To evaluate the involvement of students in extracurricular, co-curricular, cultural activities and sports activities, the teacher in-charge will maintain a register to record their participation. BCU prescribes 50 marks for co-curricular activities. The marks for co-curricular activities are awarded based on their participation, achievements and prizes won. Special considerations are given to the students who participate and win in inter-collegiate competitions. This encourages the students to actively participate in the activities of the college and university.

Formative assessment is done to identify gaps in students' knowledge which helps to identify Slow and advanced learners. The slow learners are provided with remedial coaching. Additional facilities such as extra book issue and personal counseling are provided to slow and advanced learners. The advanced learners are encouraged for further progression in career by participating in various co-curricular activities and career-oriented programmes organized by the college and outside the college.

The principal addresses the newly admitted students in "Induction Program". This program orients the students about: facilities and welfare schemes available, code of conduct and discipline, add-on courses and extra-curricular activities. The faculty members take few lectures on the introduction of the curriculum. Mentor-Mentee scheme is implemented for identifying problems of the students regarding academic issues.

File Description	Document
Upload Additional information	View Document
Link for Additional information	View Document

1.1.3 Teachers of the Institution participate in following activities related to curriculum

development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years

- 1. Academic council/BoS of Affiliating university**
- 2. Setting of question papers for UG/PG programs**
- 3. Design and Development of Curriculum for Add on/ certificate/ Diploma Courses**
- 4. Assessment /evaluation process of the affiliating University**

Response: B. Any 3 of the above

File Description	Document
Institutional data in prescribed format	View Document
Details of participation of teachers in various bodies/activities provided as a response to the metric	View Document

1.2 Academic Flexibility

1.2.1 Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

Response: 100

1.2.1.1 Number of Programmes in which CBCS/ Elective course system implemented.

Response: 02

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

1.2.2 Number of Add on /Certificate programs offered during the last five years

Response: 7

1.2.2.1 How many Add on /Certificate programs are offered within the last 5 years.

2020-21	2019-20	2018-19	2017-18	2016-17
02	02	01	01	01

File Description	Document
Institutional data in prescribed format	View Document
Brochure or any other document relating to Add on /Certificate programs	View Document
Any additional information	View Document

1.2.3 Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years

Response: 54.19

1.2.3.1 Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
220	207	176	179	94

File Description	Document
Details of the students enrolled in Subjects related to certificate/Add-on programs	View Document
Any additional information	View Document

1.3 Curriculum Enrichment

1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics ,Gender, Human Values ,Environment and Sustainability into the Curriculum

Response:

The institution integrates the following cross cutting issues into the curriculum in the form of non-core subjects covering over the six semesters. These subjects mentioned below are included in the curriculum with teaching hours of 3 hours per week. The syllabus is prescribed by B.C.U. The exams are conducted for 70 marks which includes multiple choice questions. Internal Assessment of 30 marks is awarded based on the performance in internal assessments tests, assignments and presentations.

Subject:

Topic Covered

Semester

I Sem BSc- Environmental Studies
 II sem B.Sc- Constitution of India and Human Rights Theory
 III Sem BSc- Culture, Diversity and Society
 IV Sem BSc- Personality Development
 V Sem BSc- Banking and Finance
 VI Sem BSc-Computer application and Information Technology
 I Sem BCom-Indian Constitution and Human Rights
 II Sem BCom- Environmental studies
 III Sem BCom- Science and society
 IV Sem BCom- Personality Development
 V Sem BCom- Culture,diversity and Society
 VI Sem B.Com- Creativity and Innovation

File Description	Document
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View Document
Any additional information	View Document

1.3.2 Average percentage of courses that include experiential learning through project work/field work/internship during last five years

Response: 2.79

1.3.2.1 Number of courses that include experiential learning through project work/field work/internship year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
03	04	04	03	03

File Description	Document
Programme / Curriculum/ Syllabus of the courses	View Document
Institutional data in prescribed format	View Document
Any additional information	View Document

1.3.3 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 62.46

1.3.3.1 Number of students undertaking project work/field work / internships

Response: 198

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

1.4 Feedback System

1.4.1 Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders 1) Students 2)Teachers 3)Employers 4)Alumni

Response: A. All of the above

File Description	Document
Any additional information (Upload)	View Document
URL for stakeholder feedback report	View Document

1.4.2 Feedback process of the Institution may be classified as follows: Options:

1. Feedback collected, analysed and action taken and feedback available on website
2. Feedback collected, analysed and action has been taken
3. Feedback collected and analysed
4. Feedback collected
5. Feedback not collected

Response: B. Feedback collected, analysed and action has been taken

File Description	Document
Upload any additional information	View Document

NAAC

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average Enrolment percentage (Average of last five years)

Response: 65.81

2.1.1.1 Number of students admitted year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
104	114	126	104	118

2.1.1.2 Number of sanctioned seats year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
172	172	172	172	172

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.1.2 Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)

Response: 76.74

2.1.2.1 Number of actual students admitted from the reserved categories year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
68	70	72	56	64

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners

Response:

The students admitted in our college are from various economic sections and communities of the society. The college is very much aware about their overall growth and social upliftment in the society. We at the institute, give emphasis on improving the performance of slow learners by providing remedial programs which are conducted outside regular classes

After admissions college adopts a process to identify slow and advance learners among students. Advanced learners and slow learners are identified on as per their responses in the class room as well as the performance in the Unit test, internal examinations.

Support to slow learners: Mentor-mentee system provides support to the slow learners. The strenuous efforts taken by the faculty towards the slow learners has resulted in students' understanding in their chosen domain, improved results and passes percentage. The mentor also identifies other skills and strengths and encourages them to hone them which helps build self-confidence resulting in improvement in academic performance. The Institute ensures that a slow learner clears his courses within stipulated three years program and also provides extra attention to build additional skills which makes them employable. Parents of students are periodically informed in case of poor academic performance.

Support to Advanced learners: Advanced learners are given opportunities to be part of innovative projects and other technical initiatives of the institute.. They are also given an opportunity to be office bearers of student council where they get a chance to develop their communication, leadership & team building skills .This initiative teaches them to strike a perfect balance between academics and extra & co-curricular activities which goes a long way in achieving success in their professional career. . They also help slow learners through peer learning. We also encourage advanced learners to conduct workshops and seminars to share their knowledge.

Following activities are done by teachers for students: Slow learners:

1. Individual counseling.
2. Remedial Coaching
3. Extra notes.
4. Group discussion session.
5. Additional Internal examination process.
6. Encouragement towards peer learning by pairing them with advanced learners.
7. Internet facility.

8. Extra library books.

9. Bilingual teaching

Advance learners:

1. Provision of additional learning and advanced materials

2. Seminar sessions

3. Projects

4. Assessments

4. Group discussion sessions

5. Internet facility.

6. Advance questions papers

7. ANVESHANA RESEARCH FESTIVAL: it is a research based interclass competition to encourage their aptitude regarding research.

8. To enhance their confidence level, the college conducts various activities like Cultural fest, NSS.

Out Standing Achievements



Mahati Bhat. B

94.52%
1st Rank



Kavya. G

92.23%.
8th Rank

Congratulations on your well-deserved success 🏆

"A big achievement is a perfect chance to remind someone how talented, hard-working and deserving they are". We are very happy and proud to announce that our students of BSc have bagged the 1st and 8th ranks in the Bangalore University Examinations held in May 2019. **Ms. Mahati Bhat B.** secured the 1st rank, topping Bangalore university with 94.52%. **Ms. Kavya G.** has bagged the 8th rank securing 92.23%.



|| ಸಾ ವಿದ್ಯಾ ಯಾ ವಿಮುಕ್ತಯೇ ||
**VIDYA VARDHAKA SANGHA
FIRST GRADE COLLEGE**

(Affiliated to Bengaluru City university)
Basaveshwarnagar Bangalore-560079

Management, Principal and Staff of the College Congratulate



GAGANA B C.
7th Rank

Bengaluru City University B.Sc Examination 2020-21

FEATHER IN THE CAP

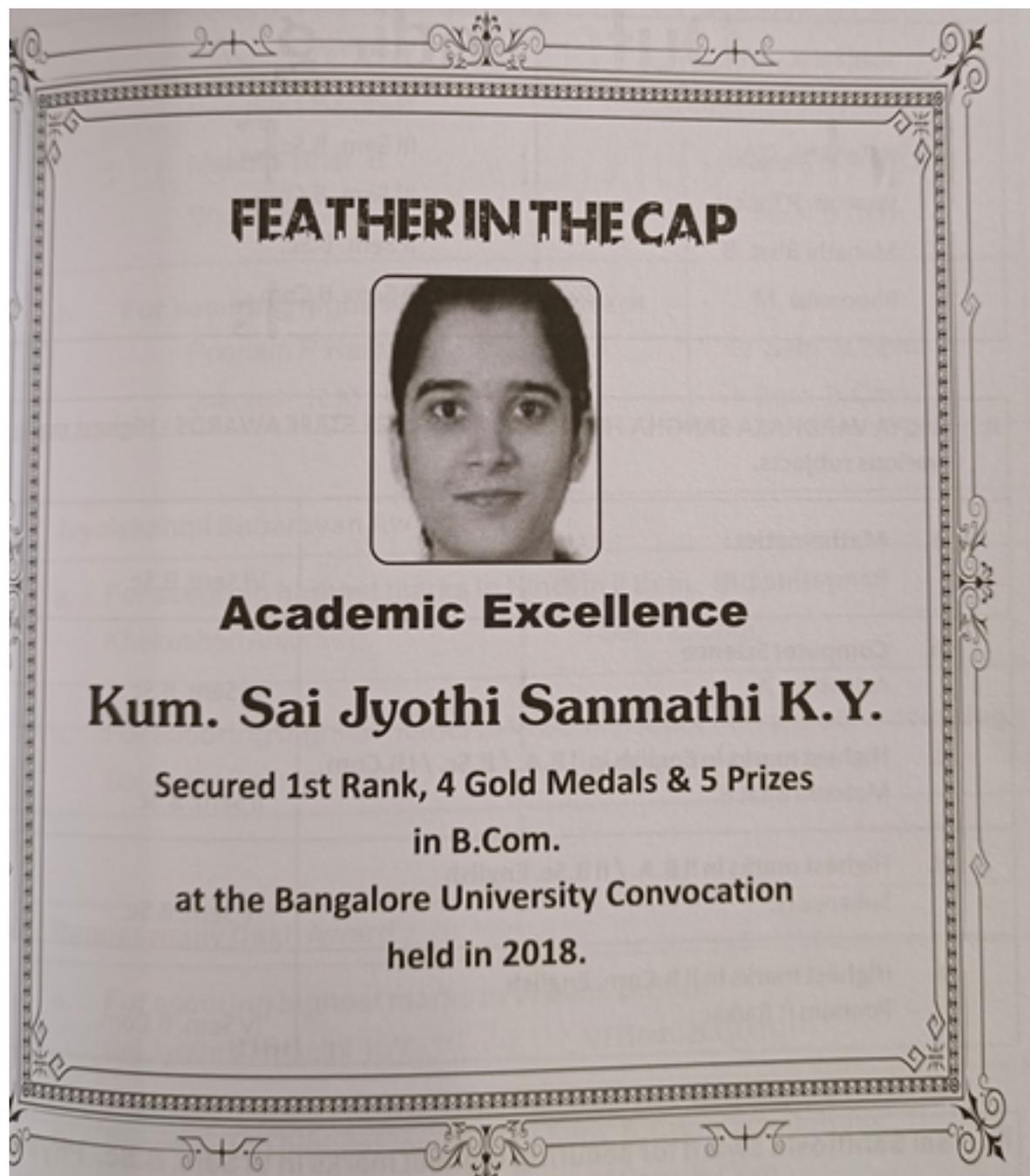


Academic Excellence

Kum. Poonam P. Raikar

Secured highest in Cost Accounting in
Final Year B.Com. Examination June 2018

Awarded by Institute of Cost and
Accounting of India Bangalore



File Description	Document
Upload any additional information	View Document
Paste link for additional Information	View Document

2.2.2 Student- Full time teacher ratio (Data for the latest completed academic year)

Response: 21:1

File Description	Document
Any additional information	View Document

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

The teaching-learning process is one major objective and the strength of our college. Students are given a right blend of traditional and modern methods to make learning student-centric and a rewarding experience. Experiential learning, participative learning and problem solving methodologies are well adopted to ensure the holistic development of students and facilitate life-long learning and knowledge management.

Experiential learning

1. Well equipped laboratories are available for science students to get a hands-on approach and practical exposure to the concepts taught in the classroom. The experimental procedure is recorded by the students and is continuously assessed based on the University scheme
2. The students are encouraged to take part in various extra and co-curricular activities, inter-departmental, college events which enhance their planning, organizational and managerial skills through events like Kaladarshini (Institution's Annual cultural fest), Minerva (Commerce Forum) Curie Club (Science Forum) PDP (Personality Development Program).
3. Business lab: this runs a bank, Vardhini stores and skill development centre. The VVSFGC bank is of the students, by the students and for the students of the college. The students learn the methodology of banking and saving by working as student managers, tellers, cash book maintainers, Auditors and other bank related officers. The Vardhini stores enhance the entrepreneurship skill of the students as they are involved in costing, store keeping, book keeping, sales and marketing. The skill development centre trains the student in certain skills like lamination, spiral binding, chalk making etc.,
4. Field visits/ Industrial visit: students are taken to relevant industrial visits and later submit a report on their experience.

Participative learning

1. Induction program is conducted for the 1st B.Com and B.Sc to bridge the gap between the PU and Degree subjects.
2. A part of curricular aspects are covered through such as Group Assignment, Group Projects, Group Practical Survey to encourage participative learning and also the practical training make theoretical knowledge stronger as per the requirement of present-day learning.
3. Students are encouraged to take part in various academic and non-academic competitions/events to widen their holistic and life learning skills. Mandatory Group events and team building activities

(Group Discussions, Projects & Presentations, Role play and Case Studies) are assigned to students which help them in reflective thinking, team problem solving, and logical addressing associated issues leading to developing collaborative, participative learning skills

Problem Solving Methodologies

- 1.Tasks like mind mapping, brainstorming session, product launch, Life skill training activities like self awareness, empathy etc reflecting on crises management and disaster management, etc. help students to widen their thinking capabilities under extreme time constraints.
- 2.Debates are conducted to encourage the students to have healthy arguments and to prove their view points
- 3.Giving assignments at the end of instruction of each unit.
- 4.Case Study Analysis and Discussion.
- 5.Seminars: A few topics are assigned to the students well in advance. They present their presentations through PPT and lecture method. The class participates in the interactive session at the end of the seminar.

All academic activities are aimed at elevating the students' knowledge, skills and build confidence in them.

Chemistry Lab (Experiential Learning)



Role Play (Participative Learning)



Seminar (Problem Solving)



File Description	Document
Upload any additional information	View Document
Link for additional information	View Document

2.3.2 Teachers use ICT enabled tools for effective teaching-learning process.

Response:

The institution is continuously restructuring its academic process so as to make it student centered. In order to actualize this process the institution strived to endow it with various ICT tools.

LCD Projectors: Projectors have been installed in class rooms, computer lab, and seminar hall to enable the teachers to give Power Point and audio visual presentations. The students also use this facility to give their presentations on subjects that facilitates learning and presentation skills.

E-Content: Some of the faculty members have developed e-content for various concepts relating to different subjects which are uploaded. E-platforms used for this purpose were YouTube, Jnananidhi, PPT, etc. Through this simple interface, quality content is delivered to students. The PPT and audio video sessions shared with the students.

Library: A small digital library is set up with free internet connection for access to the students for reference. The students can also refer to the e-books subscribed in the library. The faculty have an access e-books & e- journals through N List.

ICT infrastructure in campus: The institution has two computer labs exclusively for B.Com and B.SC students and all the two labs have internet connections. Internet system has been upgraded by installing fiber net facility under ACT and. The institute has installed Wi-Fi routers in campus to facilitate teachers to conduct classes via digital platform. To facilitate the virtual classes wifi connection was updated to 400mpbs. In addition to this the management had also purchased an online platform from “Zoom” that facilitates conducting various classes, events, workshops and PDP programs for the benefit of teachers and students.

Auditorium: Audio Visual Halls with projectors and speakers are available for seminars and events.

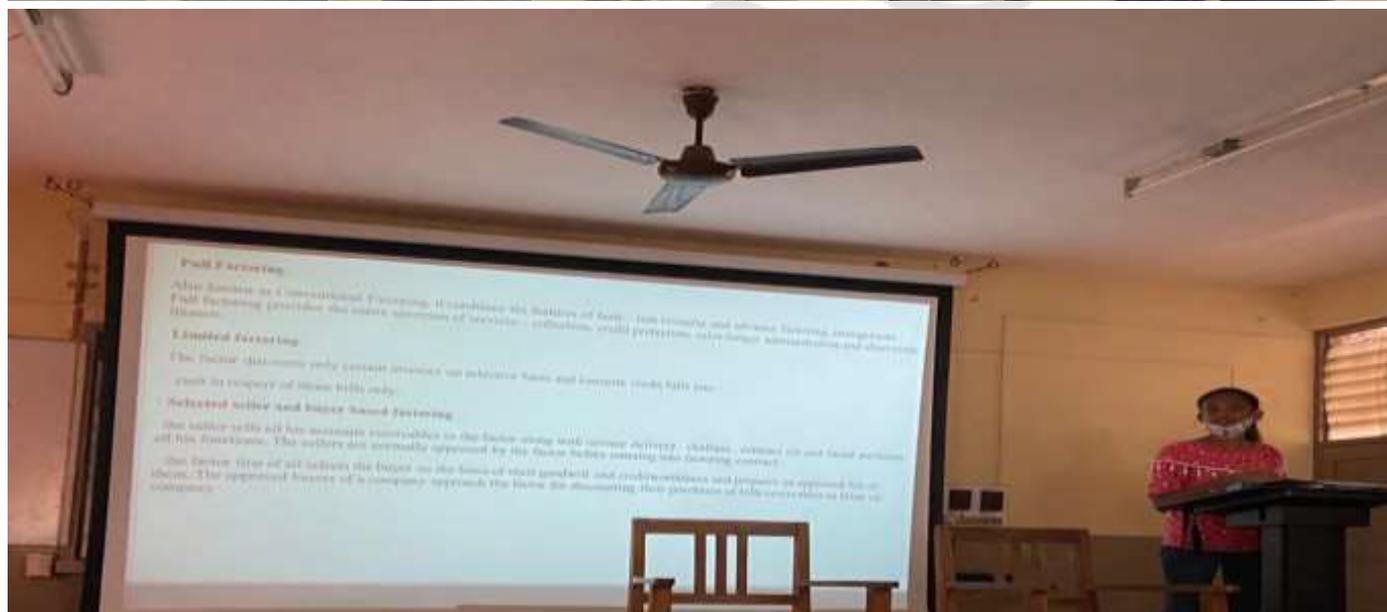
Add-On Program: The students of all the courses are given digital oriented add on programs to make them industry ready.

Digital enhancement workshops for teachers: workshop program was conducted to teaching staff, towards building their digital skill.

Feedback from students using Google Forms: for events, seminars, teachers assessment, alumni feedback etc

Digitalized Screen: The circulars are displayed on the digital screen making it convenient mode of communication to the staff and students.

Whats App: All the academic related information in shared through their respective class groups.



File Description	Document
Upload any additional information	View Document
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process.	View Document

2.3.3 Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year)

Response: 21:1

2.3.3.1 Number of mentors	
Response: 15	
File Description	Document
Upload year wise, number of students enrolled and full time teachers on roll.	View Document
Mentor/mentee ratio	View Document
Circulars pertaining to assigning mentors to mentees	View Document

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years	
Response: 100	
File Description	Document
List of the faculty members authenticated by the Head of HEI	View Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.4.2 Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)
Response: 29.88

2.4.2.1 Number of full time teachers with <i>Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt.</i> year wise during the last five years											
<table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>4</td> <td>4</td> <td>5</td> <td>6</td> <td>6</td> </tr> </tbody> </table>	2020-21	2019-20	2018-19	2017-18	2016-17	4	4	5	6	6	
2020-21	2019-20	2018-19	2017-18	2016-17							
4	4	5	6	6							
File Description	Document										
Institutional data in prescribed format	View Document										
Any additional information	View Document										

2.4.3 Average teaching experience of full time teachers in the same institution (Data for the latest

completed academic year in number of years)

Response: 12

2.4.3.1 Total experience of full-time teachers

Response: 180

File Description	Document
Institutional data in prescribed format	View Document

2.5 Evaluation Process and Reforms

2.5.1 Mechanism of internal assessment is transparent and robust in terms of frequency and mode

Response:

Internal assessment in the Institution is transparent and robust. It follows the regulations of Bengaluru City University for the internal evaluation process of theory & practical subjects. The process of conducting internal assessment and examination has been conveyed to students and parents during the orientation program at the beginning of every academic year.

The college handbook is prepared and the details of conduct of internal Assessment Examination are enclosed. The process of internal evaluation starts at the classroom level. For every subject, two internal assessments are conducted at the departmental level to give fair chance to the absentees due to permissible circumstances and bring students under a uniform internal evaluation system. The marks are incorporated in the internals along with the performance in assignments, projects, and attendance. The assignments and project topics are given based on the capacity of students and bring out the best as per their intellectual competence

Schedule for the internal assessment test is intimated to the students 15 days in advance despite mentioning the same in the Academic calendar. The syllabus for the test is also communicated to students in the class by the subject teachers 10 days in advance. To ensure transparency, students are required to write internal exams in the answer booklets provided by the College. The question paper and scheme of evaluation is prepared by the subject teachers and submitted to the exam coordinator.

Subject teachers evaluate the answer scripts and provide feedback to students with counseling on how to improve the answers. Students go to the faculty for minor grievances like totaling errors or allotting marks. The faculty concerned deals with the problems.

The results are communicated to parents and students to keep them abreast of their progress. Poor performance due to frequent absenteeism is dealt by informing parents of such students. Parent-teacher meetings are conducted after the first internal assessment and feedback about the performance of students is discussed.

The answer books are collected back and preserved in the departments. Internal Assessments are methodically conducted. Robustness includes Advance Mentoring, Academic Calendar, Grievance

Redressal, and Internals Uploading in University Portals

Theory, Written-test, mock practical test, Assignment, Projects, Seminars are the Modes of Conducting Internal assessments.

NAAC

I Sem B.Sc (2021-22) III Sem B.Sc (2021-22)

Sl No	Name	TEST	Att	Teacher + Game	JA	PRACTICAL JA	
		16/12 (25)	(10)	(05)	(15)		30
1.	Anjali.S.	22	10	05	15	30 ✓	15 ✓
2.	Ambika Malipatil	15	09	05	15	29 ✓	15 ✓
3.	Bhuvana.S.	07	05	05	14	24 ✓	14 ✓
4.	Chetan.A.Kathare	16	09	04	14	27 ✓	15 ✓
5.	Dhruva.S.	15	09	04	14	27 ✓	14 ✓
6.	Dhanushree H.B	16	09	05	14	28 ✓	15 ✓
7.	Geetha.P	Ab	-	05	15	20 ✓	15 ✓
8.	Likitha.S.	Ab	-	05	15	20 ✓	15 ✓
9.	Mithun.C.M	13	08	05	15	28 ✓	15 ✓
10.	Meghana.C.	18	10	05	15	30 ✓	15 ✓
11.	Ranjitha.B.S.	17	09	04	14	27 ✓	10 ✓
12.	Soni.R.	17	09	04	15	28 ✓	15 ✓
13.	Supreelka.G.	22	10	05	15	30 ✓	15 ✓
14.	Thirthashree.K.Am	06	05	04	14	23 ✓	10 ✓
15.	Jasmiya.Taj.A	22	10	05	15	30 ✓	15 ✓
16.	Yashas.B.	17	09	05	15	29 ✓	15 ✓

TEST MARKS

20-35 → 05
 15-20 → 04
 10-15 → 03
 < 10 → 02

PREPARATORY

40 > 10
 30-40 → 08
 20-30 → 07
 10-20 → 06
 < 10 → 05

TEST MARKS

18-25 → 10
 15-17 → 09
 10-14 → 08
 Below 10 or actual marks whichever is lesser → 05

Attendance

Above 75% → 05
 Below 75% → 01

I Sem B		V Sem (501)					V S (503)						
Name	25	10 Test	05 Att	05 Taker + 5	1A	15 PRACTICALS	Ass. (10)	Ass. (2)	Ass. (25)	10 Att	05 Taker	1A	
✓ Vasu shree R	05	05	04	11	20	✓ 10	6	Ab	09	05	04	11	20
✓ Namrata R	22	10	05	15	30	✓ 15	8	✓	18	10	05	15	30
✓ Meena K	16	09	05	14	28	✓ 15	10	✓	08	05	05	14	24
✓ Aditi. D. Acharya													
✓ Nandini. M	17	09	05	14	28	✓ 15	9	✓	05	05	05	15	25
✓ Vidya. R	21	10	05	15	30	✓ 15	10	✓	24	10	05	15	30
✓ Anusha. S	24	10	05	15	30	✓ 15	10	✓	21	10	05	15	30
✓ Swathi. A. N	24	10	05	15	30	✓ 15	10	✓	17	09	05	15	29
✓ Sanjay kumar. r	10	08	04	13	25	✓ 14	6	✓	10	08	04	13	25
✓ Bhuraneshwary. R													
✓ Sandhya. v. s	18	10	04	13	27	✓ 15	Ab	✓	16	09	04	13	26
✓ Nischitha. s	22	10	05	15	30	✓ 15	9	✓	24	10	05	15	30
✓ Aishwarya. R	25	10	05	15	30	✓ 15	10	✓	21	10	05	15	30
✓ Jahnavi. s.	01	01	05	14	20	✓ 15	6	✓	08	05	05	15	25
✓ Thaanushree. M. r	16	09	05	14	28	✓ 15	8	✓	17	09	05	14	28
✓ Venkatech	04	04	04	13	21	✓ 10	6	✓	02	02	04	14	20
✓ Nayana. v													
✓ charan	12	08	04	11	23	✓ 10	6	✓	03	03	04	14	21
✓ Impana. R													
✓ Sravan. R	04	04	05	13	22	✓ 15	Ab	✓	10	08	05	12	25
✓ Soikanti. P													
✓ Lakshmi. s	01	01	05	14	20	✓ 12	10	✓	01	01	05	14	20
✓ Sneha. P	11	08	05	15	28	✓ 15	10	✓	02	02	05	15	22
✓ Aishwarya	25												
✓ Pooznima. P	25	10	05	15	30	✓ 15	6	✓	22	10	05	15	30
✓ Rakesh. M	00	00	04	14	18	✓ 10	5	✓	08	05	04	13	22
✓ Vismaya. c	10	08	06	15	27	✓ 14	6	✓	14	08	04	15	27
✓ Deepthi	06	05	05	15	25	✓ 14	6	✓	12	08	05	15	28
✓ Divya	17	09	05	15	29	✓ 15	10	✓	10	08	05	15	28

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File Description	Document
Any additional information	View Document

2.5.2 Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Response:

Internal Examination is highly transparent. At college level, a centralized Internal Examination committee is constituted which will take care of the conduct of Internal Examinations. The college follows strictly the guidelines and rules issued by the university while conducting Internal Examinations.

- Two Internal Assessment tests are given during each semester (Mid and End semester)
- The students are informed about the examination dates much earlier to allow them to prepare well for the examination which forms the basis for the award of Internal Assessment Marks.
- At the time of the induction program the HODs inform the students the process of the calculation of internal assessment marks which is as follows:

Out of 30 marks of Internal Assessment, average of two internal examination (Mid and End semester) is calculated for 20marks, and Assignment for 5 marks and Attendance for 5 marks. The marks based on Attendance shall be awarded as given below:

- 75% to 80% - 02 marks
- 81% to 85% -03 marks
- 86% to 90%- 04 marks
- 91% to 100%- 05marks

Grievances:

- Each subject teacher and HOD takes up the responsibility to redress any grievances related to internal exam queries.
- In case students who are absent for the internal exam due to sickness/hospitalization or any emergency situations, anyone of the following methods are used. Conduct of re-exam, home assignments, presentations or oral tests, whichever is considered fit for the student.
- The grievances regarding the award of marks are sorted out by the subject teacher.
- Papers are distributed in class hours. Student's doubts over the marks given are clarified, and the students are informed about the proper way of presentation of answers.
- In case there is a mistake in the totaling of marks the students are allowed to bring the answer scripts to the faculty members for re totaling or re-assessment as applicable.
- The internal assessment marks for 30 to be sent to the University are calculated and checked before sending.
- Any grievances related to University semester exams are addressed, to the Principal who takes steps in communicating to the university in setting right the discrepancies.
- If the student scores less marks than expected, can apply for revaluation of answer script, after paying the prescribed fee.
- In order to maintain transparency, students can apply for photo copy of their answer scripts and they may decide on re-valuation/re totaling.

ವ್ಯಕ್ತಿ ಸಂಸ್ಥೆಯಿಂದ ಪುನರ್ ಮಾನ್ಯತೆ ಬಿ+ ಪಡೆದಿದೆ
 * ಈ ವಿಧ್ಯಾ ಯೋ ವಿಮುಕ್ತಾಯೇ *
 ವಿದ್ಯಾವರ್ಧಕ ಸಂಘ (೦)
 ದೂರವಾಣಿ : 23228182
 ಫ್ಯಾಕ್ಸ್ : 23228373
 ಈ-ಮೇಲ್ : vva@gowdigmall.com
 ವೆಬ್‌ಸೈಟ್ : www.vvacollege.in

ವಿದ್ಯಾ ವರ್ಧಕ ಸಂಘ ಪ್ರಥಮ ದರ್ಜೆ ಕಾಲೇಜು
 (ಬೆಂಗಳೂರು ಕೇಂದ್ರೀಯ ವಿದ್ಯಾವಿದ್ಯಾಲಯದ ಶಾಖಾ ಸಂಯೋಜನೆ ಪಡೆದಿದೆ)
 "ಮಂಗಳಧಾಮ", 2ನೇ ಬ್ಲಾಕ್, 3ನೇ ಹಂತ, ಬಸವೇಶ್ವರ ನಗರ, ಬೆಂಗಳೂರು-560079.

ರಜಿಸ್ಟ್ರಾರ್‌ರವರಿಗೆ (e)
 ಬೆಂಗಳೂರು ಯುನಿವರ್‌ಸಿಟಿ
 ಪರಿಣಿತಿ ಭವನ,
 ಜ್ಞಾನಭಾರತಿ
 ಬೆಂಗಳೂರು, 560056

ರೆಫ್:464/ವಿವಿಎಸ್.ಪ್ರಥಮಕಾ/21-22
 ದಿ:03/01/2022

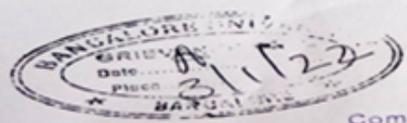
ok

ಮಾನ್ಯರ,
 ವಿಷಯ: 2ನೇ ಸೆಮ್ ಬಿ.ಕಾಂ ಆಕ್ಟೋಬರ್ 2021 ಪರೀಕ್ಷೆಯ ಅಂಕ ಪಟ್ಟಿ ಬರದಿರುವ ಬಗ್ಗೆ.

ಮೇಲಿನ ವಿಷಯಕ್ಕೆ ಸಂಬಂಧಿಸಿದಂತೆ, ನಮ್ಮ ಕಾಲೇಜಿನಲ್ಲಿ ಓದಿದ ಕುಮಾರಿ ಗಗನ, ವಿ ಅಪರು 2ನೇ ಸೆಮ್ ಬಿ.ಕಾಂ ಪರೀಕ್ಷೆ ಬರೆದಿದ್ದು ರಜಿಸ್ಟ್ರಾರ್ ಸಂ. 17 BYC41028 ಆಗಿರುತ್ತದೆ. ಈ ವಿಧ್ಯಾರ್ಥಿಯು 2ನೇ ಸೆಮಿಸ್ಟರ್ ಪರೀಕ್ಷೆ ಪಾಸಾಗಿದ್ದಾರೆ. ಆದರೆ ಕಾಲೇಜಿಗೆ ಇವರ ಅಂಕಪಟ್ಟಿ ಬಂದಿರುವುದಿಲ್ಲ. ಇವರ ಅಂಕಪಟ್ಟಿ ನೀಡಬೇಕಾಗಿ ಕೋರಲಾಗಿದೆ. ಅಪರು ವಿನಂತಿಸಿಕೊಂಡ ಪತ್ರದ ಪ್ರತಿಯನ್ನು ಲಗತ್ತಿಸಿಲ್ಲೇವೆ.

ವಂದನೆಗಳೊಂದಿಗೆ.

ತಮ್ಮ ವಿಶ್ವಾಸಿ,
[Signature]
 ವ್ಯಾಖ್ಯಾನಕಾರರು
 ವಿದ್ಯಾ ವರ್ಧಕ ಸಂಘ ಪ್ರಥಮ ದರ್ಜೆ ಕಾಲೇಜು
 2ನೇ ಬ್ಲಾಕ್, 3ನೇ ಹಂತ, ಬಸವೇಶ್ವರನಗರ,
 ಬೆಂಗಳೂರು-560 079



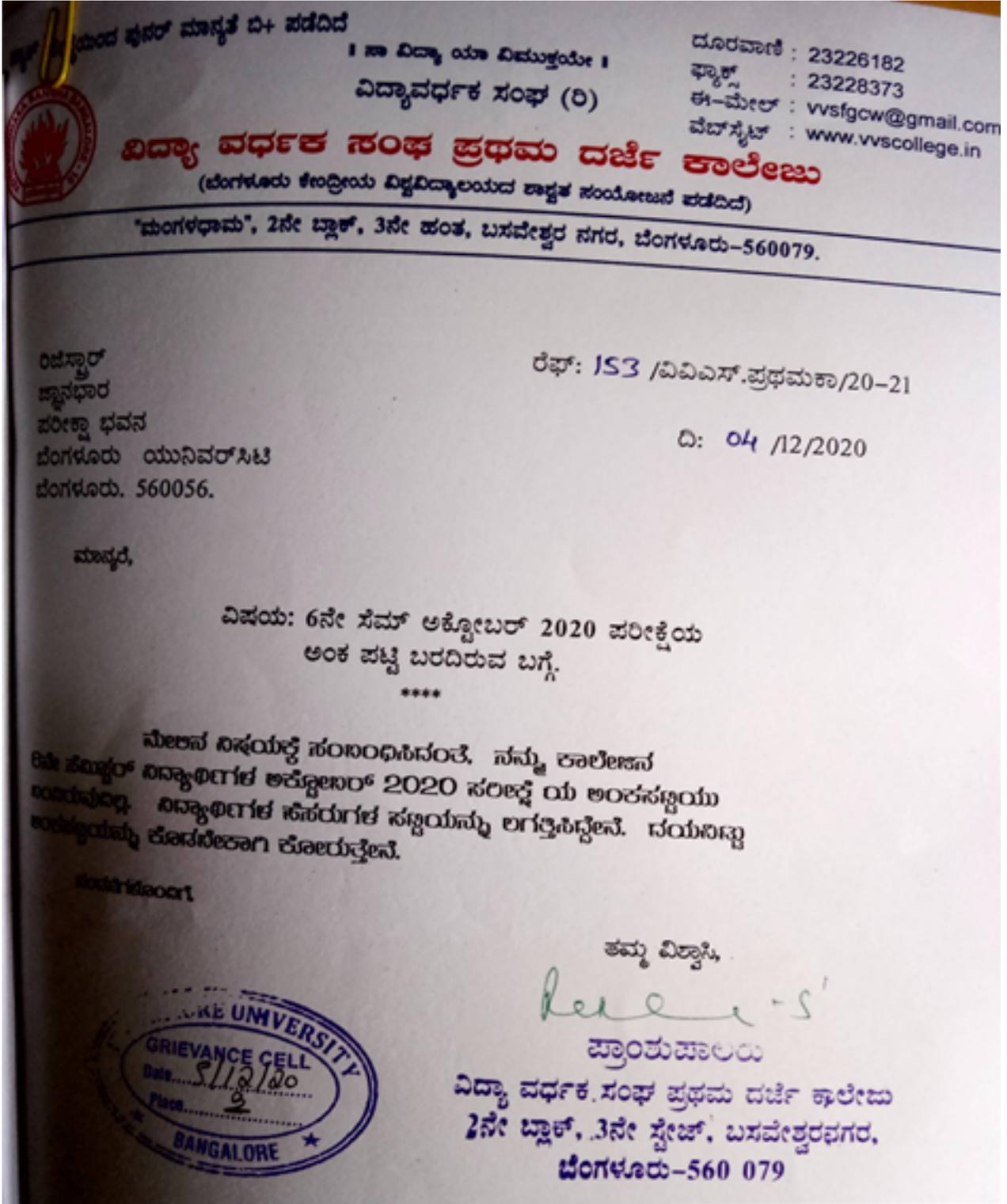
'TRUE COPY'
 Compared With The Original
 And Found Correct



K. MOHAN B.Sec. LLB
 ADVOCATE AND NOTARY
 # 6, Sampige / Margosa Rd,
 14th Cross, Malleswara

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File Description	Document
Any additional information	View Document

2.6 Student Performance and Learning Outcomes

2.6.1 Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Response:

The college has clearly stated learning outcomes of the Programs and Courses.

The following mechanism is followed by the institution to communicate the learning outcomes to the teachers and students.

- Hard Copy of syllabus and Learning Outcomes are available in the departments for ready reference to the teachers and students. The importance of the learning outcomes has been communicated to the teachers in IQAC meetings and staff council meetings.
- The students are also made aware of the same through Tutorial meetings.
- The Program Outcomes (PO) and Course Outcomes (CO) are adopted for all programs offered by the Bengaluru central university guidelines.
- Learning outcomes form an integral part of college vision, mission and objectives.
- The learning objectives are communicated through various means such as Principal's address to students and parents, Alumni meets and dissemination in classroom by concerned staff and displayed in the college website.
- These are also prominently featured on college website, college magazine informing the stakeholders, especially the parents.
- Teachers are also well communicated about the outcomes.
- The college deputed teachers for workshops, seminars, conferences and FDPs to enrich them to attain the outcomes while teaching learning in the classes.
- Teachers actively participate in workshops on revision of syllabus organized by the university. Many teachers are also the members of syllabus sub committees, thus the process of perception and outcomes takes place in exact manner and excel the quality of teaching-learning.
- Successful alumni students are also invited to interact with both students and teachers at specific events and meetings where they share how their individual course shaped their career thus helping existing students align better with the specified course outcomes.

File Description	Document
Upload COs for all courses (examples from Glossary)	View Document
Paste link for Additional information	View Document

2.6.2 Attainment of programme outcomes and course outcomes are evaluated by the institution.**Response:**

The Institution regularly evaluates the performance of students through various methods for measuring the attainment of each of the Program Outcomes, Program Specific Outcomes and Course Outcomes. Evaluation Process: The programme outcomes and Programme Specific outcomes are assessed with the help of course outcomes of the relevant programme through direct evaluation process. It is provided through University Examinations, terminal exams, internal and home assignments, unit tests, surprise tests

B.Com Course Outcome

1. To cater to the manpower needs of companies in Accounting, Taxation, Auditing, Financial analysis and Management.
2. To develop business analysts for companies, capital markets and commodity markets.
3. To prepare students to take up higher education to become business scientists, researchers, consultants and teachers, with core competencies.
4. To develop human resources to act as think tank for Business Development related issues.
5. To develop entrepreneurs.
6. To develop business philosophers with a focus on social responsibility and ecological sustainability.
7. To develop IT enabled global middle level managers for solving real life business problems and addressing business development issues with a passion for quality competency and holistic approach.
8. To develop ethical managers with interdisciplinary approach.
9. To prepare students for professions in the field of Accountancy - Chartered Accountancy, Cost and Management Accountancy, Company Secretary, Professions in Capital and Commodity Markets, Professions in life and non-life insurance and professions in Banks by passing the respective examinations of the respective professional bodies.
10. To develop the students for competitive examinations of UPSC, KPSC, BSRB, Staff Selection Commission, etc.

B.Sc Course Outcome

-
- Bachelor of Science offers theoretical as well as practical knowledge about different subject areas.
- This course forms the basis of science for coherent understanding of the academic field to pursue multi and interdisciplinary science careers in future. These subject areas include Physics, Chemistry, Mathematics,
- Able to plan and execute experiments or investigations, analyze and interpret data information collected using appropriate methods
- It helps to develop scientific temper and thus can prove to be more beneficial for the society as the scientific developments can make a nation or society to grow at a rapid pace through research.

- Think critically, follow innovations and developments in science and technology,

The Methods of measuring attainment:

- Annual and End Semester University Examination: The affiliating University conducts examinations as per semester and annual pattern through which the institution measures programme outcomes based on the course attainment level fixed by the programme. It is a direct evaluation process.
- Internal and Assessment: Internal assignments are given to the students which are mostly aligned with Programme Outcomes of the respective subject
- Institutional Examination and Tests: Students are assessed and evaluated throughout the year at institutional level through unit test, surprise test, terminal examination and the performance of the student is analyzed for assessing the attainment level of programme outcomes and programme specific outcomes.
- Internships: Students are encouraged to take up internships, projects, fieldwork, etc. This helps them to obtain necessary skills and practical experience in their chosen discipline.

File Description	Document
Upload any additional information	View Document
Paste link for Additional information	View Document

2.6.3 Average pass percentage of Students during last five years

Response: 89.13

2.6.3.1 Total number of final year students who passed the university examination year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
101	81	97	89	95

2.6.3.2 Total number of final year students who appeared for the university examination year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
112	97	108	100	102

File Description	Document
Upload any additional information	View Document
Institutional data in prescribed format	View Document

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process	
Response:	
File Description	Document
Upload database of all currently enrolled students (Data Template)	View Document

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 0.12

3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
0.074	0.045	000	000	000

File Description

Document

Institutional data in prescribed format

[View Document](#)

e-copies of the grant award letters for sponsored research projects / endowments

[View Document](#)

Any additional information

[View Document](#)

3.1.2 Percentage of departments having Research projects funded by government and non government agencies during the last five years

Response: 0

3.1.2.1 Number of departments having Research projects funded by government and non-government agencies during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

3.1.2.2 Number of departments offering academic programmes

2020-21	2019-20	2018-19	2017-18	2016-17
4	4	4	4	4

File Description	Document
Institutional data in prescribed format	View Document

3.1.3 Number of Seminars/conferences/workshops conducted by the institution during the last five years

Response: 2

3.1.3.1 Total number of Seminars/conferences/workshops conducted by the institution year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
00	01	01	00	00

File Description	Document
Report of the event	View Document
Institutional data in prescribed format	View Document
Any additional information	View Document

3.2 Research Publications and Awards

3.2.1 Number of papers published per teacher in the Journals notified on UGC website during the last five years

Response: 0.78

3.2.1.1 Number of research papers in the Journals notified on UGC website during the last five years.

2020-21	2019-20	2018-19	2017-18	2016-17
03	06	04	00	00

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

3.2.2 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years**Response:** 0.84**3.2.2.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
03	02	03	05	01

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

3.3 Extension Activities**3.3.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.****Response:**

The college organizes a number of extension activities to promote institute-neighborhood community to sensitize the students towards community needs. The students of our college actively participate in social service activities leading to their overall development.

The NSS unit works to develop the overall personality of students through a series of regular activities which are undertaken both within the Campus and outside it in the form of special camps. The motto of the Cell is *Not Me But You*. It invites volunteers for all-round personality development through community service, group interactions, awareness generation programme, group training and leadership training programmes. The Cell has been very vibrant and active with three units of 50 volunteers each. It conducts regular weekly meeting of volunteers to discuss the plan of action.

The list of activities organized in the last five years are

- Paper Bag Making and distribution of paper bags to the shops around to sensitize the public about the ill effects of use of plastics.
- Best out of waste to emphasise the need to reduce waste.
- Programmes like marathons, Fit India movement, yoga classes to keep the students fit and healthy.
- Life skill workshops for the holistic development of the students.
- Celebration of important days like World Environment Day , Jal Shakti and Jal campus, Sadbhavana Divas, Rshtriya Ekta Divas, National Law day, Vivekananda Jayanti, No Tobacco Day, etc to sensitize the students towards social issues.

- Covid awareness and inoculation camps
- Nali-Kali project where our student volunteers tutor the students of class 4 to 6 who are admitted under RTE scheme and need assistance to cope with the syllabus.

The **Youth Red Cross** unit of the college concentrates on medical tests, awareness about blood donation, hygiene, disaster management, health and fitness.

The positive impact of these activities are

- Enlarge the knowledge of societal issues and problems so that the students can search solutions for their problems in life.
- Build up relation and tie up with organizations/NGO to carry forward humanitarian work in future.
- Develop a passion and brotherhood towards community, affected people/animals and destitute.
- Develop skill and aptitude for problem solving, communication skills, management skills, leadership skills, analytic skills, perceptual skills etc.
- To help people in need and distress.
- To understand and share the need of under privileged children.
- To promote cleanliness in all span of life and common places.
- To develop community relationship, leadership skill and self-confidence in students.
- To bring out the hidden personality of the students and create awareness among students.



File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

3.3.2 Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years**Response:** 5**3.3.2.1 Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.**

2020-21	2019-20	2018-19	2017-18	2016-17
02	02	00	01	00

File Description	Document
Institutional data in prescribed format	View Document
e-copy of the award letters	View Document
Any additional information	View Document

3.3.3 Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years**Response:** 29**3.3.3.1 Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
18	11	00	00	00

File Description	Document
Reports of the event organized	View Document
Institutional data in prescribed format	View Document
Any additional information	View Document

3.3.4 Average percentage of students participating in extension activities at 3.3.3. above during last five years**Response:** 12.92

3.3.4.1 Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
41	48	40	40	40

File Description	Document
Report of the event	View Document
Institutional data in prescribed format	View Document
Any additional information	View Document

3.4 Collaboration

3.4.1 The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-job training, research etc during the last five years

Response: 12

3.4.1.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-job training, research etc year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
05	05	01	01	00

File Description	Document
Institutional data in prescribed format	View Document
e-copies of linkage related Document	View Document
Any additional information	View Document

3.4.2 Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the last five years

Response: 5

3.4.2.1 Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
01	01	01	02	00

File Description	Document
Upload any additional information	View Document
Institutional data in prescribed format(Data template)	View Document
e-Copies of the MoUs with institution./ industry/ corporate houses	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Response:

Vidya Vardhaka Sangha First Grade College has constantly endeavoured to provide quality education and ensure all round development of the students in order to inculcate moral values, there by making them responsible future citizens of the society. The college has a beautiful garden which adds to the ambience of the premises. The institution has a well maintained, user friendly and resilient infrastructure conducive to teaching, learning and comprehensive development of students.

- The college has **well ventilated and spacious classrooms, department rooms, well equipped Physics lab ,Chemistry Lab, Computer Lab and Business lab**. A few classrooms are equipped with projectors so that ICT can be used for strengthening academic discourse.
- The college is also having a STORE which has commodities required for the students at subsidized rates.
- The computer lab has adequate computer equipment, internet connectivity and projectors to support practical sessions. In addition, the college provides access to software packages such as **Python, Scilab, Wxmaxima, Tally ERP9, TurboC, MySQL, etc.**
- The campus is Wi-Fi enabled for the benefit of students and faculty.
- Office is well equipped with computer systems, internet facility, Scanners, Printers for smooth functioning of administrative activities.
- A well-equipped library which is computerized providing abundant study materials in various forms such as books, journals ,magazines ,audio-video cassettes ,CD-ROM,etc. providing books to meritorious students, also extending the facility to members of “Vahini” ,the Alumni association.
- Digital library with computers having internet facility.
- All the laboratories are well equipped with sophisticated digital apparatus in order to make the practical sessions smooth and effective.
- A 512 kbps broadband internet facility available in the computer science/Maths Laboratory with 20 new p4 systems and backup facility for 2 hours with APC UPS.
- An Auditorium with a seating capacity of 250 equipped with DLP LCD projector, audio-visual aids, furnished with branded and sophisticated audio equipment with wireless system facility.
- To ensure adequate safety and security of its students, staff and other stake holders ,CCTV cameras are installed in the campus.
- Drinking water facility is available on all the floors.
- Basic amenities such as Ladies Lounge, Washrooms (seperate for Girls and Boys) are provided for stakeholders.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

4.1.2 The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Response:

Besides academic pursuit, in order to achieve all round personality development, the Institution with its compulsory Core Courses also integrates sports activities as an essential component. This is done not only for the participation but also for assessment of students. Cultural and extra-curricular activities are also conducted to harness the hidden potential of the students.

Sports:-

The Sports department also conducts a number of indoor/ outdoor activities such as throwball, cricket, kabaddi, chess, etc. The indoor sports are carried out in the auditorium and open stage. Annual athletic meet is conducted in the college ground. A public ground close to college is hired for cricket match. The college also has a gym which the students can use in their leisure hours. Yoga classes are also conducted in batches as a part of the curriculum. The D V Kulkarni hall is utilised for the yoga classes.

Cultural activities

A number of cultural activities like Rangoli drawing, vegetable carving, Jewellery making, drama, singing etc. to name a few are conducted under the cultural and students associations. Besides a number of literary activities like essay, debate, pick and speak are also conducted. The college houses a large auditorium where the competitions are held. The college also has an Art appreciation Club which was begun with the sole intent of exposing students to various art forms like Yakshagana, Janapada geete, Thread painting, Sculpturing etc. These activities are organised in the conference hall if the number of participants are 100 or below. The D V Kulkarni auditorium which can accommodate about 300 students is used for other programmes. The special events like inter collegiate competitions, street play, National festivals are organised in the quadrangle of the college which houses the open air stage.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

4.1.3 Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. (Data for the latest completed academic year)**Response:** 50**4.1.3.1 Number of classrooms and seminar halls with ICT facilities**

Response: 4

File Description	Document
Upload any additional information	View Document
Institutional data in prescribed format(Data template)	View Document

4.1.4 Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)**Response:** 21.11**4.1.4.1 Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
00	2.66	5.44	00	00

File Description	Document
Upload audited utilization statements	View Document
Upload any additional information	View Document
Institutional data in prescribed format(Data template)	View Document

4.2 Library as a Learning Resource**4.2.1 Library is automated using Integrated Library Management System (ILMS)****Response:**

Name of the ILMS software: Easy Lib

Nature of Automation(fully or partially): Partially

Version: Webversion602AR8

Year of Automation: 2016

The library of our college is well stacked with text books,reference books, journals, magazines, etc. A small digital library is set up with free internet connection and access to the students for reference.

File Description	Document
Upload any additional information	View Document

4.2.2 The institution has subscription for the following e-resources

- 1.e-journals
- 2.e-ShodhSindhu
- 3.Shodhganga Membership
- 4.e-books
- 5.Databases
- 6.Remote access to e-resources

Response: A. Any 4 or more of the above

File Description	Document
Upload any additional information	View Document
Institutional data in prescribed format(Data template)	View Document

4.2.3 Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)

Response: 0.4

4.2.3.1 Annual expenditure of purchase of books/e-books and subscription to journals/e-journals year wise during last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
.331	.602	.315	.260	.488

File Description	Document
Institutional data in prescribed format(Data template)	View Document
Audited statements of accounts	View Document
Any additional information	View Document

4.2.4 Percentage per day usage of library by teachers and students (foot falls and login data for online access) during the latest completed academic year

Response: 9.04

4.2.4.1 Number of teachers and students using library per day over last one year

Response: 30

File Description	Document
Details of library usage by teachers and students	View Document

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:

Due to pandemic, most of the academics were virtual classes and programs during the year 2020-2021. In order to facilitate these virtual academic activities, the data speed of the Wi-fi connection was upgraded to 400Mbps.

The required number of studio classes were already available which was utilised to conduct online classes.

This facility was extended to two more classrooms and shared with VVSSPUC whenever required.

File Description	Document
Upload any additional information	View Document

4.3.2 Student - Computer ratio (Data for the latest completed academic year)

Response: 11:1

File Description	Document
Upload any additional information	View Document
Student – computer ratio	View Document

4.3.3 Bandwidth of internet connection in the Institution

Response: A. 750 MBPS

File Description	Document
Upload any additional Information	View Document
Details of available bandwidth of internet connection in the Institution	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1 Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)

Response: 78.89

4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
2.55	6.11	1.79	16.37	7.2

File Description	Document
Upload any additional information	View Document
Institutional data in prescribed format(Data template)	View Document
Audited statements of accounts	View Document

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

The infrastructure pertaining to physical, academic and support facilities in college are regularly maintained to ensure that they are of maximum benefit to the students as well as teaching and nonteaching

staff.

Committee:

A staff committee is constituted comprising of Principal, Vice Principal, Co-ordinator- IQAC, President of students' Association and senior member from each faculty. The committee meets once in a month to discuss about all programmes of the college, requirements of various departments, progress of the students, grievances from all the stake holders and any other official issues. The resolutions and recommendations of the committee is executed by the concerned staff.

Laboratories:

Record of procurement and stock is maintained by the head of the departments. The stock verification is done annually. The calibration, repairing and maintenance of sophisticated lab equipment's are done by the lab attenders with the assistance of the technicians of related owner enterprises whenever necessary.

Library:

The requirement and list of books is taken from the heads of the concerned departments. The list is approved by the staff committee and signed by the Principal. To ensure return of books, 'no dues' from the library is mandatory for students before appearing in exam. Other issues such as weeding out of old titles, schedule of issue/return of books etc. are chalked out/resolved by the Staff committee. The maintenance of the reading room and stock verification of library books is done regularly by Library staff.

Sports:

The sports and Gymnasium equipment are maintained by the college sports in charge.

Computers:

The computers in the two computer laboratories, office, library, Business lab, etc are all maintained by professionals who are given Annual Maintenance contract by the management. Internet and WIFI Enabled campus. The lecturer in the department of computer science is deputed to coordinate with them.

Classrooms:

With the help of the attenders who are allotted to clean the classrooms every day, cleanliness of classrooms is maintained. It is supervised by the Administrative officer.

Additionally, regular cleaning of water tanks, proper garbage disposal, pest control, landscaping and maintenance of lawns is done by Institute concern Employees. College campus maintenance is monitored through regular inspection. Outsourcing is done for the maintenance of wooden, furniture, electrification, and plumbing. Regular maintenance of the water purifier is done. Students are sensitized regarding cleanliness and motivated for energy conservation by careful use of electricity in classrooms. The classrooms, corridors, campus is sanitised regularly.

File Description	Document
Upload any additional information	View Document

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during last five years

Response: 10.47

5.1.1.1 Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)

2020-21	2019-20	2018-19	2017-18	2016-17
30	12	64	29	35

File Description

Document

upload self attested letter with the list of students sanctioned scholarship

[View Document](#)

Upload any additional information

[View Document](#)

Institutional data in prescribed format

[View Document](#)

5.1.2 Average percentage of students benefitted by scholarships, freeships etc. provided by the institution / non- government agencies during the last five years

Response: 15.29

5.1.2.1 Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)

2020-21	2019-20	2018-19	2017-18	2016-17
7	15	73	82	70

File Description

Document

Upload any additional information

[View Document](#)

Institutional data in prescribed format

[View Document](#)

5.1.3 Capacity building and skills enhancement initiatives taken by the institution include the following

1. Soft skills
2. Language and communication skills
3. Life skills (Yoga, physical fitness, health and hygiene)
4. ICT/computing skills

Response: A. All of the above

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document
Link to Institutional website	View Document

5.1.4 Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years

Response: 32.67

5.1.4.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
00	50	182	147	151

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

5.1.5 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

1. Implementation of guidelines of statutory/regulatory bodies
2. Organisation wide awareness and undertakings on policies with zero tolerance
3. Mechanisms for submission of online/offline students' grievances
4. Timely redressal of the grievances through appropriate committees

Response: A. All of the above

File Description	Document
Upload any additional information	View Document
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View Document
Details of student grievances including sexual harassment and ragging cases	View Document

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years

Response: 21.59

5.2.1.1 Number of outgoing students placed year - wise during the last five years.

2020-21	2019-20	2018-19	2017-18	2016-17
14	16	35	24	23

File Description	Document
Upload any additional information	View Document
Self attested list of students placed	View Document
Institutional data in prescribed format	View Document

5.2.2 Average percentage of students progressing to higher education during the last five years

Response: 94.64

5.2.2.1 Number of outgoing student progressing to higher education.

Response: 106

File Description	Document
Upload supporting data for student/alumni	View Document
Institutional data in prescribed format	View Document
Any additional information	View Document

5.2.3 Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

Response: 0

5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

5.2.3.2 Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description

Document

Institutional data in prescribed format

[View Document](#)

5.3 Student Participation and Activities

5.3.1 Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.

Response: 4

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.

2020-21	2019-20	2018-19	2017-18	2016-17
4	0	0	0	0

File Description	Document
Institutional data in prescribed format	View Document
e-copies of award letters and certificates	View Document
Any additional information	View Document

5.3.2 Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Response:

The college has a well-structured Student Council functioning as a link between the administration and the student community in matters related to academics, extra-curricular activities and co-curricular activities. The students' association of our college is called 'UrjA' and its composition is as follows.

A staff member is nominated by the staff council as the President. He/She monitors all the activities of the college throughout the year by having regular meetings with the student representatives.

One of the students, usually from the final year is nominated as Vice-President of the Students' Association by the staff council after considering the overall performance and contributions of the student in the first two years towards various activities of the college.

The other members of the association are General Secretary, Joint secretary, Cultural Secretary, Literary Secretary and Sports Secretary. General elections are held at the beginning of the academic year for the above mentioned posts except Joint Secretary. All the students of the college are the voters. The interested students from II and III year degree file nomination for the election, do the campaign and then win by the majority of votes.

The joint Secretary is nominated by the members of staff council after the elections.

Each class will have two students as elected Class representatives. These students will be the office bearers of the students association. They will attend all the meetings of the Association and are involved in the planning and execution of the various activities of the college.

The Vice President of The Students' Association is also a member of IQAC. She/He, as a representative of the students is involved in the decision making process of IQAC.

The students' Association is expected to perform the following functions: 1. Organizing cultural activities and sports activities for students. 2. Represent student grievances and concerns in the right forum and provide peer support. 3. Maintaining discipline in college campus. 4. Maintaining college campus clean and green. 5. Encourage community service activities like Voters Awareness Programme, Swachh Bharat Abhiyan, Yoga Day, Blood Donation etc. 6. Represent the student community in academic activities like purchasing of books for the library, publishing of college magazine, running of business lab 'Vardhini stores', 'VVSFGC Practical training bank'.

The execution of the programmes is carried out by various clubs and committees of the college. These various Associations' under which the programs are organised are represented by a staff convenor. They are

1. Internal Quality Assurance Cell - as per the UGC norms
2. Cultural Committee
3. Examination Committee
4. National Service Scheme
5. Youth Red Cross

6. Business Lab
7. Skill Development Cell
8. Art Appreciation Club and Samskruthi
9. Women Cell.
10. Anti-Ragging Cell.
11. Mentoring and Counselling
12. Attendance and disciple cell
13. Magazine Committee
14. Sports Committee
15. Alumni Committee
16. E-cell
17. Minerva- commerce forum
18. Career guidance and placement cell

Most importantly, student council operates as the official communication channel between the students and the administration which inturn enhances various skill sets in students.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

5.3.3 Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 19

5.3.3.1 Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
16	21	27	13	18

File Description	Document
Upload any additional information	View Document
Report of the event	View Document
Institutional data in prescribed format	View Document

5.4 Alumni Engagement

5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

The Alumni Association of the college named '**VAHINI**' has about 250 registered members. Although the association is not registered under societies act, the members meet once in a year organised by the president and the secretary of the association, with a specific agenda. These meetings are highly appreciated by the members as they have an opportunity to meet their long lost friends and lecturers and spend some time in their Alma mater.

The members of Vahini very willingly participate as judges, resource persons, guest lecturers and chief guests of the college activities. As a matter of fact, in the year 2016 all the resource persons, chief guests and guest lectures of all the programmes were from the alumni association. The institution is proud of the fact that 90% of the teaching faculty in the current year are also alumni of this college. They also offer financial assistance for our schemes like **ANNAPOORNA** (free lunch) and **SAHAY** (Free ship). The alumni group is very active on social media through Facebook and WhatsApp.

Note: Due to the Pandemic situation the Alumni meet could not be held from past two years.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

5.4.2 Alumni contribution during the last five years (INR in lakhs)

Response: E. <1 Lakhs

File Description	Document
Upload any additional information	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of and in tune with the vision and mission of the institution

Response:

The **Vision** of our college is to make **value based quality education the defining element in all our college activities**. Our **Mission** is **Preparing students to be value conscious human beings with the right attitude for a healthy society**.

The college intends to orient all its activities towards building value consciousness among students.

The statement has also taken into its fold the institutions social commitments.

The Institution has the system of governance that is supportive and proactive where authority and responsibilities are assigned, delegated and shared.

The Principle of decentralization and participative management is adopted, wherever it is possible to achieve maximum governance. The Governance structure has the executive committee, managing committee governing council, head of Institution, head of departments' and convenors of different committees at various levels in the top- down approach.

All stakeholders are actively engaged to participate in policy formulation effective decision making. The Principal, Vice Principal and HOD's maintain a constant interaction with the staff, students and parents at a various formal and informal occasions throughout the academic year. The Management committee of the VVS exercises general supervision and control of the various activities of college.

The IQAC of the college helps in organization of various events and plans the schedule as well as frequency. The Alumini association of the college helps the students to get financial aid, training, internships and placements.

The Participative management of teachers is demonstrated by their active roles in IQAC evolving calendar of events, academic planner, conducting various co-curricular activities, sports, cultural programmes, extension activities etc.,

The staff committee of the college plans the academic and other activities in their monthly meetings.

The Effective budgeting, financial procedures for running the system, optimal utilization of resources are planned at the beginning of each academic year.

All stake holders are proactively involved in collecting feedback on various issues of the institution aimed at continuous improvement of the system.

The Mission statement identifies the potential outcome of Education. The Vision statement translated into activities through various events organized in college in addition to imparting curriculum which ensures

holistic development of the students – Mental, Physical, Ethical, Social, Moral and Emotional Health . Thus, student is empowered to excel with attributes of honesty, integrity, sincerity, knowledge quite essential for healthy society.

File Description	Document
Upload any additional information	View Document

6.1.2 The effective leadership is visible in various institutional practices such as decentralization and participative management

Response:

The College has a clearly defined organizational structure for optimum and effective decision making and its implementation. The functioning of the College involves participation of the teachers in governance, prospective planning and decision-making. The governance of the Management is carried out with the support of following bodies constituted as per university affiliation norms:

1. *The Management*
2. *Governing Council*
3. *Various Committees*

The Management:

The Vidya Vardhaka Sangha which runs the College is governed by an elected body. The elected body nominates individuals to the posts of Chairman, Vice Chairman, Secretary, Joint Secretary, Treasurer, and other posts of office. The Management decides the Requirements of the College which includes purchase of fixed assets, office equipments, repairs and maintenance, and extension of building etc.,

Governing Council:

The affiliation norms of the University requires the College to conduct a minimum of two meetings of the Governing Council every year. The Council consists of one person nominated by the University, Principal of the college, Secretary of the management, one senior faculty members to represent the teaching staff, one member to represent the parents and one member from Local Area. The Principal is the Chairperson of Governing Council. Generally, topics like review of results, activities conducted, procedures and improvement in admissions, performance evaluation of faculty, programs to be carried out by the College are discussed in this Governing council meeting.

Various Committees:

The College constitutes committees such as admission committee, examination committee, discipline

committee, Grievances Redressal Committee, Prevention of Sexual Harassment Committee, IQAC , Sports Committee, Library Committee, Students Association, Cultural Committee, etc. Each committee is headed by the staff convenor.

Adequate representation from the students community in the various committees formed is ensured. The administrative staff collaborate across the organization structure, are part of several committees and participate in decision making wherever necessary.

All committee meet frequently to discuss the plan of action and its execution during the academic year. Plans are clearly laid down and suitable guidance is given to the students to carry out the plans under the leadership of the convenor of the committee concerned and senior faculty members. All the above measures indicate the presence of participative management in the College. The Principal steers the College towards overall development with the co-ordination and participation of all the staff members.

File Description	Document
Upload any additional information	View Document

6.2 Strategy Development and Deployment

6.2.1 The institutional Strategic / Perspective plan is effectively deployed

Response:

The College has a perspective plan for development, based on the vision, mission, goals and objectives which includes areas of:

1. Teaching and learning

2. Community engagement

Pursuant to the third cycle of NAAC, the Management worked on the recommendations of the NAAC Committee. Upon gathering suggestions from relevant stakeholders, perspective plans of the departments and IQAC were placed before the Management. The IQAC committee continuously gathers feedback and strives to bring about improvement in the institution and students. Academic calendar gives an outline of the events planned throughout the academic year and this is in alignment with the university calendar of events.

Specific objectives and goals of Perspective Plan of the College:

1. To introduce new undergraduate and postgraduate degree programs.
2. To improve student intake for existing programs.
3. To introduce short term, value added, and skill-based programs.

4. Improvement of infrastructure vis a vis construction of classrooms and laboratories, ICT facility, and gymnasium.
5. To establish well-structured feedback system from all stakeholders.
6. To strengthen research facilities and motivate faculty to involve in research by undertaking major and minor research projects, publishing research papers in reputed journals.
7. To take initiative for the development of an eco-friendly campus.
8. To establish functional MOUs, with different institutions for on-job training, placements etc.
9. To conduct extension activities through NSS.
10. To Establish a E- Cell to nurture and develop entrepreneurship skills.

The College has hence adopted various methods in its perspective plan to ensure effective curriculum delivery where the stakeholders benefit the maximum.

An important plan, deployed and practised every year is the conducting of extension activities since it believes these activities have an impact on students in creating leadership qualities, understanding problems in society, and developing a sense of civic responsibility. It also helps them in grasping the value of unity in diversity, safeguarding public property and respecting constitution and law and order.

The College also conducts programs such as, health camps eye check up, Programs on Swachh Bharath, women empowerment, traffic awareness, adult franchise and environment awareness rallies are also carried out.

Faculty members are encouraged to upgrade themselves periodically to stay abreast of changing trends in education. The feedback from stakeholders offers direction to them to improve themselves.

The College strives to achieve its vision and mission by deploying specific plans for progress in all areas.

File Description	Document
Upload any additional information	View Document
Strategic Plan and deployment documents on the website	View Document

6.2.2 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules and procedures, etc.

Response:

Management:

The General body of the Management was constituted in the year 1957 with a view to provide educational opportunities to the society. It is a registered body under the Karnataka Cooperative Societies Act and all the rules and regulations of Karnataka Cooperative Societies Act are applicable to the organizing and functioning of the Management. It is managed by a Chairman, Vice Chairman, Secretary, Joint Secretary, Treasurer. It has governing councils nominated to all the institutions run by it.

Principal and College Administrative Committees:

As functional and administrative head, the Principal pays special attention to smooth functioning of administrative and academic activities. Heads of all Departments and Office Superintendent help him in these matters. The administrative wing handles admission, examination, eligibility, records, interaction with stakeholders. The Principal has formed various committees for monitoring and facilitating several activities organized by the College.

Service Rules, Procedures, and Recruitment:

The College is an institution coming under the Grant in Aid code of Government of Karnataka and the recruitment and service rules are in accordance with the Karnataka Civil Service Rules 1956. The recruitment of candidates is made upon obtaining approval from the Commissioner of Collegiate Education. The College has aided and un-aided employees. Unaided employees are appointed by the Management on its payroll when the Department fails to either appoint new faculty or depute staff from other colleges. The College follows the management cadre and Recruitment Rules.

The promotion policy:

The College does not have any separate promotion policy. List of employees eligible for promotion is sent to the Joint Director, Department of Collegiate Education for approval after passing a resolution from management. In all the cases, Karnataka Civil Service Rules are applicable.

Grievance Redressal Mechanism:

The College has formed a Grievance Redressal Cell to address and resolve complaints and grievances, with the Principal as its head. The Cell receives grievances and complaints, written or oral, and holds discussions in meetings to find solutions.

There is an Anti-Sexual Harassment committee, whose object is to prevent cases of harassment and inquire into grievances of students.

Anti-Ragging committee has also been formed to deal with instances of ragging.

The other functions of the administrative structure, other than academics & administration are Library & Information, Physical and Cultural Education and student welfare.

The library is well equipped with full-time dedicated staff who are responsible for effective administration

of the library and its resources.

The physical and cultural department has a coordinator to take care of co-curricular activities and ensures the students participation and management.

The administration department has a full-time office staff who are responsible for the entire office administration and effective utilization of the funds granted.

File Description	Document
Upload any additional information	View Document

6.2.3 Implementation of e-governance in areas of operation

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

Response: A. All of the above

File Description	Document
Screen shots of user interfaces	View Document
Institutional data in prescribed format(Data template)	View Document
Any additional information	View Document

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

The College provides the following welfare measures to its staff:

1. Provision of maternity leave as per the rules of Karnataka Government
2. Provision of first aid facility in the event of accidents during college hours
3. Provision of fee concession to the children of staff of College and the Management for admission to schools and colleges run by the management.
4. Payment of gratuity to Management employees.

5. Provision of PF facility to Management employees.
6. Provision of Health care Insurance policy coverage is given for teaching staff who serve more than 5 years in the institutions.
7. Jobs on compensation grounds are given to family members of non teaching staff.
8. ESIC (Employees' State Insurance Corporation) Scheme is provided to those staff who are drawing gross salary less than Rs.21,000.
9. Financial Support to faculty for attending Conferences/ Seminar / Work Shops
10. Incentive for Publications in National and Inter National Journals.

File Description	Document
Upload any additional information	View Document

6.3.2 Average percentage of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the last five years.

Response: 0

6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Upload any additional information	View Document
Institutional data in prescribed format(Data template)	View Document

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response: 0.4

6.3.3.1 Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
2	0	0	0	0

File Description	Document
Upload any additional information	View Document
Institutional data in prescribed format(Data template)	View Document

6.3.4 Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).

Response: 8

6.3.4.1 Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
5	1	0	0	0

File Description	Document
Upload any additional information	View Document
IQAC report summary	View Document
Institutional data in prescribed format(Data template)	View Document

6.3.5 Institutions Performance Appraisal System for teaching and non-teaching staff

Response:

The performance appraisal system is as per the guidelines of the Government of Karnataka, Ministry of Higher Education under the Department of Collegiate Education. All the teachers are required to fill a self-appraisal form every year. The staff members maintain a personal record of their various achievements and this is duly filled in. The goals and outcome of the year is also to be filled. It is then reviewed by the principal and a confidential report is prepared by the Principal. All the aspects of the college which influence effective teaching is mentioned in the form and the faculty members are required to fill the effectiveness of it and also the hindrances encountered therein in implementing it.

Sanction of annual increment and promotion are based on the confidential report and results submitted by the principal to the Management.

The Principal undertakes continuous evaluation of teaching and non-teaching staff, by considering the Biometric attendance system for punctuality, making sure that every teaching and non-teaching staff member abides by the code of conduct of the institution. There is a feedback mechanism for all the stakeholders. Timely evaluation of the feedback is done and actions are initiated to improve the performance wherever necessary.

File Description	Document
Upload any additional information	View Document

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

The College undergoes periodical financial audit by internal as well as external auditors to maintain transparency.

Internal Audit:

M/S Sandeep k k & Co.,Chartered Accountants has been engaged for auditing of accounts on periodic basis. They certify the Receipts and Payments Account, Income and Expenditure Account and Balance Sheet of the College at the end of each financial year. They also assist the accounts department of the College in proper maintenance of records , vouchers, invoices, etc.,.

External Audit:

External audit of the books of the College is undertaken by the auditors engaged by the Office of the Department of Collegiate Education. Auditors from the Accountant General's office are sourced for this audit.

Note on funds:

College is recognized under Section 2(f) of the UGC Act. Hence the College does not receive any funds from any other sources for any purpose. However, the College is a grant-in-aid institution, and the salaries of its grant-in-aid employees are paid by the Government of Karnataka. The un-aided teaching and non-teaching staff monthly salary is paid by the management.

Resource Mobilization:

The College comes under Grant in Aid code of the Government of Karnataka. Majority of students seeking admission under SC/ST and OBC categories are generally economically backward. They depend on

scholarship provided by the Government. The College does not collect donation or capitation fee. The only source of funds for the development of the College is the management. The Management provides necessary finance for up gradation of the College in terms of infrastructure, purchase of fixed assets, equipments and salary of management staff.

File Description	Document
Upload any additional information	View Document

6.4.2 Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)

Response: 0

6.4.2.1 Total Grants received from non-government bodies, individuals, Philanthropers year-wise during the last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Institutional data in prescribed format(Data template)	View Document

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

The College comes under the Grant-in-aid code of the Government of Karnataka and hence the expenditure of staff salary is borne by the Government. The salary for the unaided full time teaching staff and non-teaching staff, part time teaching staff, is paid by the Management.

The amount of money generated through collection of fees by the college is very less in keeping with the expenditure of the college to achieve its goal. This is largely inadequate to support the college in all its spheres of activity and sustenance.

The College lends its premises for conducting competitive examination of the UPSC, State Public Service Commission, Banking and Insurance organizations. Premises of the college is also given to other private organisations for conducting official programs at free of cost.

As per the budget proposals of the various Institutions under the aegis of the Management, funds are allocated for infrastructure, purchase of fixed assets, repairs and maintenance, salary of the management

staff, ICT structures, etc.

File Description	Document
Upload any additional information	View Document

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

The IQAC of the College is an active entity which is working for introducing quality practices and supervising the entire functioning of the College to ensure that its practices benefit the students and their overall progress. Some of these practices are:

1. Conducting of classes and maintaining punctuality.
2. Preparation of timetable and adjustment of classes when staff members are on leave.
3. Planning of remedial classes, tests, assignments, and coordination of these activities among the departments.
4. The IQAC has introduced students support activities like yoga, life skills development training, computer literacy classes and others.
5. Conducting recreational events such as ethnic day, rainbow week, Celebration of festivals and other competitions.
6. The IQAC facilitated the lecturers to attend seminar, workshop and faculty development programmes.
7. The IQAC ensures that all eligible lecturers are deputed to university academic activities like BOS, BOE, Squad members, and evaluations, in addition to exam invigilation duties.
8. The IQAC ensures that sports events, talents day, cultural programmes, National Festivals, teachers day and other important commemorative days are absorbed in the college.
9. The IQAC ensures that the internal assessment marks are allotted in transparent manner and ensures the clarifications are given in case of any discrepancies.
10. The IQAC ensures that all AQARs are submitted on time to NAAC and the activities are properly recorded in order to be well prepared for NAAC assessment.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities (For first cycle - Incremental improvements made for the preceding five years with regard to quality For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives)

Response:

The IQAC of the College is focused on learner-centric teaching process and has designed the teaching policy to assess and evaluate it. Accordingly, IQAC complements the teaching, learning activities, modifies them after an internal review. To evaluate learning outcomes, the IQAC periodically reviews teaching and learning processes and suggests regular expansion, upgradation and addition of requisite material, equipment and infrastructure. Therefore, the College has identified two examples of institutional reviews and implementation of teaching learning reforms facilitated by IQAC

Review of teaching learning process:

Review of teaching and learning process is carried on after the announcement of results by the University. Emphasis is always laid on improvement of results in all the subjects. Teaching staff are motivated to be student centric and continually strive for improvement of results. Along with this appraisal of teachers by the College, continuous internal assessment of the students is also carried out through tests, internal exams and assignments.

In addition to the above measures, remedial classes for slow learners are also undertaken. Students with poor educational background who may not be able to cope up with regular classes are identified and given support and extra attention in these classes.

The College focuses on all round development of students. Apart from the curriculum, the students are given ample opportunities to participate in sports and extra-curricular activities. This has resulted in improving the skills of students inside and outside the classroom.

To improve the teaching ability, some of the faculty members are sent to attend state and national level seminars, conferences, and workshops. They are also encouraged to attend refresher courses conducted by the University, pursue research activities, and submit articles in reputed journals.

The following improvement has been observed :

- * Faculty with PhDs has increased in this period of five years.
- * 4 ICT classrooms have been established, more computers have been added, the library has computers, internet connection, facilitating learning.

* Feedback from students regarding effective curriculum delivery is taken. This is another review of the teaching-learning process. Various aspects like the adequacy of the curriculum to the present day needs, completion of the syllabus in classes on time, extra time given to remedial teaching special classes for problem solving are analyzed. This helps to review the entire process of knowledge transfer in the college.

The IQAC initiatives in response to the observations made by the peer team during the III cycle

1. The management appointed teaching staff whenever the vacancy arises on priority basis. At present we have sufficient number of teachers to teach all the courses offered by the college. We have optimum student: teacher ratio.
2. To augment the employability of the students Tally, Advanced Excel - add on courses have been incorporated in the curriculum of the program. These Add-on Courses are conducted by authorised institutions awarding certificates with global recognition.
3. We have well equipped laboratories as per the requirements of undergraduate program.
4. The college is providing the Student Support Services such as

- Scholarship & Free ship for the needy and eligible students
- Counselling by trained Counsellor
- Online –Counselling by mentors during pandemic
- Supporting online learning through videos on practical sessions during pandemic
- Online placement services were made available to the students during pandemic
- Covid awareness programs by concerned professionals to keep the students in good mental state during the pandemic.
- Three studio classrooms were set up to facilitate online classes through Zoom platform. This helped us to complete the syllabus on time and give revision classes. We are glad to inform that the final year results were above 90% in the year 2019-20.

5. The young teachers are encouraged to register for doctoral degree. We are pleased to inform that one of the staff has completed her Ph.D and another registered during 2021. Quite a few research papers have been published in UGC approved journals.

6. The extra-curricular and co-curricular activities are extensively conducted in the college. This was continued even during the pandemic through virtual mode.

File Description	Document
Upload any additional information	View Document

6.5.3 Quality assurance initiatives of the institution include:

- 1. Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements**
- 2. Collaborative quality initiatives with other institution(s)**

3.Participation in NIRF**4.any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)****Response:** C. 2 of the above

File Description	Document
Upload any additional information	View Document
Institutional data in prescribed format(Data template)	View Document

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Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Measures initiated by the Institution for the promotion of gender equity during the last five years.

Response:

The institution which has always been an advocate of gender equity believes that education has the potential to level the playing field between girls and boys in qualification, skills, credentials, leadership, cultural pursuits, sports etc. and thus empower women. It believes that education only can close the gender gap in a sustainable way. The institution has a definite road map to achieve gender equality:

1) **Gender sensitive learning environment- safety and security:** The institution has an inclusive environment where boys and girls participate in the learning process without any gender – biased prejudice. Both genders respect each other and seldom does sexist attitudes come to the fore at work or play. This helps create an equitable social order and wipe out biased mindsets and misogyny which is the root cause of crime and violence against women. We proudly place on record that our institution has always been a safe haven for women and no complaints of ragging, sexual harassment or any form of violence has been registered so far. Girls and boys see each other as responsible and equal partners in the socio- economic development. The college has a key responsibility to ensure safety of both faculty and students on the college premises. Hence **CCTV camera surveillance** has been installed in strategic locations and classrooms to optimize college security.

2) **Gender sensitization programmes:** The college organizes regular seminars, talks by eminent women to emphasis and educate the students about the need for gender equity, gender safety and legal rights of women in families and in work places. Talks on health care, personal hygiene awareness and life skills help student's acquire the knowledge required for life and work. Health check – ups are conducted annually. Teachers are also gender sensitive which nurtures mutual respect and trust between male and female students. Moral education lectures are also regularly conducted.

3) **Ladies Room:** Majority of the students are girls and the college take special care of them by providing a Ladies rest room where girl students have the privacy to rest and relax..

4) **Gender sensitive classrooms:** Both males and females are encouraged to be class leaders. Two monitors are elected from each class – one boy and the other a girl. Mixed groups for group activities helps to build a healthy environment amongst them and prevents stereotyping of gender roles.

4) **The Student Association 'UrjA'** is a medley of male and female students democratically elected to the different posts. This ensures equal opportunities to both genders. This enables both the genders to work and implement different activities in the college with due respect to each other's ideas and suggestions

5) **Counselling:** The college has a mentor scheme where a faculty member is in –charge of about 15 students from each class. Students with any issues- academic, health related, family issues or other personal problems are counselled and provided assistance and guidance to counter any challenge that they face. The college also has a professional counsellor to help and counsel the students.

File Description	Document
Annual gender sensitization action plan	View Document
Specific facilities provided for women in terms of: a. Safety and security b. Counselling c. Common Rooms d. Day care center for young children e. Any other relevant information	View Document

7.1.2 The Institution has facilities for alternate sources of energy and energy conservation measures

1. Solar energy
2. Biogas plant
3. Wheeling to the Grid
4. Sensor-based energy conservation
5. Use of LED bulbs/ power efficient equipment

Response: B. 3 of the above

File Description	Document
Geotagged Photographs	View Document
Any other relevant information	View Document

7.1.3 Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words)

- Solid waste management
- Liquid waste management
- Biomedical waste management
- E-waste management
- Waste recycling system
- Hazardous chemicals and radioactive waste management

Response:

1) Solid Waste management: - Solid waste is classified as hazardous waste and non- hazardous waste.

- The college has zero hazardous waste as the laboratories in the college do not require to use any strong and corrosive acids or any radioactive elements in their practical sessions.
- Non – hazardous solid waste are collected from the various bins that are placed in each and every class room and at strategic places in the college by the attenders, sweepers and gardener. This then is segregated and disposed of properly by the municipal corporation.

- Waste like newspaper, cardboard, packing material, plastic etc. is collected, segregated and disposed to authorized vendors for recycling.
- The college follows a “No Plastic” zone in the campus. Use of plastic plates, bottles, cups etc are discouraged in the college.
- Technological advances has helped the college to adopt paperless communication systems where most of the relevant circulars, government orders etc. are communicated through Whatsapp groups, emails, online meetings etc. The college has digitized most of the processes like admission, online fees collection and other administrative related documents thereby reducing the usage of paper in the campus.
- Use of paper printed on one side is encouraged in sending print drafts before final document, meeting minutes, memos and notes in office practices to reduce wastage and hence pollution.
- Students are encouraged to use old newspapers and other used products like old bottles, cans etc. for doing creative work as a part of the extracurricular activities.

2) Liquid waste management: Liquid waste like sanitary waste and laboratory waste are disposed by a sewer system which consists of an underground network of pipes that carries the sewage and liquid waste from the building to disposal points controlled by the BBMP in Bengaluru.

- Waste water produced by Reverse Osmosis (RO) water purifier is connected to a pipe that opens out into the ground in the garden area which then gets diluted with some normal tap water when used to water the plants in the college garden.

3) Biomedical waste management: - Menstrual Hygiene management (MHD) is an integral part of the Swachh Bharat Mission. It emphasizes on the safe disposal of used and soiled sanitary napkins without human contact and with minimal environmental pollution. Keeping this in context the college has installed an incinerator for proper disposal of sanitary napkins. This ensures instant disposal in a scientific and hygienic way.

4) Electronic or e-waste management: - E-waste is dangerous due to toxic chemicals that leach from the metals inside electrical and electronic equipment and hence has to be disposed off safely. Electronic and electric equipment, computers which show some working defects are first repaired and put to use once again. If the equipment no longer serve their purpose as a result of redundancy, replacement, breakage or non – functionality, change in syllabus etc then these equipment are either given away to other organisations where they come of use or are safely discarded through proper authorized vendors for their safe disposal or recycling.

File Description	Document
Geotagged photographs of the facilities	View Document
Any other relevant information	View Document

7.1.4 Water conservation facilities available in the Institution:

1. Rain water harvesting
2. Borewell /Open well recharge
3. Construction of tanks and bunds
4. Waste water recycling
5. Maintenance of water bodies and distribution system in the campus

Response: A. Any 4 or all of the above

File Description	Document
Geotagged photographs / videos of the facilities	View Document
Any other relevant information	View Document

7.1.5 Green campus initiatives include:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. Landscaping with trees and plants

Response: A. Any 4 or All of the above

File Description	Document
Geotagged photos / videos of the facilities	View Document
Any other relevant documents	View Document

7.1.6 Quality audits on environment and energy are regularly undertaken by the Institution and any awards received for such green campus initiatives:

1. Green audit
2. Energy audit
3. Environment audit
4. Clean and green campus recognitions / awards
5. Beyond the campus environmental promotion activities

Response: A. Any 4 or all of the above

File Description	Document
Reports on environment and energy audits submitted by the auditing agency	View Document
Certification by the auditing agency	View Document
Any other relevant information	View Document

7.1.7 The Institution has disabled-friendly, barrier free environment

1. Built environment with ramps/lifts for easy access to classrooms.
2. Divyangjan friendly washrooms
3. Signage including tactile path, lights, display boards and signposts
4. Assistive technology and facilities for Divyangjan accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

Response: B. 3 of the above

File Description	Document
Geotagged photographs / videos of the facilities	View Document
Any other relevant information	View Document

7.1.8 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 500 words).

Response:

The institution aims at providing an inclusive environment to ensure that all students are treated equally with any favor, discrimination, prejudice or bias regardless of their learning capabilities, religion, language, socio-economic status or disabilities. This type of an inclusive education for every student helps to promote tolerance and harmony to the diversities that our country as a secular, democratic nation is proud of. To inculcate these values among the youth in the age group of 18-20 years which is the average age of our students the institution conducts a number of cultural, religious, social-bearing, patriotic, geographical based activities which not only educates the youth about India's rich cultural heritage but also builds pride and respect for the diversities that prevail in our country. To name a few of the popular events that the college conducts in its endeavor to provide an inclusive environment is

- A research activity called 'ANVESHNA' is a popular programme of the college where for example each class is given a particular topic(e.g. state of India) about which they research and find out about its culture, dialect, dance form, monument etc. and then portray it on stage in the form of dance-drama, food etc. A rolling trophy is also given to the class that performs the best. Students irrespective of caste, religion. Race or language participate in the true spirit of oneness

- A cultural event 'KALADARSHINI' where the students of each class exhibit their talents in song form, dance mono acting, shadow play etc. Students of each class participate in large numbers without any discrimination standing true to the mission of the institution to provide inclusive education to students from different strata looking beyond socio-economic differences.
- The NSS Unit of the college actively participate in different activities which helps students to develop empathy and respect for the less fortunate and weaker sections of society thereby implanting values which make them better citizens. Independence day, National Unity day etc. are all celebrated to instil patriotism and fervor.
- Different sports are also conducted in the college premises where students participate in large numbers which indoctrinates sportsmanship, harmony, tolerance and togetherness amongst students.
- A Personality Development Programme(PDP) which is a three day residential programme is conducted where students stay together, work together, learn together and play together irrespective of religion, caste, socio-economic status or language. They are taught by experts to not only respect and love themselves but also everyone they may come across. This programme conducted by the institution equips the students with the right ethics and values and builds in them the confidence to face any challenges they may encounter.
- The Youth Red Cross wing of the college conducts blood donation camps and other activities which teaches the students to help another irrespective of cultural, social or economic differences.

File Description	Document
Any other relevant information.	View Document
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View Document

7.1.9 Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens (within 500 words).

Response:

Our institution believes that education is not just a means of imparting knowledge to make a livelihood but is also a tool for molding a meaningful life with the proper ethical values and responsibilities to be a conscientious citizen of the country. The undergraduate course has students in the age group of 18 -21 years which is the right time to give shape to their intellectual growth by sensitizing them on their constitutional obligations. In this regard the college conducts a number of activities to sensitize both students and employees of the institution, Some of the activities which are listed below organized by the college emphasis not only our rights but also our duties and responsibilities towards society and the nation as a whole.

1. **Elections to Student's association** was held on 15th October 2020. Students have to file nomination papers, which is duly checked by the faculty that all required criteria are filled and then candidate list for

the different posts is announced. Canvassing and poster display are allowed till 24hrs before the elections. On the Election Day students of the institution cast their votes in the stipulated time. Counting of votes then takes place and results are announced. This gives students a hand-on experience of the election process and their responsibility to choose the right candidate. All our faculty members actively participate in the election process of the country taking up positions such as presiding officer, polling officers etc.

2. **Ekta Divas** – The VVSFGC NSS UNIT celebrated ‘Ekta Divas’ on 31-10-2020 by conducting a pencil sketching competition with the theme “Atma Nirbhar” on the occasion of Sardar Vallabhbhai Patel birth anniversary. The college NSS Unit organized a Unity pledge for staff and students to emphasis the need to be united irrespective of caste, religion or creed.

3. **Rashtriya Ekta Divas** – A power point presentation was organized on 10th November to celebrate Rashtriya Ekta Divas which was presided by Dr S Rekha, Principal, VVSFGC.

4. **Indian Constitution Day and Human Rights Day** – A seminar was organized on 26TH November 2020 to celebrate Indian Constitution Day. The speaker for the day was Smt Divyashree C, Advocate.

5. **Disha Bharath** – The student Association organized a student orientation program on 9th December 2020 conducted by Disha Bharath on the theme “Unleash the Hidden Potential in you”. The highlights of the program were video sessions, stories, anecdotes and games with the objective of enabling students to face life challenges and focus on their life goals.

6. **Gender Sensitisation**- A workshop on gender sensitization was organized on 19th December 2020 which was conducted by Dr Srimathi S P.

7. **World Aids Day** – The NSS Unit of the college conducted a programme on World Aids Day to highlight the cause, prevention and cure of Aids on 29th December 2020. The speaker for the occasion was Dr Jyothilakshmi K.

8. **National Voter’s Day** – A pledge was organized on 25th January 2021 by the NSS Unit of the college to ensure that students are aware of their voting rights and duty to elect the right legislators to build a strong and stable nation.

9. **Fit India Cyclothon** – A fit India cyclothon was organized from 29th -31st January 2021 by the college.

File Description	Document
Any other relevant information	View Document
Details of activities that inculcate values; necessary to render students in to responsible citizens	View Document

7.1.10 The Institution has a prescribed code of conduct for students, teachers, administrators and

other staff and conducts periodic programmes in this regard.

1. The Code of Conduct is displayed on the website
2. There is a committee to monitor adherence to the Code of Conduct
3. Institution organizes professional ethics programmes for students, teachers, administrators and other staff
4. Annual awareness programmes on Code of Conduct are organized

Response: A. All of the above

File Description	Document
Code of ethics policy document	View Document
Any other relevant information	View Document

7.1.11 Institution celebrates / organizes national and international commemorative days, events and festivals (within 500 words).

Response:

The institution celebrates a number of important National and international days to commemorate and bring out the significance of these dates.

National and International events

1) National Youth Day : This is celebrated as Vivekananda Jayanti on 12th January every year under the aegis of Samskruti where renowned speaker are invited to inspire students- the future of the country to walk in the teachings and ideals of Swami Vivekananda. The speaker in 2021 was Sri Vasantha Shastry.

2) National Voter's Day: National Voters Day is celebrated every year on the 25th of January. Students are made aware of their right to vote and take a pledge to use this power to elect for the right person irrespective of caste, religion or creed abiding by the Constitution of India.

3) Republic Day and Independence Day: The college along with other institutions under the banner of VVS jointly celebrate these important national events on 26th January and 15th August every year at Dhruvadhama Mangala Auditorium.

4) Martyrs Day : This day is celebrated every year on 30th January by observing two- minute silence to pay tribute to the martyrs

5) Swachh Bharat Abhiyan and Swacchta Pakwada: This was celebrated in the month of August by the NSS Team.

6) Teachers day: The birth anniversary of S. Radhakrishnan is celebrated with enthusiasm by the students on 5th September .

7) Rashtriya Ekta Divas – VVSFGC NSS unit celebrated 'Ekta Divas' on 31-10-2020 by conducting a

pencil sketching competition with the theme “Atma Nirbhar” on the occasion of Sardar Vallabhbhai Patel birth anniversary. The college NSS Unit organized a Unity pledge for staff and students to emphasis the need to be united irrespective of caste, religion or creed.

8) **Indian Constitution Day and Human Rights Day** – A seminar was organized on 26TH November 2020 to celebrate Indian Constitution Day. The speaker for the day was Smt Divyashree C, Advocate

9) **Kannada Rajyotsava:** Karnataka Day was celebrated on 19-11-2021 by organizing a Janapada Geeta Gayana Programme.

10) **Ganesha Chaturti/ Saraswati Puja/Ayudha Puja:** Important festivals such as Ganesha Chaturti and Dusshera are celebrated with devotion and piety.

11) **Marathon – Stay fit run** was organized on 31-10-2019.

12) **Shamadana:** Under the Nss unit Shamadhana was organized on 11-10-2019.

13) **Covid-19 Awareness :** Covid awareness online talk was organized on 11-03-2020 to bring awareness to the students about the need to be cautious during the pandemic.

14) **Covid-19 Vaccination Awareness:** Organised on 27-06-2021.

14) **Spit free India Movement:** Conducted on 31-05-2020 to emphasis the need to keep India clean.

15) **International Women’s Day:** This day is celebrated on 8th of March

every year. Safety/Karate techniques /demonstrations were performed to educate the young girls. Seminars are also conducted.

16) **World Environment Day and Jal Shakti and Jal Campus:** This day was celebrated on 5th June 2020 to focus on the need for conservation of environment and water.

17) **World Mental Health Day** – A skit competition was held on 16-10-2021 on the occasion of World Health Day to emphasis the need to scale up mental health services at all levels.

18) **International Yoga Day:** celebrated every year on 21-06-2022

File Description	Document
Any other relevant information	View Document
Annual report of the celebrations and commemorative events for the last five years	View Document

7.2 Best Practices

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Response:

(A) Best practice - 1

Title of the Practice - TEACHING – LEARNING PROCESS

Objectives of the Practice

- To ensure the completion of syllabus according to the academic calendar of college
- To encourage teachers to adapt to advance pedagogical methods including ICT adoption in class room teaching along with the conventional chalk board arrangement.
- To improve pass percentage and enhance the number of ranks bagged by the college at the university level examinations by continuous assessment programmes.
- To increase the placement of college as quality of students would be improved.
- To make students industry ready by providing add – on courses wit
- To include cultural, spiritual and social activities to provide a holistic approach to the teaching – learning process.

The context

- Different teachers use different methods to teach in class. They teach at different paces. It was observed that syllabus coverage remains a challenge.
- Different teaching methodologies adopted could inspire and make the learning process more interesting and effective.
- To understand the extent of understanding of the topics covered continuous assessment would be the answer. This would also help students to be in pace with the teacher making both the teaching and the learning process more rewarding.
- Good academic records would give our students better placement opportunities.
- Additional courses completed would give the students an edge over their competitors.
- The global market looks beyond academics and scores. Personality, attitude, team work, team building, communication skills also play an important role in selections. Cultural pursuits, other talents such as sports, music etc. are also an added points to ones' profile.

The practice

- Academic calendar is planned by the head of the institution.
- On the basis of that, every faculty prepares the academic planner in the preformat given by the institutional head.
- The heads of different departments monitor the pace of coverage of the syllabus. This planner and work diary is attested by the Principal every month.
- Teachers give hard and soft copies of the notes, work out numerical and activate complete participation in the classrooms.
- Feedback is obtained in confidentiality from students regarding the content delivery, punctuality, preparedness of the teachers, and other vital criteria on a scale of ten. This is assessed by the

Principal after which each teacher is given the assessment report. This gives scope for improvement in areas where they scored less.

- Assignments, tests and evaluation are conducted at scheduled dates to improve performance in the semester – end examinations.
- Timeline of Assignments, syllabus coverage is monitored by HOD at regular intervals.
- Few of the class rooms are ICT ready and the departments adopt their class room teaching with the help of ICT.
- All teachers have adopted modern pedagogic styles and ICT in their classes. Online classes were held during the pandemic also.
- Cultural, sports, social and other events are held regularly to bring down stress and build a healthy state of mind for better performance.
- Add – on courses such as Tally, Advanced Excel are conducted after class hours.
- Personality development programmes are also conducted to make students the first choice of the industry.

Evidence of Success

- Appropriately paced and timely completion of syllabus
- Exposure to new methods of teaching. Visual cases in some subjects improves receptivity thereby improving the performance.
- Increased attendance in the classes
- Improvement in results with several ranks at the university level.
- Many of our students are well placed in different industry, banks, IT companies and in teaching professions.

Problems encountered and Resources required.

- This practice requires a monitoring system which can show the progress and gaps at each point of time hence continuous evaluation is a tiresome assignment with current schedules.
- Students lose interest as they are continuously burdened with tests, assignments or exams leaving little time to pursue their other passions.

(B) Best practice – 2

Title of the Practice: MENTORING PROGRAMME

Objectives of the Practice

To motivate students to gain confidence, learn life skills and set goals with mindfulness which will provide a holistic approach ensuring the academic, physical, emotional and spiritual well-being of the mentees. Students coming from different socio-economic strata of society face a number of hardships which could cause stress, anxiety, emotional breakdowns, bad academic performances and in some extreme cases suicide. Many times, they go into social isolation leading to depression. The mentoring programme could bring be the best solution in such cases where the mentee finds a friend, guide, confidante and counsellor in a mentor.

The Context

The mentorship programme is a one-to-one mentoring arrangement between an experienced faculty member (mentor) and a student of the college(mentee). Our mission under this programme is

- To provide a structured approach where students can set short and long-term goals. Mentors assist them in preparing action plans, goal-oriented strategies, and time management skills to ensure success.
- A strong bond will be established between the mentor and mentee in order to build the mentee's personality and self-esteem. Mentors encourage students to explore opportunities through projects, social service activities etc. This helps students develop a wholesome personality.
- Mentors help newcomers to make a smooth transition into the undergraduate programme.
- The mentor acts as a counsellor and the confidante of his / her mentee. The students face a lot of stress, fears and other complexities. The mentor should provide emotional support and help the students overcome these problems which they maybe facing.

The Practice

- Each teacher is assigned around 10-15 students for the complete duration of their study.
- They meet at periodic intervals to discuss, clarify and share various problems which may be personal or academic, etc.
- The mentor works towards the learning and development of specific skills of the mentee in order to achieve set goals and objectives.
- The mentors encourage the students to participate in co-curricular and extracurricular activities and sports.
- Their social background academic performance, attendance, laurels achieved, hobbies and other activities are all recorded in a mentor's diary.
- The mentors also keep in touch with the parents on their attendance, test performance, examinations etc.
- The mentors also counsel the students in need of emotional problems.
- When the students have any problem, the mentors speak with the concerned and sorts out the problem.
- Mentors take special care of weak students, who are given advice on how to study, prepare a action plan for study and clarify the doubts and also given notes to study.
- Mentors refer students to the college professionally qualified counsellor if the need arises.
- Student's problems/complaints or accomplishments are brought to the notice of the departmental head, Principal or parents if necessary.
- Mentors can schedule meetings with parents/guardians of their mentees if necessary after duly informing the Principal.

Evidence of Success

Evidence to success of this mentoring programme is that our college has bagged top University ranks and several prizes in cultural activities carving a niche for itself at the University level. Majority of

our students come from the economically weaker sections where family bonds are strained, financial instability, health issues and other problems looms large. In such a situation mentoring has helped students to remain focused and achieve their goals which could be the beginning to the end of their financial constraints. With the emotional and academic support from their mentors, students go on to pass their examinations with distinction. Good results get them employability and respect in the society.

The mentor and mentee develop a strong bond where the mentor stand as the support system of the mentee. The mentee confides, trusts and seeks advice and solutions from the mentor whenever faced with an emotional breakdown. Everyone needs a listener and a shoulder when the road ahead is rough. Mental health care should be a priority. Stress, emotional breakdowns, peer pressure, parental pressure, social stigma, insecurities has become a part of life. With the rapid increase in the suicide rates this mentoring programme is the need of the hour.

Problems Encountered and Resources Required

Amid several success stories challenges are faced in the mentoring relationships. With the semester scheme, faculty frequently have heavy workloads and face the challenge of not having enough time for mentoring. The time duration of the meetings reduces and the time spent with the mentee reduces. COVID -19 compounded the problem. Face –to face meeting was not possible. Virtual classes, social isolation, lower work performance and demotivation was on the increase. Virtual mentoring was not very effective.

The other challenge is that lack of transparency in communication and a passive approach to mentoring. Parents and mentees feel professional counselling a taboo and fear social stigma. Suggestions given by the mentor are taken lightly and expected positive outcomes from the program could be a dream.

7.3 Institutional Distinctiveness

7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

Vidya Vardhaka First Grade College, a wing of Vidya Vardhaka Sangha established in 1957, housed in the residential area of Basaveshwaranagar, in the midst of lush green Ashoka trees and the cool breeze of the swaying coconut palms, portrays the institutions concern to protect the environment and to provide an ideal atmosphere for learning. An Institution built with a vision to provide value-based quality education and a mission to give to society value conscious human beings with the right attitude VVSFGC has etched a name for itself in the field of education, culture, discipline and ethics. Standing tall among several other institutions in Bengaluru, VVSFGC is a well-known name in the field of education. Its priority being to cater to the educational needs of all children irrespective of their socio-economic, demographic differences. The Teaching – Learning process that it has adopted is its distinctive prerogative. To achieve this has not been an easy task but the institutions focus and hard work to effectuate these targets has placed VVSFGC as one of the top colleges in West Bengaluru. To execute its vision the management and faculty work relentlessly to achieve not only academic excellence but also strive to motivate students socially,

culturally, psychologically and spiritually.

The day begins with an assembly where the college prayer and national anthem is sung by the students and faculty giving praise to the Almighty and the motherland setting the right atmosphere to start the day's work.

The dedicated faculty are well aware that "one solution for all" does not fit in the field of education and hence use innovative teaching methodologies and strategies in the classroom to ensure learning for all kinds of students. Student-Centric discussions, collaborative learning, tutorials for slow learners, visual and auditory teaching strategies are followed by the faculty alongside with the traditional classroom learning where the chalk-board method has proved to be the best interactive teaching methodology that provides a human element to the learning process.

The academic planner ensure that the syllabus is completed in a systematic manner, well ahead of the examinations without hurrying through the syllabus at the end of the term. This gives students ample time to learn, review and clear any doubts well ahead of their exams. This has also enabled the faculty to not only revise the chapters but examine their students by conducting tests, seminars, assignments, exams, review of previous years question papers etc. This instils confidence and preparedness in the students to face the final examinations.

The college follows a Mentor- mentee scheme where every faculty is assigned 10-15 students from each class. The student's share a close rapport with their mentor who takes care of the academic and personal needs of the students by being a teacher, mentor, guide, counsellor and confidante.

The college does not limit itself to the academic curriculum alone. It believes that a culture – based educational approach is a vital component of the teaching-learning process. Harvard Professor Jerome Bruner notes " Culture shapes minds. It provides us with a tool kit by which we construct not only our world but the very construction of ourselves and our powers". Keeping in line with this idea our college conducts a number of cultural events, personality development programmes, seminars and workshops where the personality, attitude, principles, values and beliefs of our students take shape. In such an atmosphere students perform better academically and also grow up into being independent and active citizens.

To provide skill based education the college conducts a number of add on courses and is also proud to have a savings bank in the college premises run by the students, of the students and for the students.

Sports and Academics are partners for holistic development. The college holds a number of indoor and outdoor sports competitions where students can unwind from the stress and pressures they face. This keeps one healthy mentally and physically.

Students facing financial crisis at home are supported financially by the institution to complete their education.

Social awareness, national pride, self-esteem, empathy towards to less fortunate, legal awareness and the environment and energy crisis are all a part of their learning process through NSS camps, seminars etc. This the institution believes will turn our students into not only professionals par excellence but will also engrave in them the need for social justice, equality, empowerment and integrity.

Hunger and literacy can never be friends. To eliminate classroom hunger the institution provides mid-day meal catered by ISKCON. This initiative has supported the students coming from socio-economically challenging backgrounds to complete their under graduation.

The methodology followed by our institution has placed our students in respectable positions in the teaching, corporate and banking sectors.

The college has proved that all work and no play make Jack a dull boy. By integrating teaching –learning with a number of cultural and sports activities our college has won many laurels at the University level. We are proud to say that many of our students have secured ranks at the University level and have scored cent percent results in the final university examinations.

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File Description	Document
Appropriate web in the Institutional website	View Document

5. CONCLUSION

Additional Information :

Environmental Consiousness:

- 1.Solar energy panels are installed from college resources. The solar energy thus converted to electrical energy is supplied to the BESCO Grid
- 2.Usage of LED bulbs to curtail power consumption.
3. Environment programs are organized regularly for students and staff.
4. NSS unit organises a campus cleaning programme under Swaach Bharat Abhiyan.
5. The college is regularly fumigated and sanitized to protect the surroundings and environment of the college.
6. Rain water harvesting is installed in the campus.

Solid Waste Management:

1. Separate bins are maintained for wet and dry waste. E – waste is also safely disposed through an NGO "Welbeing out of Waste" (WOW)
2. The college under the aegis of NSS conducts programmes to make paper bags from old paper and newspapers thereby reducing paper waste.
3. An incinerator is also installed in the college to hygienically and safely dispose sanitary napkins

Concluding Remarks :

Vidya Vardhaka Sangha which runs VVS First Grade College, established in 1857 with the sole vision of providing value based education against the backdrop of Indian culture, has carved a niche for itself as an institution that excels in academics as well as in cultural pursuits. Standing by its belief that a healthy society can be envisaged only by value conscious human beings with the right attitude, it set itself a mission to prepare and mould young students who would be the agents of change playing a pivotal role in the future of India. The college works with these ideals and makes sure that every student who enters its portals leaves as a better human being, disciplined and conscious of the values instilled in them. The day beginning with the assembly sets the right positive attitude for the day's activities. In the classrooms discipline, punctuality and good behavior is strictly enforced and adhered to. The healthy rapport between the faculty and students help the students to overcome their personal problems related to academics or to their personal lives. Regular assessment helps to ensure academic progress while the various cultural and sports activities act not only as stress busters but also helps the students to bring out their talents and pursue their passion. The personality

development programmes, Samskruti programmes and the other awareness programmes ensure that each child is exposed to our rich culture and is groomed into a value conscious, multi-faceted persona whose hallmark would be integrity, tolerance, self- esteem, empathy and compassion. The institution visualizes a brand of students coming out of its portals with confidence in themselves, having an urge to serve society without grudge or favor, who would be a boon to society and the nation at large. With this vision in mind VVS First Grade College sets out on its mission each academic year

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