



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution	VIDYA VARDHAKA SANGHA FIRST GRADE COLLEGE
Name of the head of the Institution	Dr. S. Rekha
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	08023226182
Mobile no.	9845265765
Registered Email	vvsfgcw@gmail.com
Alternate Email	vvsfgciqac@gmail.com
Address	II Block III Stage Basaveshwaranagar
City/Town	Bengaluru
State/UT	Karnataka
Pincode	560079

2. Institutional Status					
Affiliated / Constituent		Affiliated			
Type of Institution		Co-education			
Location		Urban			
Financial Status		Self financed and grant-in-aid			
Name of the IQAC co-ordinator/Director		Smt.Rajalakshmi.G.S			
Phone no/Alternate Phone no.		08023226182			
Mobile no.		6366805156			
Registered Email		vvsfgcw@gmail.com			
Alternate Email		vvsfgciqac@gmail.com			
3. Website Address					
Web-link of the AQAR: (Previous Academic Year)		https://vvscollege.in/aqar			
4. Whether Academic Calendar prepared during the year		Yes			
if yes,whether it is uploaded in the institutional website: Weblink :		https://vvscollege.in/aqar			
5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B+	76.25	2004	03-May-2004	02-May-2009
2	B	2.53	2010	04-Sep-2010	05-Sep-2015
3	B+	2.62	2017	02-Feb-2017	21-Feb-2022
6. Date of Establishment of IQAC			04-Sep-2004		
7. Internal Quality Assurance System					
Quality initiatives by IQAC during the year for promoting quality culture					
Item /Title of the quality initiative by IQAC	Date & Duration		Number of participants/ beneficiaries		

Proposed Parents- Teacher Meet to brief the parents about the performance of the students; The 2nd Internal Test to be conducted by the Exam Committee	01-Oct-2019 2	6
As in the previous years, the placement cell was asked to conduct Pre-Placement Training for the final year students	16-Jan-2020 2	4
An unique program of our college Residential Personality Development Program to be organized in consultation with Dr.M.C.Prakash former principal of our college.	02-Mar-2020 2	5
The IQAC committee met online and suggested for the systematic and effective conduct of On-Line classes on Zoom Platform for all the semesters of B.Com and B.Sc. Also planned for the preparation of E-Content and making the same available to the student	18-Mar-2020 2	12
Online meeting was conducted with all the teaching staff members and discussed about the submission of AQAR and IA marks preparation	18-Mar-2020 2	12
IQAC discussed with principal about conduct of off-line revision classes and exams for VI sem B.Com and B.Sc students. The Students Association was not able to complete the programs according to the calendar due to continuous lockdown from Mar-2020	10-Aug-2020 2	4
The date to begin the online classes for the students of III and V sem B.Com and B.Sc was also discussed and decided.	10-Aug-2020 2	4
IQAC discussed with principal about the	04-Dec-2020 2	4

Restructuring and up gradation of the college website. A common format to be drafter for program and department outcomes. It was also decided to take the online feedback from the students for the academic year 20		
The IQAC suggested to the Students Association to give a name to it and plan for events on IPR, Gender sensitization and human values etc., The IQAC suggested to the E-Cell to plan for an Incubation Center in the college. A proposal to organize a works	04-Dec-2020 2	4
In view of decrease in the corona cases, The IQAC members felt that the Inauguration of Students Association and Unveiling of the new name UrjA for the Association can be organized on offline. As in the previous years the inter-collegiate essay and deb	04-Jan-2021 2	4
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Teaching and Non Teaching Staff	Grant in Aid	Govt of Karnataka	2020 1	12511552
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9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	7
The minutes of IQAC meeting and compliances to the	Yes

decisions have been uploaded on the institutional website	
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Infrastructure Development 1. six studio class rooms were set up for online classes. Purchase of premium Zoom platform/ Google meet to accommodate 250 students 2. Installation of touch free sanitiser dispensers in prominent places for the use of staff and students. 3. Additional equipments like digital thermometer, pipette dispensers, face shields and gloves etc were purchased for the smooth conduct of practicals in physics, chemistry and math labs during corona following all SOPs. The Bangalore University decided to auto promote the students of II and IV semester B.Com and B.Sc. due to pandemic situation. The final exams were conducted only for VI sem B.Com and B.Sc. In view of this a preparatory examination was conducted online by posting the question paper in the groups. The students wrote the exam for 3 hours and submitted the papers for valuation which helped them to take up the final examination with confidence after a gap of 6 months. Virtual classroom : In view of the pandemic situation the classes for all the semesters were successfully conducted in the studios setup. eContent and study materials were shared among the students in the groups. The videos of practical sessions were uploaded on youtube. online 1st internal tests were conducted with the supervision on Zoom platform. Various events 1. offline Gender Sensitisation one day workshop for the students of 5th sem B.Sc and B.Com. 2. Online IPR one day workshop for all the students of B.Com and B.Sc. was conducted according to the suggestions by IQAC. 3. During the pandemic certain competitions like Pick and speak, pencil sketch, essay writing, Best out of waste, talents day etc., were conducted online. 4. Various online awareness programs like preventing the spread of corona, No Tobacco Day, International Yoga Day, NSS day, Rashtriya EKTA Diwas, Fit India, Voting Rights etc., was conducted by NSS unit. Three day residential personality development camp : About selected 50 students participated in the camp conducted under the leadership of Dr. M.C Prakash former principal of our college.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
infrastructural requirements for online classes	six classrooms were converted to studio rooms for the conduct of online classes.
Institutional Social Responsibility	We are glad that some of our students worked as citizen quarantine squad volunteer under the department of state labour welfare institute during the lockdown. our NSS volunteers offered

	<p>their services for the migrant workers stranded in Bangalore to reach their home towns. Some of our staff and students tendered financial assistance to help the people who were stranded during the pandemic. The NSS volunteers organised many online corona awareness programs on various platforms like Zoom, Youtube, Whats App and Google meet. The NSS volunteers participated in the Spit free India movement and created awareness about the importance of keeping our city clean and prevent spread of corona by presentations.</p>
<p>The classes to be conducted as per the university norms</p>	<p>The classes were conducted as per the schedule upto 14.3.2020,. The lockdown was announced by the GOI from 23.3.2020. During the lock down online classes were held for II,IV and VI semesters to complete the remaining 20 to 30 of the syllabus for the academic year 20192020. All these classes are recorded in the work diary. An online preparatory was also held for the VI semester. Since the pandemic situation continued Online classes were started for I,III and V semesters of the academic year 20202021 the academic planner is however maintained for the year 20202021. As per the orders of GOK, the V sem offline classes began on 17.11.2020, I and III sem offline classes from 18.01.2021.</p>
<p>Planned industrial visit for B.COM students and Annual NSS Camp</p>	<p>Unfortunately the visit and the camp could not be organised on account of lockdown due to the panademic.</p>
<p>Tests , Assignments and preparatory exams for awarding Internal assessments marks.</p>	<p>Two tests were conducted 1 online and 1 offline (II and IV sem 2019-2020 batch) and preparatory exams were conducted online for VI semester B.Com and B.Sc (2019-2020 batch) . Offline preparatory exams for I, III, V semesters 2020-2021 batch . Many online Assignments were given to facilitate the learning process of the students. Performance in all the tests and assignments are considered to award IA marks.</p>
<p>To conduct Add on Certificate courses suggestions were Tally and GST for B.Com students and Advanced Excel for B.Sc students and planning to conduct classes during the month of December for the same.</p>	<p>MOU is signed with KAYAKA PRAGNE Rajajinagar, Bangalore for Tally certified course.</p>
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14. Whether AQAR was placed before statutory body ?	Yes				
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th data-bbox="118 226 794 275" style="width: 50%;">Name of Statutory Body</th> <th data-bbox="794 226 1476 275" style="width: 50%;">Meeting Date</th> </tr> </thead> <tbody> <tr> <td data-bbox="118 275 794 324" style="text-align: center;">Staff Council Meeting</td> <td data-bbox="794 275 1476 324" style="text-align: center;">26-Apr-2021</td> </tr> </tbody> </table>		Name of Statutory Body	Meeting Date	Staff Council Meeting	26-Apr-2021
Name of Statutory Body	Meeting Date				
Staff Council Meeting	26-Apr-2021				
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	Yes				
Date of Visit	31-Jan-2017				
16. Whether institutional data submitted to AISHE:	Yes				
Year of Submission	2020				
Date of Submission	08-Feb-2020				
17. Does the Institution have Management Information System ?	Yes				
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	<p>Management information system operational in the college office is easycollege software platform. This platform is used to maintain 1. Attendance: attendance is recorded in the attendance register for each hour in the timetable by the respective faculty members and submitted to the office. The office staff who is in charge of attendance feeds it to Easy College Management information System. Weekly and monthly attendance report is generated for each subject. 2. Student Staff: A data base of every student and staff is maintained by EasyCollege 3. Timetable: Regular timetable and test timetable is uploaded on the college website and displayed on the college notice board. 4. Examination: the examination timetable and related information is uploaded on the college website and displayed on the college notice board. The test marks are entered and score card generated by the software. 5. Academics: The academic related reports and documents are recorded and maintained. 6. SMS module: Information regarding monthly attendance and marks scored in the internal assessment tests is sent to</p>				

the parents. 7. During lock down the messages regarding online classes and other updates are sent to the parents.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

(a)our college is affiliated to Bengaluru city university . The university provides an academic calendar at the beginning of each semester, based on which the college prepares its own calendar of events and makes it available to the faculty. The faculty members design their individual lesson plans for the syllabus allotted to them based on the class wise timetable and the college calendar. This is recorded in the academic planner the actual coverage, excess or deficit is also mentioned with valid reasons. (b) work diaries are maintained by faculty members wherein regular implementation of the curriculum is recorded systematically. These work diaries are attested periodically by heads of the departments and by the principal (c) during the lock down Zoom platform was introduced to all the staff members , the incomplete syllabus was covered online successfully and is recorded in the work diary (d) both formal and informal feedback is taken from the students for better implementation of curriculum. actions are taken accordingly. (e) For the practical sessions, the students are divided into batches depending on the size of the lab. The experiments are performed by the students individually by maintaining social distance. (f) Class seminars , discussions , presentations are included in the class room teaching. Laboratory sessions are video recorded and posted in social media for the benefit of the students during lock-down (g) Field trips to industry, institutes, research labs and projects or surveys are encouraged to imbibe research aspirations in the students.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Tally with GST	B.com	30/12/2020	3	employability / entrepreneurship	enhancing both computer and accounting skills
Advanced Excel	B.sc	30/12/2020	3	employability / entrepreneurship	Enhancing computer skills

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	NIL	Nil
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BCom	Accounting and Taxation	15/07/2019
BSc	PCM	15/07/2020

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	100	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
campus recruitment training	13/12/2020	85
campus recruitment training	20/12/2020	25
No file uploaded.		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BCom	Internship in advocates	1
BCom	internship in Abikart E-services	1
No file uploaded.		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	No
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>The college takes feedback from all students in the format prescribed by the Department of Collegiate education . It is a feedback proforma on a ten point scale . The feedback is collected using google forms. The computed points are furnished confidentially to the faculty members by the principal. The suggestions and lapses found in the appraisal is discussed and sincere efforts are made to rectify them . b. The Grievance cell of the college collects students feedback and grievances informally talking to the students and mentors. This is brought to the notice of the Principal who takes remedial steps. c. The student satisfaction survey is taken by all the students of the college based on questionnaire issued by NAAC . The statistical analysis is carried out on each question separately. The positive outcome of the result analysis are the appreciation for the completion of the syllabus although about</p>

twenty percent was covered in online classes , number of problems solved, assignments given and personal interaction. Some of the suggestions from the students are field trips to be organized , classes to be made more interactive , dissatisfaction regarding the internal assessments marks , use of ICT . Although field trips were planned , it was not possible to execute due to the pandemic situation. use of ICT was improved through power point presentations in the classroom and screening of videos relating to the curriculum. The practical lessons in the science stream were performed by the professors with relevant explanation and uploaded in the youtube . d. The feedback is taken from the parents in the parents meet. An informal feedbacks are taken by the mentors whenever they meet the parents. The suggestions received are implemented as far as possible . e. The feedback from the alumni is taken during the annual alumni meet. The impressions of the college by them are indicative of the good work done by the college and help us to continue with the programmes.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BSc	PCM	72	95	19
BCom	Accounting and Taxation	100	198	85
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	104	Nil	16	Nil	Nil

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
16	16	90	6	2	70
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

YES Mentor Scheme: The goal of this practice is to mentor and counsel the students and prepare them to face the challenges of the Global Society. The context: students taking admission to our college are in the age group of 17-18. This adolescent age causes instability in thoughts because of the changes in Physical Structure and hormonal changes. As a result, they feel more comfortable to express their fears and feelings to a person outside their family circle. Mentorship at the right juncture helps them to be tension free, prevents from taking drastic

decisions and encourages them to perform well in both academics and career. The practice: one of the faculty member (Mentor) will be assigned around 10-15 students from each class. She/he will maintain the students personal record, meet their parents regularly and monitor the progress of the student academically and otherwise. A trained counsellor visits the college once a week. The Mentor will recommend the students to meet the counsellor as and when required. This mentor Scheme of our college was started in 1990 and has been instrumental in solving personal problems of some students giving them strength to face life with a positive attitude Under this scheme parents mentor meeting is held in the first semester when a trained counsellor will address the parents. The mentor will maintain a personal development record of all the mentees which includes their personal details, performance in university exams, self appraisal, participation in co-curricular activities and mentors impressions. The mentor meets the parent after the first internal test and discusses the progress of the student. The parents of the students not having the required attendance are informed well in advance in order to enable the students to make up the loss of classes and hence make them eligible to fulfil the requisite criterion to take up the exams. The mentors were in touch with their wards during lock down using the social media networks and phone.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
321	16	1:20

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
17	17	Nil	Nil	4

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nil	NIL	Nil	NIL
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BCom	CBCS	VI Sem	09/10/2020	08/11/2020
BSc	CBCS	VI Sem	28/09/2020	31/10/2020
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The university has adopted major reform in evaluation by introducing Credit based grading system from the academic year 2016-17 and the institute has adopted the same. The college has adopted a method of assessing the academic performance of the students on a continuous basis. Continuous assessment in theory subjects: two internal tests will be conducted. The marks allotted for internal tests are 25. The seating arrangement of students is done by mixing branches/classes. The papers are evaluated by the concerned staff members. Out of the total 30 internal assessment marks, 10 marks will be awarded based on

the performance in these tests. Those who have scored above 35 out of 50 marks will get full 10 marks and it will reduce with lesser scores. Re-tests are given for genuine absentees. Assignments are given for low achievers. The answers for the questions in the test papers are discussed in class. The test scores are given to all the students in the form of score card and sms is sent to their parents. 5 marks are allotted for attendance and discipline. Students with >85 attendance will get full 5 marks. Absenteeism is dealt with seriously. The parents of the students with less than 75 of Attendance in class are called and met by the convener of the attendance cell and principal well in advance so that they will get opportunity to make up the short fall in attendance.

Remaining 15 marks is allotted by the concerned staff by the continuous evaluation based on their participation in class, written assignments, seminars, classroom interactions. Continuous assessment in practical subjects: For practical subjects, there shall be a continuous evaluation during the semester for 15 internal assessment marks. To improve the outcome of laboratory work done in a semester, day-to-day work in the laboratory will be evaluated and internal examination for practical will be conducted. Performance of the student for every experiment which includes regularity, procedure, results, viva and promptness in submission of records is evaluated. The students with potential for higher academic excellence are encouraged to borrow more books from the library and motivated to work towards higher performance by the faculty member.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

YES The calendar of events for a semester is prepared at the beginning of the semester indicating the schedule of internal tests and assignments. Timetable for regular conduct of theory and practical classes adhering to the number of hours prescribed by the university is prepared at the beginning of the semester and followed throughout. The calendar of events for the conduct of various activities under IQAC and students association for the semester is as shown below. The Calendar of events is followed unless there is an untoward incident. List Of Events Conducted In The College For The Year 2019-20 08-07-2019 College reopens - Freshers Day 12-07-2019 Class Representatives Elections 19-07-2019 Student Association Elections 26-07-2019 Science Seminar 02-08-2019 Talents Day 06-08-2019 Inauguration 10-08-2019 to 16-08-2019 I Internals 16-08-2019 NSS Inauguration 20-08-2019 Nail Art Competition 22-08-2019 Industrial Visit for B.Com Students 30-08-2019 Mehandi Competition 06-09-2019 Ganesha Pooja Teachers Day Celebrations 13-09-2019 Inauguration of Youth Red Cross 16-09-2019 Chess 17-09-2019 Carom 18-09-2019 Throwball 20-09-2019 Art Appreciation club - Yakshagana 27-09-2019 Kaladarshini 01-10-2019 Blood Donation Awareness - YRC 02-10-2019 Alumini Meet 09-10-2019 Essay Competition 10-10-2019 Pencil Sketching Painting Competition 11-10-2019 Anaemia Eradication - YRC 12-10-2019 PTA Meeting for I Year 14-10-2019 to 16-10-2019 II Internals 17-10-2019 Pick and Speak 23-10-2019 Collage 25-10-2019 Food Fest 21-10-2019 to 26-10-2019 PTA Meeting for 3rd 5th Sem 08-01-2020 College reopens 17-01-2020 Vinekananda Jayanthi Celebration 18-01-2020 NSS Programme - Life Skill Training for II IV Sem 24-01-2020 Voters Day, Rangoli Competition 28-01-2020 Dumb Charades Competition 30-01-2020 Poetry Competition 31-01-2020 Shyamala Jagirdhar Inter - Class Music Competition 01-02-2020 Pre - Placement Training 02-02-2020 Pre - Placement Training 05-02-2020 Jewellery Making Competition 07-02-2020 Art Appreciation Club 08-02-2020 Pre - Placement Training 11-02-2020 to 13-02-2020 First Internals 14-02-2020 Newspaper Dressing 15-02-2020 Sports Day 17-02-2020 Anthakshri 19-02-2020 Inter - Collegiate Essay Competition 25-02-2020 Face Painting Competition 28-02-2020 Inter - Collegiate Essay Competition 29-02-2020 Disha Programme 01-03-2020 Commerce Seminar 06-03-2020 PDP Programme 07-03-2020 PDP Programme 08-03-2020 PDP Programme 09-03-2020 Womens Day Celebration Anveshana the inter class Research oriented event and Valedictory program was

planned but could not be conducted due to the pandemic situation

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://vvscollege.in/agar>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
CBCS	BCom	Accounting and Taxation	76	71	93.42
CBCS	BSc	PCM	14	10	71.42

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://vvscollege.in/students>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	0	NIL	0	0

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
One day Workshop on Intellectual Property Rights	Commerce	28/12/2020

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	Nil	NIL

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	Nil

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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
0	Nil

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	commerce	1	86.87
International	commerce	2	5.87
International	kannada	2	7.87

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
0	Nil

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NIL	NIL	NIL	Nil	0	NIL	Nil

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	NIL	NIL	Nil	Nil	Nil	0

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	9	49	2	Nil

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Fit India inauguration of indoor activity	NSS	6	60
NSS day celebration	NSS	12	100
Sadbhavana divas	NSS	7	80
Fit india freedom run	NSS	4	25
World yoga day	NSS	6	35
World environment day	NSS	12	70
International plastic bag free day	NSS	3	20
World no tobacco day	NSS	5	40
Extension activity	IQAC and disha bharat	1	120
Residential outreach program	IQAC	4	50
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Fit India freedom run	for successfully organising	Ministry of youth affairs and sports	25
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agen cy/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
NSS	BBMP	corona warrior	1	7
NSS	VVS Gandhi centenary school	NALI KALI	2	62
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	NIL	NIL	0

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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
MOU	Certificate course	Kayaka IT Solutions (excel)	19/09/2020	30/11/2020	25
MOU	Certificate course	Kayaka IT Solutions (tally)_	19/09/2020	13/11/2020	85
Subscription	Internship	Internshala	01/09/2020	31/12/2020	40
MOU	Campus recruitment training	Seventh sense solutions	20/08/2019	08/03/2020	90

[View File](#)

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Kayaka IT Solutions	03/09/2019	Certificate course for development of computer skills	110
Seventh sense solutions	29/12/2020	Employability	90

[View File](#)

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
1	0.35

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Video Centre	Existing
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing

Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Existing
Classrooms with Wi-Fi OR LAN	Newly Added
View File	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
easy lib	Partially	webversion602AR8	2016

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	23733	375000	375	525000	24108	900000
Journals	16	2200	Nil	Nil	16	2200
Reference Books	1050	26300	Nil	Nil	1050	26300
Others (specify)	Nil	36000	Nil	Nil	Nil	36000
View File						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Smt. Gayathri Sathyan	Theory of groups	jnana nidhi studio	20/03/2020
Sri Uday Kumar	Estimation of Creatinine by JAFFES Method	https://youtu.be/I79EJH1EuP8	26/05/2020
Sri Uday Kumar	Estimation of ZINC using EDTA	https://youtu.be/Ulg6rEuQdXQ	27/05/2020
Dr. S. Rekha	Biological Oxidation 1	https://youtu.be/Usv2tyl_k-M	29/05/2020
Dr. S. Rekha	Biological Oxidation 2	https://youtu.be/uVPJ7TT-EHw	29/05/2020
Prof. Selva Kumari	NAND as universal gate part 1	https://youtu.be/JomqPVw9z1E	01/06/2020
Prof. Selva Kumari	NAND as universal gate part 2	https://youtu.be/xNiJKDvnxSA	01/06/2020
Sri Uday Kumar	Qualitative Analysis of binary salt mixture	https://youtu.be/yCjzkK7CJIY	29/05/2020

Sri Uday Kumar	Qualitative Analysis of a binary salt mixture.	https://youtu.be/yCjzkK7CJIY	02/06/2020
Sri G.Ramesha	e/m of an Electron	https://youtu.be/ghlrtcEvNTLY	22/06/2020
View File			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	59	2	62	1	1	3	6	250	2
Added	0	0	0	0	0	0	0	0	0
Total	59	2	62	1	1	3	6	250	2

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

250 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Jnana nidhi	https://youtu.be/fQ4t87Ivxqw
video recorder in chemistry lab	https://youtu.be/I79EJH1EuP8
video recorder in physics lab	https://youtu.be/ghlrtcEvNTLY
video recorder in physics lab	https://youtu.be/JomqPVw9z1E
video recorder in physics lab	https://youtu.be/ghlrtcEvNTLY
video recorder in chemistry lab	https://youtu.be/yCjzkK7CJIY
video recorder in chemistry lab	https://youtu.be/yCjzkK7CJIY
video recorder in chemistry lab	https://youtu.be/LpDpj6pvOvk
video recorder in chemistry lab	https://youtu.be/W5Iw0DCVQSc
video recorder in chemistry lab	https://youtu.be/uVPJ7TT-EHw
video recorder in chemistry lab	https://youtu.be/Usv2tyl_k-M

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
100000	92565	110000	102799

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The infrastructure pertaining to physical, academic and support facilities in college are regularly maintained to ensure that they are of maximum benefit to the students as well as teaching and non teaching staff. A staff committee is constituted comprising of Principal, Vice Principal, Co-ordinator- IQAC, President of students' Association and senior member from each faculty. The committee meets once in a month to discuss about all programmes of the college, requirements of various departments, progress of the students, grievances from all the stake holders and any other official issues. The resolutions and recommendations of the committee is executed by the concerned staff.

Laboratories: Record of procurement and stock is maintained by the head of the departments. The stock verification is done annually. The calibration, repairing and maintenance of sophisticated lab equipment's are done by the lab attenders with the assistance of the technicians of related owner enterprises whenever necessary

Library: The requirement and list of books is taken from the heads of the concerned departments. The list is approved by the staff committee and signed by the Principal. To ensure return of books, 'no dues' from the library is mandatory for students before appearing in exam. Other issues such as weeding out of old titles, schedule of issue/ return of books etc. are chalked out / resolved by the Staff committee. The maintenance of the reading room and stock verification of library books is done regularly by library staff.

Sports: The sports and Gymnasium equipment are maintained by the college sports in charge.

Computers: The computers in the two computer laboratories, office, library, Business lab, etc are all maintained by professionals who are given Annual Maintenance contract by the management. Internet and WIFI Enabled campus. The lecturer in the department of computer science is deputed to coordinate with them.

Classrooms: With the help of the attenders who are allotted to clean the classrooms every day, cleanliness of class rooms is maintained. It is supervised by the Administrative officer. Additionally, regular cleaning of water tanks, proper garbage disposal, pest control, landscaping and maintenance of lawns is done by Institute concern Employees. College campus maintenance is monitored through regular inspection. Outsourcing is done for the maintenance of wooden, furniture, electrification, and plumbing. Regular maintenance of the water purifier is done. Students are sensitized regarding cleanliness and motivated for energy conservation by careful use of electricity in classrooms. The classrooms , corridors, campus is sanitised regularly.

<https://vvscollege.in/policies-and-procedures>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	sahay	13	100000
Financial Support from Other Sources			
a) National	people tree and Dept of social welfare	9	38920
b)International	Nil	Nil	0

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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
personal counselling	20/04/2020	100	Smt. Jayanthi and team
Bridge Course	10/09/2020	100	staff members
soft skill development	20/12/2020	85	Seventh Sense Talent Solutions
Remedial Coaching	22/07/2019	90	staff members
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	Entrepreneurship Awareness Program	41	50	41	5
2019	Aviation Program	50	50	Nil	Nil
2019	Pre Placement training	100	100	41	5
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
10	10	30

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
nil	Nil	Nil	Accenture etc	35	5
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
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2019	2	BA	Arts	Vidyodaya College/Goutham College of Education	Law course/B.Ed
2019	7	B.Sc	Science	Mount Carmel College/Reva University	M.Sc
2019	32	B.Com	Commerce	Anupama College of Management and Science/Bangalore University/Oxford Degree College/The Dean Surana College	M.Com/MBA
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
CAT	10
Any Other	6
View File	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Food Fest	Institution	35
Mehendi Competetion	Institution	32
Kaladarshini	Institution	300
Athletic Meet	Institution	300
Nail Art competition	Institution	12
Rangoli competition	Institution	18
Interclass Anthyakshari Competition	Institution	12
Music Competition	Institution	30
Dumb Charades Competition	Institution	17
News Paper Dressing	Institution	8
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
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2019	Sri B.K. Srinivasa Iyengar Memorial Gold Medal	National	Nil	1	16BYS85012	Mahathi Bhat B
2019	Dr.L.D. Laroria Gold Medal	National	Nil	1	16BYS85012	Mahathi Bhat B
2019	Dr. Sir. M. Vishveshwaraiah	National	Nil	1	16BYS85012	Mahathi Bhat B
2019	Central College Diamond Jubilee Commemoration Prize	National	Nil	1	16BYS85012	Mahathi Bhat B

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The student council of our college is called Students' Association. The composition of the Students' Association is as follows

1. A staff member is nominated by the staff council as the President. He/She monitors all the activities of the college throughout the year by having regular meetings with the student representatives.
2. One of the students usually from the final year is nominated as vice president of the Students' Association by the staff council, after long deliberations about the contributions of the student in the first two years towards the activities of the college. His/her active participation in the programmes like kaladarshini, PDP, NSS, etc are looked into. His/her academic performance also considered. His /her behaviour with the teachers and fellow students, discipline, attendance and attitude finally determines his/her selection.
3. The other members of the association are General Secretary, Joint secretary, Cultural Secretary, Literary Secretary and Sports Secretary. General elections are held in the beginning of the academic year for the posts of Gen.Sec., Cul.Sec., Lit.Sec., and Sports Sec.,. All the students of the college are the voters. The interested students from II and III year degree will file the nominations for the election, campaign and then win by the majority of the votes.
4. The joint Secretary is nominated by the members of staff council after the elections. Such of the student who contested for the election from a degree course which is not represented in the association will be considered for the nomination.
5. Each class will have two students from their class as elected Class Representatives. These students will be office bearers of the students association. They will attend all the meetings of the Association and are involved in the planning and execution of the various activities of the college.
6. The Vice President of The Students' Association is a member of IQAC. She as a representative of the students is involved in the decision making process of IQAC. The students' Association is expected to perform following functions:
 1. Organizing cultural activities and sports activities for students.
 2. Communicating problems faced by students to Principal of college.
 3. Maintaining discipline in college campus.
 4. Maintaining college campus clean and green.
 5. Participation in extension activities like Voters Awareness Programme, Swachh Bharat Abhiyan, Yoga Day, Blood Donation etc.
 6. They give their suggestions for purchase of books, magazines for library. The execution of the programmes is carried out by various clubs and committees of the college. These various Associations' under

which the programs are organised are represented by a staff convenor. They are
1. Internal Quality Assurance Cell - as per the UGC norms 2. Cultural Committee
3. Examination Committee 4. NSS and Youth Red Cross 6. Business Lab 7. Skill
Development Cell 8. Art Appreciation Club and Samskruthi 9. Women Cell. 10.
Anti-Ragging Cell. 11. Mentoring and Counselling 12. Attendance and discipline
cell: Staff Co-ordinator. 13. Magazine Committee 14. Sports Committee 15.
Alumni Committee These co-curricular activities train the students in event
management and planning.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

250

5.4.3 – Alumni contribution during the year (in Rupees) :

100000

5.4.4 – Meetings/activities organized by Alumni Association :

1. Annual Meetings are arranged which is highly appreciated by the members as they have an opportunity to meet and spend some time in their Alma mater 2. The members of alumni very willingly participate as judges, Resource persons, Guest. lectures, Chief guest of the college activities. 3.They offer Financial Assistance for our schemes like Annapoorna (free lunch) and SAHAY (Freeship). 4. The Alumni group is very active in the social media through face book and Whats App. Note: Due to the Pandemic situation the Alumni meet was postponed.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The institution practices decentralization and participative management. The college has a mechanism of providing operational autonomy for the various functionaries in order to ensure decentralised governance. Principal level: Principal is the chairperson of the Governing council and IQAC. The principal in consultation with the staff committee nominates different committees for planning and implementation of different academic, noncurricular, student's administration and other policies. All the policies will be based on the unanimous decision of the staff committee and staff council. The staff committee consists of principal, Vice-principal as permanent members and other members will be the president of students association and faculty representation from all the streams. All the teaching staff are members of the staff council. The staff committee meets once in a month and the minutes are recorded by the staff secretary. The principal is the drawing and disbursing officer duly authorised by the Dept. of Collegiate Education, GOK Staff level: The faculty members are given representation in various associations and committees as mentioned in 5.3.2. There will be a nominated staff secretary to coordinate with the staff members. Every year the portfolio of the staff members will be changed to ensure uniform distribution of work and exposure of the staff into different areas. There are committees other than the ones mentioned in 5.3.2 based on the guidelines of the UGC like Anti-ragging cell, Sexual harassment redressal cell, students' grievance cell, career guidance and placement cell. The convenor of the cells plan and executes the activities of

the cells. The heads of departments take decisions regarding academic innovations and other related activities of the department in consultation with the members of staff. Student level: The vice president of the students association is a member of IQAC and is involved in the decisions of various programmes. The members of the students association are empowered to play important role in different activities of the college. Non-teaching staff: A senior person from the office is a member of IQAC. Suggestions from the nonteaching staff is taken in framing various policies and taking important decisions. Participative Management: The College promotes participative management at strategic level, functional level and operational level. At the strategic level the principal, staff committee and the IQAC are involved in defining policies and procedures, framing guidelines, rules and regulations relating to admissions, administration, exams, discipline, grievances, finances, support system, etc. At the functional level, faculty members share knowledge among themselves and student leaders while working in the committees and clubs. At the operational level the faculty, students, office staff join hands with the principal for the smooth execution of academic, administrative, curricular and extra-curricular activities

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Teaching and Learning	project work is assigned to students in relevant subjects to enhance their creative and presentation skills. Role play, group discussion, case study analysis, story boarding are some of the activities to create interest in the subject along with the regular talk and talk method. Online classes on Zoom platform waa conducted successfully during lock-down. Recorded classes and video sessions were uploaded on the you-tube for the benefit of the students. PPT and video sessions are used where ever necessary by most of the teaching staff. The banking law and practice is thought through practical training in the business lab. Various videos of relevance available online is shared with the students and encouraged to watch them.The students are encouraged to participate in all the activities by awarding prizes to the winners selected by their own classmates.
Library, ICT and Physical Infrastructure / Instrumentation	The library of our college is well stacked with text books, reference books, journals, magazines, etc. A small digital library is set up with free internet connection and access to the students for reference. The students enrolled in the business lab have facility to use the computers with

internet connection in business lab also. The physics, chemistry and mathematics laboratories are well equipped and are updated as and when required. the teachers handled online classes during the pandemic as the classrooms converted as studios. this enabled the college to conduct botj online and offline sessions simultaneously The staff and students have access to the computers in the computer labs. The admission and examination process are all done online on the University portal.

Industry Interaction / Collaboration

Industrial visits are organised so that the students get to see the working of an industry. The students in the II and III year are encouraged to take up internship which not only adds weight to their CV but also allows them to gain experience. Internshala, an internship firm assists the students to get the internship. BCU, the university to which our college is affiliated has also started an internship platform recently. Also the university has signed as MOU with the confederation of Indian Industry. The CII provides a platform for academia-industry interactions. Entrepreneurs are invited to the college to share their experience with the students.

Admission of Students

The admission of the students to B.Com and B.Sc follow roaster system based on the guidelines issued by the GOK. The seats in the general quota is filled based on merit in PU exams. The admission committee decides the final list. The process of admission is by issuing application forms from the office and then collecting the filled in forms with in the stipulated date. The list of selected students is notified on the notice board. Direct admissions are also made in case of highly merit students which improves the quality of students in the college.

Human Resource Management

The number of staff are just sufficient for the efficient functioning of the college. The faculty members are well qualified, experienced, dedicated and passionate about the teaching profession. They attend FDPs, RCs, and seminars participate actively in organising all the programmes of the college. Some of the staff members have published papers

in online journals. The newly appointed lecturers are oriented towards the college by the senior staff. The office staff are given the required training whenever necessary. The support staff are assigned work on the regular basis and they are given financial assistance in the times of need. The Management paid staff are covered under EPF, ESI and health insurance.

Research and Development

Ours being an UG college, there is little scope for research in the college. The staff members are encouraged to register for Ph.D and pursue research. The staff members are allowed to take permission to go out for research work necessary adjustments are made in the time table. A few teachers have papers published in reviewed online journals and a few more are selected to be reviewers for the papers in their concerned subjects. There are a few competitions in the college which needs the student to collect data make reference and present in front of the judges. These activities help in the development of research acumen in the students.

Examination and Evaluation

The semester examinations are conducted by the University common to all the affiliated colleges. In the CBCS system, for the purpose of continuous evaluation, two internal tests or one test and one exam will be conducted for all the subjects following a common timetable. The papers are evaluated by the concerned staff, discussed in class and the score cards are generated. Assignments, class seminars, project work, activities, etc are given individually by the lecturers. Based on the performance in all these academic activities internal assessment marks are awarded. In practicals, overall performance and a preparatory conducted before the final exam are considered to award the IA marks.

Curriculum Development

The colleges like ours affiliated to Bengaluru City University have to follow the curriculum given by the University. However, many senior teachers of our college are members of the committees of the University which decides the curriculum. these members actively participate in the revision of the syllabus and curriculum

development. To enhance the learning skills of commerce students a certificate course in Tally with GST is offered in II B.Com. To enhance the computer skills of science students a certificate course in excel is offered in II B.Sc. A campus recruitment training of 16 hours is organised for the final year B.Com and B.Sc students to enhance their soft skills

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Student Admission and Support	online admission process on the bengaluru central university portal. All the Information such as exams, fee payment etc from the university is messaged directly to the students.
Examination	The payment of Exam fees to the university is online through student portal of BCU. the Hall ticket is downloaded by the student through the individual student IDs .The results of the final exam is announced on the website and the information is messaged to the students directly. the exam related queries such as revaluation, results etc are all th
Administration	1.The social media network and emails are extensively used in the administration. the circulars from the department of collegiate education and the university are e-mailed to college ID. most of the correspondence id through soft copy via e-mail. 2.The information in turn is passed on to all the stake holders through e-mails/ social media. 3. The circular regarding staff meeting, various programs in the college, invigilation duties and any other academic matters are communicated through e-mail/ SMS. 4. the assignments, classnotes, circulars are shared in class groups by concerned staff members.5. On-line Staff council meetings, Meetings with students are held during vacation whenever necessary on a web platform.
Planning and Development	various programs of the college like Certificate course, ADD-On course are planned and co-ordinated with the organisers through the usage of electronic media.
Finance and Accounts	he General ledger, cash book, day-book etc are maintained electronically. The stock of the books in the library,

equipments in the laboratories is maintained electronically

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2020	Sweta Makshmi G S	IJCRT	INTERNATIONAL JOURNAL OF CREATIVE RESEARCH THOUGHTS	1597
2020	Sanjana S P	JETIR research journal	Journal of Emerging Technologies and Innovative Research Journal of Emerging Technologies and Innovative Research	2178
2020	Rajalakshmi G S	EPRA journal	EPRA international journal of multidisciplinary approach	700
2020	Sweta M	JETIR research journal	Journal of Emerging Technologies and Innovative Research	2177
2020	Rajalakshmi G S	rca journals	international journal for innovative research in multidisciplinary field	1135

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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2020	Nil	Advanced Excel	02/08/2020	11/08/2020	Nil	2
2020	Nil	Nudi			Nil	1

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Online Faculty Development Program on Implications of Covid 19 World Economy	1	20/05/2020	22/05/2020	5
FDP on outcome-Based Education	1	30/06/2020	30/06/2020	4
FDP on outcome-Based Education	1	27/05/2020	27/05/2020	4
One Day Faculty Development programme on Income Tax 2	1	29/01/2020	29/01/2020	3
National Level Online FDP	1	05/06/2020	11/06/2020	4
Two Days FDP on Quality Sustainability of the Higher Educaiton	1	29/06/2020	30/06/2020	3

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nil	Nil	Nil	Nil

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
The teaching staff appointed by management will be covered in the gratuity trust and provided Provident fund. The teaching and non-teaching staff are provided with health insurance depending upon	The V.V.S. trust provides financial assistance to attenders whenever needed for childrens education and health. The non teaching staff are provided with ESI and Provident fund.	Sahay- gives assistance to the needy students to pay their tuition fees. The scheme runs with the donations from various stake holders Annapoornathis scheme provides free lunch for about 80 students

their continuity in the institution.

everyday supplied by ISKCON Bangalore. the scheme is supported by donations from Alumni members

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

College maintains all the statutory books of accounts and other registers as prescribed by the department of collegiate education Government of Karnataka and Bengaluru city university. Audit of the college is mandatory as per the grant-in-aid code as well as the Karnataka education act. The books of accounts like day book, general ledger, cashbook, etc are audited by the internal auditor at the end of every financial year. The report or receipts and payments account is furnished according apendix to clause 12 of secII of the agreement. This report is audited by the authorities appointed by joint director, collegiate education once in every three years. A compliance is submitted by the principal to the Joint director after the report is received.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
individuals/ people tree	155000	Student Support Activities
View File		

6.4.3 – Total corpus fund generated

155000

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	local inspection committee from BCU	Yes	principal
Administrative	Yes	local inspection committee from BCU	Yes	Auditor

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

One of the Governing council member will be a parent who is involved in Decision Making. Mentor-Parent meetings are held to take their opinions for the overall development of the students. Parents also come forward to sponsor few programs of the college.

6.5.3 – Development programmes for support staff (at least three)

Financial Assistance is offered to the support staff as and when required. 2. Hand Loans are also provided. 3. Technical training is given to the Support staff relating to maintenance of lab equipment, computers and sports and sound

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. A certificate course in Tally and GST for the students of II B.Com and Advanced Excel for the students of II B.Sc will be conducted during the vacations after III sem university Exams (Job oriented course). 2. Vacant posts in the Departments of Kannada, English, Maths, Commerce and Office have been filled with competent personnel. 3. E-Learning resources are utilised for regular classes in the form of PPT by staff and students videos relevant to the syllabus are screened to enhance learning outcome. 4. The Equipment's and Accessories in physics chemistry and computer science labs are upgraded and serviced as required by the new syllabus of the BCU. 5. The Staff members are encouraged to take up Research by providing Flexible timings and holidays. 6. Gymnasium is established and is open for all the students. 7. Online classes successfully conducted on Zoom platform 8. Physics and Chemistry experiments performed and uploaded on you-tube by concerned teachers during lock-down.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2020	Disha Bharath one day workshop	01/12/2020	09/12/2020	09/12/2020	100
2020	Interactive session on CAA with Dr. M.C.Prakash former principal	02/03/2020	06/03/2020	06/03/2020	50
2020	Environment Awareness Program	02/03/2020	07/03/2020	07/03/2020	50
2020	Talk on women empowerment	02/03/2020	07/03/2020	07/03/2020	50
2020	soft skill training	02/03/2020	07/03/2020	08/03/2020	50
2020	Work shop on Gender Sensitisation	01/12/2020	19/12/2020	19/12/2020	100
2020	Illustrative case studies discussion on National	01/12/2020	25/11/2020	25/12/2020	100

	Law Day				
2020	AIDS and COVID 19 Awareness program	01/12/2020	29/12/2020	29/12/2020	200
2020	One day Workshop on IPR	01/12/2020	28/12/2020	28/12/2020	206
2020	Lec-demo on Sculpture making	01/02/2020	14/02/2020	14/02/2020	100
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Yoga for women as a part of PDP	06/03/2020	08/03/2020	50	Nil

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
<p>Solar energy panels are installed from college resources. The solar energy thus converted to electrical energy is supplied to the BESCOM Grid providing a financial resource of about Rs 5000/- per month. Certain measures have been initiated to conserve electricity consumption. Class representatives and non-teaching staff have been assigned to monitor the unplugging of electrical and electronic like lights, fans, lab equipments, computers, printers etc. to save energy. Usage of LED bulbs to curtail power consumption. Environment programs are organized regularly for students and staff. Separate bins are maintained for wet and dry waste. E - waste is also safely disposed with vendors . The college under the aegis of NSS conducts programmes to make paper bags from old paper and newspapers thereby reducing paper waste. An incinerator is also installed in the college to hygienically and safely dispose sanitary napkins. Green practices - The NSS Unit of the college organizes periodical seminars and workshops to inculcate awareness about the environment among students and faculty. The college is plastic free. The NSS unit also organised a campus cleaning programme under Swachh Bharat Abhiyan. All the classrooms are well lit and well ventilated. The college is regularly fumigated and sanitized to protect the surroundings and environment of the college. Rain water harvesting.</p>

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	Nil
Provision for lift	No	Nil
Ramp/Rails	No	Nil
Braille Software/facilities	No	Nil

Rest Rooms	No	Nil
Scribes for examination	Yes	Nil
Special skill development for differently abled students	No	Nil
Any other similar facility	No	Nil

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	1	16/08/2019	01	NSS -Waste management	Dry waste/wet waste management, Green initiative	150
2019	1	1	07/09/2019	01	NSS campus cleanliness	Teams formed to collect dry/wet waste in campus	80
2019	1	1	13/09/2019	01	YRC- Training on First Aid	Demonstration of first aid to be provided in an emergency	130
2019	1	1	24/09/2019	01	NSS- Say no to plastics	Student procession with placards in the college locality to emphasize the hazards of using plastics. Paper bags made by students was distr	200

						ibuted among the public.	
2019	1	1	01/10/2019	01	Awareness on blood donation	The YRC unit held a seminar to create an awareness on blood donation among to youth and to dispel any fears about the same.	150
2019	1	1	12/10/2019	01	PTA meeting	Seminar for parents on handling adolescent children	80
2019	1	1	31/10/2019	01	Rashtriya Ekta Diwas	To commemorate the birth anniversary of Shri Sardar Vallabai Patel a pledge was taken to uphold the unity of the nation	250
2020	1	1	17/01/2020	01	Vivekananda Jayanthi	A talk on Swami Vivekananda - an eternal inspiration	200
2020	1	1	25/01/2020	01	National Voter's Day	Pledge to raise awareness among youth to participate in the electoral process.	250

						A street play was also enacted.	
2020	1	1	10/03/2020	01	Know yourself, know your country, know your culture - Disha	To create awareness among the youth about our rich heritage and to inculcate such patriotism and cultural values.	85
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
NIL	Nil	NIL

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Seminar on Waste management	16/08/2019	16/08/2019	150
Teacher's day celebrations	16/05/2019	16/05/2019	250
Demonstration on First AID	13/09/2019	13/09/2019	130
Seminar on 'Awareness on blood donation'	01/10/2019	01/10/2019	150
Rashtriya Ekta Diwas - Pledge taking	31/10/2019	31/10/2019	250
Vivekananda Jayanthi - Talk on Swami Vivekananda	17/01/2020	17/01/2020	200
National Voter's Day	25/01/2020	25/01/2020	250
PDP Programme - overall Personality development	06/03/2020	08/03/2020	50
Know yourself, know your country, know your culture - Programme by an NGO called Disha	10/03/2020	10/03/2020	85

Women's Day celebration - demonstration on self defence and disaster management	13/03/2020	13/03/2020	200
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1) Electricity generated using solar panels Usage of LED bulbs to save electrical energy consumption. 2) Rain water harvesting to save water. 3) Use of incinerator to dispose sanitary pads in the ladies rest room to prevent bio hazards. 4) Ban on use of plastics in the campus. 5) Planting of saplings and maintaining a green audit in the campus. Presenting green plant saplings and paper bags to the guests of honor to encourage gardening.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. Admission policy of the college is in favor of the poor and needy students - Fee concession for needy students is given by the management at the time of admission. Endowments collected from philanthropists under the 'SAHAY' scheme also goes a long way in educating first generation learners, students belonging to economically deprived strata of society and also meritorious, deserving students. Free midday meals under 'ANNAPOORNA Scheme' catered to by ISKCON is provided to the students. Scholarships from government and non-government organizations are given to students who fulfill the requisite criteria. In this way the college tries to ensure that its vision of providing 'education to all' is achieved. 2. Addressing the academic and personality development of the students- Keeping in pace with the requirements of the industry, students are not only equipped with academic knowledge but their personality are also chiseled and fine-tuned to make them an asset to the industry as well as to society. The academic knowledge that they gain in the classrooms from highly dedicated faculty are continuously assessed through tests, assignments, projects, seminars etc. The MENTOR Scheme of the college helps the weak and slow learners in their studies. Besides academics the college also lays emphasis on the personality development of each student where students learn the art of team work, empathy for the less fortunate, confidence, integrity and management skills. 3. Cultural quotient - Variety of cultural activities are conducted throughout to year to hone the talents of the students- several programmes are conducted by the students association and IQAC to provide a platform for the students to showcase their talents such as painting, jewelry making, dancing, theatre, singing etc. An annual event called 'KALADARSHINI' is held every year where the students are given a topic on which they have to perform in the form of dance, song, exhibits etc. The Art Appreciation club exposes the students to some form of art - in the year 2019 - 2020 students got the opportunity to learn the nuances of the folk dance 'Yakshagana' and Sculpture making by renowned artistes. 4. Add on courses - TALLY and ADVANCED EXCEL are included into the student's curriculum to enable them to have an edge over their peers when they seek employability after their course. Pre-placement training is also provided to give them a strong footing in the job market. Commerce students also run a BANK in the college thereby training them to work in a bank. 5. Faculty Development Programs- Faculty are encouraged to attend refresher courses, online webinars and FDP programmes to update their knowledge on the latest developments in their areas of interest. These courses not only give them an insight into the latest knowledge hubs but also provides them a platform to meet and interact with research scholars and academically rich personalities.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://vvscollege.in/best-practices-of-vvsfgc>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Vidya Vardhaka Sangha which runs VVS First Grade College, established in 1857 with the sole vision of providing value based education against the backdrop of Indian culture, has carved a niche for itself as an institution that excels in academics as well as in cultural pursuits. Standing by its belief that a healthy society can be envisaged only by value conscious human beings with the right attitude, it set itself a mission to prepare and mould young students who would be the agents of change playing a pivotal role in the future of India.

The college works with these ideals and makes sure that every student who enters its portals leaves as a better human being, disciplined and conscious of the values instilled in them. The day beginning with the assembly sets the right positive attitude for the day's activities. In the classrooms discipline, punctuality and good behavior is strictly enforced and adhered to. The healthy rapport between the faculty and students help the students to overcome their personal problems related to academics or to their personal lives. Regular assessment helps to ensure academic progress while the various cultural and sport's activities act not only as stress busters but also helps the students to bring out their talents and pursue their passion. The personality development programmes, Samskruti programmes and the other awareness programmes ensure that each child is exposed to our rich culture and is groomed into a value conscious, multi-faceted persona whose hallmark would be integrity, tolerance, self-esteem, empathy and compassion. The institution visualizes a brand of students coming out of its portals with confidence in themselves, having an urge to serve society without grudge or favor, who would be a boon to society and the nation at large. With this vision in mind VVS First Grade College sets out on its mission each academic year.

Provide the weblink of the institution

<https://vvscollege.in/institutional>

8.Future Plans of Actions for Next Academic Year

1. Organization of seminar and workshop by the IQAC for students, faculty and non-teaching staff to promote the quality improvement strategies in teaching-learning, research, extension related and co-and extracurricular activities. These initiatives will give our students a holistic approach to education.
2. Setting up of terrace garden, medicinal plants garden and increase the green landscape of the college with the help of the eco club and NSS students.
3. To conduct summer classes in science with hands on practical sessions for 10 and 102 students of government and private schools to inspire and motivate them into research. These classes could be conducted by faculty members supported by our college degree students.
4. To hold a campus recruitment drive in our campus by inviting many more companies. This would greatly help our students in their placements.
5. To organize more number of academic and social outreach programmes for the benefit and improvement of society in particular and mankind in general.
6. To implement Internship Embedded degree programmes.
7. Promoting activities such as Yoga, Physical exercises, meditation etc. to improve the mental and physical fitness of students and faculty.
8. To conduct short term programs and organize more skill based programs to improve the employability of the students and make them industry ready.
9. To set up entrepreneur cell leading to incubation center in future.
10. To improve online teaching learning evaluation

process through LMS.