YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	**Vidya Vardhaka Sangha First Grade College**
• Name of the Head of the institution	**Dr S Rekha**
• Designation	**Principal**
• Does the institution function from its own campus?	**Yes**
• Phone no./Alternate phone no.	**08023226182**
• Mobile No:	**9845265765**
• Registered e-mail	**vvsfgcw@gmail.com**
• Alternate e-mail	**vvsfgciqac@gmail.com**
• Address	**II Block III Stage Basaveshwaranagar**
• City/Town	**Bengaluru**
• State/UT	**Karnataka**
• Pin Code	**560079**
2.Institutional status	
• Type of Institution	**Co-education**
• Location	**Urban**
• Financial Status	**Grants-in aid**

• Name of the Affiliating University	**Bengaluru City Univercity**
• Name of the IQAC Coordinator	**Smt.Rajalakshmi.G.S**
• Phone No.	**08023226182**
• Alternate phone No.	**9036071126**
• Mobile	**6366805156**
• IQAC e-mail address	**vvsfgciqac@gmail.com**
• Alternate e-mail address	**vvsfgcw@gmail.com**
3.Website address (Web link of the AQAR (Previous Academic Year)	https://vvscollege.in/aqar
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	http://www.vvsdegreecollege.com/pdp.html#

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B+**	**76.25**	**2004**	**03/05/2004**	**02/05/2009**
Cycle 2	**B**	**2.53**	**2010**	**04/09/2010**	**05/09/2015**
Cycle 3	**B+**	**2.62**	**2017**	**02/02/2017**	**21/02/2022**

6.Date of Establishment of IQAC	**04/09/2004**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Teaching	Grant in Aid	Govt of Karnataka	2020-21	11023876
Non Teaching Staff	Grant in Aid	Govt of Karnataka	2020-21	4455768
salary arrears of Teaching and Non Teaching Staff	Grant in Aid	Govt of Karnataka	2020-21	5266497

8.Whether composition of IQAC as per latest NAAC guidelines	Yes
• Upload latest notification of formation of IQAC	View File
9.No. of IQAC meetings held during the year	9
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes
• If No, please upload the minutes of the meeting(s) and Action Taken Report	View File
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
• If yes, mention the amount	

11.Significant contributions made by IQAC during the current year (maximum five bullets)

"* Infrastructure Development 1. Updation of sound system in both the auditoriums. 2. Renovation of boys toilet in the ground floor 3. Renovation of security room 4. Renumbering of all the class rooms "

"* Remedial measures The Bangalore City University conducted exams of I semester B.Com and B.Sc. after a gap of 3 months infact the

syllabus of the IIsemester was also completed, due to pandemic situation. Therefore revision classes were held before the exam which helped them to take up the final examination with confidence. The university practical exams for I semester was conducted after giving them ample revision classes. in view of auto promotion of the intermediate semesters, an additional internal test was held on the basis of which internal assessment marks was awarded. All remedial measures were taken to ensure that the students have understood the subjects although the university exams were called off. Preparatory exams were conducted for final year students of B.Com and B.Sc who appeared for the university examination."

"* Virtual classroom In view of the pandemic situation the classes for all the semesters were successfully conducted in the studios setup as and when the lockdown was announced. E-Content and study material were shared among the students in the groups. "

" * Various events 1. Vaccination Drive was held in the college campus to innoculate all the students and staff of the college above the age of 18 with 2 doses. 2. The activities of Students Association for the academic year began online due to lockdown with talents day. This continued with competitions like Monoacting, Mehendi, Pick and speak, pensil sketch, essay writing, Best out of waste, face painting etc., 3. Two days activity based virtual workshop titled ""know your self, know your country , know your culture"" was conductioned in collaboration with DISHA to boost the morale of the students who were locked down for about 2 months. 4. On reopening of offline classes the inaguration was held with an Alumni, popular kannada writer being the chief guest. 5. Various online awareness programs like preventing the spread of corona, No Tobacco Day, International Yoga Day, NSS day, Rashtriya EKTA Diwas, Fit India, Voting Rights etc., was conducted by NSS unit. 6. Webinars on ""Vaccination and preparedness for 3rd wave"" and ""The working of stock markets "". 7. The curtains of the academic year 2020-2021 were drawn with the prize distribution and send off to final year students. 8. the academic year 2021-2022 bagan offline with freshers day welcoming the fresh men into the portals of the college 9. The team of the students association were elected through general elections and investiture was organised. "

"* Orientation towards the implementation of National Education Policy 2020 1. A brain storming session in the staff council was held about the new curriculam according to NEP 2020 2. A one day orientation program on NEP 2020 was held for the staff and students of I semester B.Com to have an insight into the structure of the curicculam of NEP. "

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
To conduct Add on Certificate courses- suggestions were Tally and GST for B.Com students and Advanced Excel for B.Sc students and planning to conduct classes during the month of December for the same.	MOU is signed with KAYAKA PRAGNE Rajajinagar, Bangalore for Tally certified course.
Tests , Assignments and preparatory exams for awarding Internal assessments marks.	conducted as planned
The classes to be conducted as per the university norms	yes
Institutional Social Responsibility	some students volunteered during the pandemic
Entrepreneurship training and setting up of Incubation Center (After lifting of the lock down)	Selected 70 students underwent one day training in preparation of

13.Whether the AQAR was placed before statutory body?	No

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14.Whether institutional data submitted to AISHE

Year	Date of Submission
yes	16/02/2020

Extended Profile

1.Programme

1.1	**2**

Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1 Number of students during the year	**288**

File Description	Documents
Data Template	View File

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**50**

File Description	Documents
Data Template	View File

2.3 Number of outgoing/ final year students during the year	**111**

File Description	Documents
Data Template	View File

3.Academic

3.1 Number of full time teachers during the year	**12**

File Description	Documents
Data Template	View File

3.2 Number of Sanctioned posts during the year	**03**

File Description	Documents
Data Template	

4.Institution

4.1 Total number of Classrooms and Seminar halls	**7**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**6.33**
4.3 Total number of computers on campus for academic purposes	**56**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

(a)our college is affiliated to Bengaluru city university . The university provides an academic calendar at the beginning of each semester, based on which the college prepares its own calendar of events and makes it available to the faculty. The faculty members design their individual lesson plans for the syllabus allotted to them based on the class wise timetable and the college calendar. This is recorded in the academic planner the actual coverage, excessor deficit is also mentioned with valid reasons.

(b) work diaries are maintained by faculty members wherein regular implementation of the curriculum is recorded systematically. These work diaries are attested periodically by heads of the departments and by the principal.

(c) Online classes were successfullyconducted on Zoom platform making use of powerpoint presentations, white board,videos and digital notes when ever lock down was announced keeping the safety of students as priority.

(d) Both formal and informal feedback is taken from the students for better implementation of curriculum. actions are taken accordingly.

(e) Additional practical sessions were conducted in small batches to complete the entire syllabus prescribed by BCU. The experiments were performed by the students individually by maintaining social distance. Mock practical exams was also conducted.

(f) Class seminars , discussions , presentations are included in the class room teaching. Laboratory sessions are video recorded and posted in social media for the benefit of the students during lock-down

(g) Field trips to industry, institutes, research labs and projects or surveys are encouraged to imbibe research aspirations in the students.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The Bengaluru city university releases the Academic Calender at the begining every semester. The institution plans calender based on the curriculam and the calender to complete the syllabus a week ahead of the stipulated time. This calender not only includes the classes, but also covers the extracurricular, co-curricular and sports activities. The attendance and participation of the students is recorded in the registers and evaluated by their respective mentors. The shortage of attendance if any will be reported to the parents.

To evaluate the academic performance, 2 internal tests per semester and assignments are preiodically conducted. The attendance,performance in the tests and their involvement in regular classes by way of presentations, discussions, seminars etc., are considered to award Internal Assessment marks. Each subject inevery semester carries 30 marks as internal assessment prescribed by BCU.

To evaluate the involvement of students inextracurricular, co-curricular, cultural activities and sports activities, the teacher in-charge will maintain aregister to record their participation. BCU prescribes 50 marks for co-curriculat activities. The marks for co-curricular activities are awarded based on their participation, achievements and prizes won. Special considerations is given to the

students who participate and win in inter-collegiate competitions. This encourages the students to actively participate in the activities of the college and university.

File Description	Documents
Upload relevant supporting documents	[View File]()
Link for Additional information	**Nil**

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	**B. Any 3 of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	[View File]()
Any additional information	[View File]()

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

2

File Description	Documents
Any additional information	[View File]()
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	[View File]()

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

2

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

96

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

96

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The institution integrates the following cross cutting issues into the curriculum in the form of non-core subjects covering over the six semesters.These subjects mentioned below are included in the curriculum with teaching hours of 3 hours per week. The syllabus is prescribed by B.C.U. The exams are conducted for 70 marks which includes multiple choice questions. Internal Assessment of 30 marks is awarded based on the performance in internal assessments tests, assignments and presentations.

Subject

Topic Covered

Semester

Environment Science

Environment sustainability

III sem B.Sc/II Sem B.Com

Human Values

Culture, diversity and Society

V Sem B.Com/B.Sc

Professional Ethics

Personality Development

IV SEm B.Com/IV Sem B.Sc

Gender and Legal Issues

Indian Constitution

I Sem B.Sc/ II Sem B.Sc

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	**No File Uploaded**
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Number of courses that include experiential learning through project work/field work/internship (Data Template)	**No File Uploaded**

1.3.3 - Number of students undertaking project work/field work/ internships

02

File Description	Documents
Any additional information	[View File](#)
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	[View File](#)

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**C. Any 2 of the above**

File Description	Documents
URL for stakeholder feedback report	**No File Uploaded**
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	[View File](#)
Any additional information(Upload)	[View File](#)

1.4.2 - Feedback process of the Institution may be classified as follows	B. Feedback collected, analyzed and action has been taken

File Description	Documents
Upload any additional information	View File
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

100

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

76

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Programmes for advanced learners and slow learners

Vidya Vardhaka Sangha First Grade College is an institution having a reputation of inducting first generation learners, slow achievers as

well as advanced learners into its portals and then nurturing them both academically and culturally through its various systematic, well- planned programmes to give a holistic personality to its students. The Faculty of the various departments continuously evaluate the learning levels of the students by conducting internal assessment tests, periodic assignments and using innovative teaching pedagogies and techniques like presentations, viva voce, problem solving classes, case studies, field visits etc. The various departments evaluate the students and offer addition coaching to weak students thereby enabling them to overcome any hitches they face in the learning process. The faculty also adopt a blended mode of teaching by holding online classes through zoom platform to clear doubts of both weak and advanced level learners thereby creating an easy access between teacher and student. Extra tutorial classes are also conducted to help the slow learners by giving tests and solving problems at a one -to - one level. Faculty members are always available to the students on campus to clear doubts or organise extra coaching classes. The advanced learners having a strong hold over the subject are also nominated by the institution for internship programmes at reputed organisations like the Jawaharlal Nehru Planetarium, Bengaluru. The faculty members work continuously on the students to enable them all to be at par at the end of the course.

File Description	Documents
Link for additional Information	**Nil**
Upload any additional information	[View File](#)

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
288	**15**

File Description	Documents
Any additional information	[View File](#)

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

project work is assigned to students in relevant subjects to enhance

their creative and presentation skills. Role play, group discussion, case study analysis, story boarding are some of the activities to create interest in the subject along with the regular chalk and talk method. Online classes on Zoom platform wasconducted successfully during lock-down. Recorded classes and video sessions were uploaded on the youtube for the benefit of the students. PPT and video sessions are used where ever necessary by most of the teaching staff. The banking law and practice is thought through practical training in the business lab. Various videos of relevance available online is shared with the students and encouraged to watch them.The students are encouraged to participate in all the activities by awarding prizes to the winners selectedby their own classmates

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Management information system operational in the college office is easycollege software platform. This platform is used to maintain 1. Attendance: attendance is recorded in the attendance register for each hour in the timetable by the respective faculty members and submitted to the office. The office staff who is in charge of attendance feeds it to Easy College Management information System.Weekly and monthly attendance report is generated for each subject.

2. Student Staff: A data base of every student and staff is maintained by EasyCollege

3. Timetable: Regular timetable and test timetable is uploaded on the college website and displayed on the college notice board.

4. Examination: the examination timetable and related information is uploaded on the college website and displayed on the college notice board. The test marks are entered and score card generated by the software.

5. Academics: The academic related reports and documents are recorded and maintained.

6. SMS module: Information regarding monthly attendance and marks scored in the internal assessment tests is sent tothe parents.

7. During lock down the messages regarding online classes and other updates are sent to the parents.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	**Nil**

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

15

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

12

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	**No File Uploaded**

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

02

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

30

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The university has adopted major reform in evaluation by introducing Credit based grading system from the academic year 2016-17 and the institute has adopted the same. The college has adopted a method of assessing the academic performance of the students on a continuous basis. Continuous assessment in theory subjects: two internal tests will be conducted. The marks allotted for internal tests are 25. The seating arrangement of students is done by mixing branches/classes. The papers are evaluated by the concerned staff members. Out of the total 30 internal assessment marks, 10 marks will be awarded based onthe performance in these tests. Those who have scored above 35 out of 50 marks will get full 10 marks and it will reduce with lesser scores. Re-tests are given for genuine absentees. Assignments are given for low achievers. The answers for the questions in the test

papers are discussed in class. The test scores are given to all the students in the form of score card and sms is sent to their parents. 5 marks are allotted for attendance and discipline. Students with >85 attendance will get full 5 marks. Absenteeism is dealt with seriously. The parents of the students with less than 75 of Attendance in class are called and met by the convener of the attendance cell and principal well in advance so that they will get opportunity to make up the short fall in attendance. Remaining 15 marks is allotted by the concerned staff by the continuous evaluation based on their participation in class, written assignments, seminars, classroom interactions. Continuous assessment in practical subjects: For practical subjects, there shall be a continuous evaluation during the semester for 15 internal assessment marks. To improve the outcome of laboratory work done in a semester, day-to-day work in the laboratory will be evaluated and internal examination for practical will be conducted. Performance of the student for every experiment which includes regularity, procedure, results, viva and promptness in submission of records is evaluated. The students with potential for higher academic excellence are encouraged to borrow more books from the library and motivated to work towards higher performance by the faculty member.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Any internal examination related grievances such as error in marks, name, biodata etc. is immediately addressed by the examination – University liaison officer and rectification of the same is immediately initiated and processed. The internal assessment test/examination papers are evaluated in a stipulated time period and after marks are entered in a register the papers are distributed back to the students. If any discrepancy in marks or valuation is brought to the notice of the faculty by the students, the concerned faculty member again reviews the papers and resolves the issue and necessary changes are duly made. The final internal marks scored by the students are displayed on the notice board for the information of students after which it is uploaded on the University portal. This method adopted by the college has proven to be transparent, time bound and very efficient.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The college is affiliated to Bengaluru City University and the programmes offered by it are B Com and B Sc. The syllabus for each subject is prepared by the Board of Studies of each subject at the university level, duly attested by the Vice - Chancellor and then prescribed to be taught in the respective colleges. Vidya Vardhaka Sangha First Grade College is proud to claim that it has experienced, dedicated faculty members who are well versed with the syllabus to be taught and the outcomes of the programmes. To enable new faculty members to understand the syllabus to be taught and its outcomes syllabus discussion programmes, seminars and orientation programmes are regularly conducted. A seminar on the new NEP Programme was conducted both for faculty and students on November 21st 2021 to make them aware of the changes in the education policy and the expected outcome of the same. A hard copy of the syllabus and outcomes of each programme are available in the respective departments for reference for both faculty and students. The course curriculum and the outcome has also been uploaded on the college website.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The college has a systematic process of collecting and evaluating the programme and course outcomes to ensure the appropriate results are attained for which the outcomes were formulated. The method employed to ascertain the facts is through a continuous assessment process which includes tests, assignments, seminars, presentations

etc. Evaluation is rigorous keeping in mind the course outcomes. Based on these evaluations a student's internal assessment marks are awarded. The maximum marks prescribed by the university for theory is 30 and for practical classes . Practical marks are also assessed by practical tests conducted by the respective departments. The internal assessment marks so calculated is the uploaded to the University portal which is adjoined to the marks obtained by the students in the end semester exams conducted by the University to declare the final results. The final results of each programme and course declared by the University confirms the fact that the institution has been able to satisfactorily attain the programme and course outcomes. The alumni of the college who are well placed in several institutes, IT firms, Chartered Accountant firms , colleges as faculty emphasis the fact that the college has indeed attained the outcome for which the course was designed.

Staff evaluation by students is also carried out confidentially by the institution to promote accountability to the stakeholders. Feedbacks by students, alumni, parents and other stake holders help to maintain the high standards of the college which has been its mission from inception.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

101

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

http://www.vvsdegreecollege.com/nonteaching-support.html#

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

1

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

02

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

1

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to

social issues, for their holistic development, and impact thereof during the year

1. NSS Foundation Day held on 24.09.2021

2. World Mental Health Day on 16.10.2021

3. Essay Competition on Unity in Diversity on Rashtriya Ekta Divas on 29.10.2021

4. Bottle Gardening on 6.11.2021

5. World Cancer Awareness day through a Rally on 10.11.2021

6. Janapada Geetha Gayana conducted on account of Kannada Rajyotsava on 19.11.2021

7. Celebration of National Law Day and Human Rights Day on 26.11.2021

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year(Data Template)	**No File Uploaded**
e-copy of the award letters	**No File Uploaded**

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry,

community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

10

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

150

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

03

File Description	Documents
e-copies of linkage related Document	**No File Uploaded**
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities,

industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Facilities

1. Office:

It is well equipped with computer systems, internet facility, Scanners, Printers to carry out smooth functioning of office activities.

2. Library and Reading Room:

* Library is computerized.

* Abundant study material in the form of books, journals, magazines, Audio/video cassettes, CD-ROM etc.

* More than 22,640 books and 36 journals and magazines.

* Additional books issued to meritorious students.

* A book bank to provide text books to deserving students.

* SC/ST Book bank scheme is available.

* Members of "Vahini", the Alumni association can avail the library facilities.

* Digital library with computers with internet connectivity.

3 Laboratories:

* Well equipped laboratories in physics, Chemistry and Mathematics with sophisticated digital apparatus making the practical sessions smooth and effective.

* A 512 kbps broad band interest facility available in the computer Science/maths Laboratory with 20 new p4 systems and backup facility of 2 hrs. with APC UPS.

4. Auditorium:

* With a seating capacity of about 250 and equipped with DLP LCD Projector and audio visual sids, the auditorium is furnished with branded sophisticated audio equipment with wireless system facility.

5. Classrooms:

* Sufficient number of classrooms which are well maintained. A few classrooms are equipped with LCD Projectors, Smart Boards with backup of audio facilities.

6. Parking Space provided for two wheelers.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution encourages and facilitates a number of cultural activities and sports events to cultivate and nurture the various talents of the students providing a holistic growth to the young adults. A number of cultural activities like Rangoli drawing, vegetable carving, Jewellery making, drama, singing etc. to name a

few are conducted under the cultural and students associations. Besides a number literary activities like essay, debate, pick and speak are also conducted. The college houses a large auditorium where the competitions are held. The college also has an Art appreciation Club which was begun with the sole intent of exposing students to various art forms like Yakshagana, Janapada geete, Thread painting, Sculpturing etc. These activities are organised in the conference hall if the number of participants are 100 or below. The D V Kulkarni auditorium which can accommodate about 300 students is used for other programmes. The special events like inter collegiate competitions, street play, National festivals are organised in the quadrangle of the college which houses the open air stage.

The Sports department also conducts a number of indoor/ outdoor activities such as throwball, cricket, kabaddi, chess, etc. The indoor sports are carried out in the auditorium and open stage. Annual athletic meet is conducted in the college ground. A public ground close to college is hired for cricket match. The college also has a gym which the students can use in their leisure hours. Yoga classes are also conducted in batches as a part of the curriculum. The D V Kulkarni hall is utilised for the yoga classes.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://www.vvsdegreecollege.com/pdp.html#

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

2

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

6

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

247430

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library of our college is well stacked with text books, reference books, journals, magazines, etc. A small digital library is set up with free internet connection and access to the students for reference.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional Information	**Nil**

4.2.2 - The institution has subscription for the following e-resources e-journals e-	D. Any 1 of the above

ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

131500

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

30

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Most of the academics were virtual classes and programs during 2020-2021. To facilitate these virtual classes wifi connection was

updated to 400mpbs

The required number of studio classes were already available which was utilised to conduct online classes.

This facility was extended to 2 more class rooms and shared with VVSSPUC whenever required.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

53

File Description	Documents
Upload any additional information	**No File Uploaded**
Student – computer ratio	[View File](#)

4.3.3 - Bandwidth of internet connection in the Institution	**A. ? 50MBPS**

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	[View File](#)

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

155000

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts.	[View File]()
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	[View File]()

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The infrastructure pertaining to physical, academic and support facilities in college are regularly maintained to ensure that they are of maximum benefit to the students as well as teaching and non teaching staff. A staff committee is constituted comprising of Principal, Vice Principal, Co-ordinator- IQAC, President of students' Association and senior member from each faculty. The committee meets once in a month to discuss about all programmes of the college, requirements of various departments, progress of the students, grievances from all the stake holders and any other official issues. The resolutions and recommendations of the committee is executed by the concerned staff. Laboratories: Record of procurement and stock is maintained by the head of the departments. The stock verification is done annually. The calibration, repairing and maintenance of sophisticated lab equipment's are done by the lab attenders with the assistance of the technicians of related owner enterprises whenever necessary Library: The requirement and list of books is taken from the heads of the concerned departments. The list is approved by the staff committee and signed by the Principal. To ensure return of books, 'no dues' from the library is mandatory for students before appearing in exam. Other issues such as weeding out of old titles, schedule of issue/ return of books etc. are chalked out / resolved by the Staff committee. The maintenance of the reading room and stock verification of library books is done regularly by library staff. Sports: The sports and Gymnasium equipment are maintained by the college sports in charge. Computers: The computers in the two computer laboratories, office, library, Business lab, etc are all maintained by professionals who are given Annual Maintenance contract by the management. Internet and WIFI Enabled campus. The lecturer in the department of computer science is deputed to coordinate with them. Classrooms: With the help of the attenders who are allotted to clean the classrooms every day, cleanliness of class rooms is maintained. It is supervised by the Administrative officer.

Additionally, regular cleaning of water tanks, proper garbage disposal, pest control, landscaping and maintenance of lawns is done by Institute concern Employees. College campus maintenance is monitored through regular inspection. Outsourcing is done for the maintenance of wooden, furniture, electrification, and plumbing. Regular maintenance of the water purifier is done. Students are sensitized regarding cleanliness and motivated for energy conservation by careful use of electricity in classrooms. The classrooms , corridors, campus is sanitised regularly.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

39

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

57

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	**Nil**
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

116

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

116

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student

A. All of the above

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

14

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	**No File Uploaded**

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

11

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	**No File Uploaded**
Any additional information	**No File Uploaded**

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

5

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The student council of our college is called Students' Association. The composition of the Students' Association is as follows

- A staff member is nominated by the staff council as the President. He/She monitors all the activities of the college throughout the year by having regular meetings with the student representatives.
- One of the students usually from the final year is nominated as vice president of the Students' Association by the staff council, after long deliberations about the contributions of the student in the first two years towards the activities of the college. His/her active participation in the programmes like kaladarshini, PDP, NSS, etc is looked into. His/her academic performance also considered. His /her behaviour with the teachers and fellow students, discipline, attendance and attitude finally determines his/her selection.
- The other members of the association are General Secretary, Joint secretary, Cultural Secretary, Literary Secretary and Sports Secretary. General elections are held in the beginning of the academic year for the posts of Gen.Sec., Cul.Sec., Lit.Sec., and Sports Sec.,. All the students of the college are the voters. The interested students from II and III year degree will file the nominations for the election, campaign and then win by the majority of the votes.
- The joint Secretary is nominated by the members of staff council after the elections. Such of the student who contested for the election from a degree course which is not represented in the association will be considered for the nomination.
- Each class will have two students from their class as elected Class Representatives. These students will be office bearers of the students association. They will attend all the meetings of the Association and are involved in the planning and execution of the various activities of the college.
- The Vice President of The Students' Association is a member of IQAC. She as a representative of the students is involved in the decision making process of IQAC.
- The students' Association is expected to perform following functions: 1. Organizing cultural activities and sports activities for students. 2. Communicating problems faced by students to Principal of college. 3. Maintaining discipline in college campus. 4. Maintaining college campus clean and green. 5. Participation in extension activities like Voters Awareness

Programme, Swachh Bharat Abhiyan, Yoga Day, Blood Donation etc. 6. They give their suggestions for purchase of books, magazines for library.

The execution of the programmes is carried out by various clubs and committees of the college. These various Associations' under which the programs are organised are represented by a staff convenor. They are

1. Internal Quality Assurance Cell - as per the UGC norms

2. Cultural Committee

3. Examination Committee

4. National Service Scheme

5. Youth Red Cross

6. Business Lab

7. Skill Development Cell

8. Art Appreciation Club and Samskruthi

9. Women Cell.

10. Anti-Ragging Cell.

11. Mentoring and Counselling

12. Attendance and disciple cell

13. Magazine Committee

14. Sports Committee

15. Alumni Committee

16. E-cell

17. Minerva- commerce forum

18. Curie club

19. Career guidance and placement cell

These co-curricular activities train the students in event management and planning.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

30

File Description	Documents
Report of the event	**No File Uploaded**
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni Association of the college named 'VAHINI' has about 250 registered members. Although the association is not registerred under societies act, the members meet once in a year organised by the president and secretary of the association.TheseMeetings are highly appreciated by the members as they have an opportunity to meet and spend some time in their Alma mater.

The members of Vahini very willingly participate as judges, Resource persons, Guest. lectures, Chief guest of the college activities.

They offer Financial Assistance for our schemes like Annapoorna (free lunch) and SAHAY (Freeship).

The Alumni group is very active in the social media through face book and Whats App. Note: Due to the Pandemic situation the Alumni meet was not held during this year.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)	**E. <1Lakhs**

File Description	Documents
Upload any additional information	**No File Uploaded**

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The mission of the college is to prepare students to be value conscious human beings with the right attitude for a healthy society. The vision is to make value based quality education the defining element in all our college activities. All the programmes of the college are organised to fulfil the mission and vision of the institution.

The management of Vidya Vardhaka Sangha has permitted the Principal of the college to plan and coordinate all the academic and co-curricular activities. The Principal, therefore, is involved in coordinating the functions of the college to its logical end. Various committees comprising the members of teaching and non-teaching faculty are involved in curricular and co-curricular functions and administrative affairs of the institution. The heads of the departments / subjects are authorised to monitor the routine functions at the departmental level. The administration encourages them and supports them at all levels. The decision taken by them are given due cognizance by the Principal. The leadership qualities and decision making ability are nurtured in heads of Departments. An environment of equity and democracy is setup to conduct affairs in smooth and satisfactory manner.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institution practices decentralization and participative management. The college has a mechanism of providing operational autonomy for the various functionaries in order to ensure decentralised governance.

Principal level: Principal is the chairperson of the Governing council and IQAC. The principal in consultation with the staff committee nominates different committees for planning and implementation of different academic, noncurricular, student's administration and other policies. All the policies will be based on the unanimous decision of the staff committee and staff council. The staff committee consists of principal, Vice-principal as permanent members and othermembers will be the president of students association and faculty representation from all the streams. All the teaching staff are members of the staff council. The staff committee meets once in a month and the minutes are recorded by the staff secretary. The principal is the drawing and disbursing officer duly authorised by the Dept. of Collegiate Education, GOK

Staff level: The faculty members are given representation in various associations and committees. There will be a nominated staff secretary to coordinate with the staff members. Every year the portfolio of the staff members will be changed to ensure uniform distribution of work and exposure ofthe staff into different areas. There are committees other than the ones mentioned in 5.3.2 based on the guidelines of the UGC like Anti-ragging cell, Sexual harassment redressal cell, students' grievance cell, career guidance andplacement cell. The convenor of the cells plan and executes the activities ofthe cells. The heads of departments take decisions regarding academic innovations and other related activities of the department in consultation with the members of staff.

Student level: The vice president of the students'association is a member of IQAC and is involved in the decisions of various programmes. The members of the students association are empowered to play important role in different activities of the college.

Non-teaching staff: A senior person from the office is a member of IQAC. Suggestions from the nonteaching staff is taken in framing various policies and taking important management at strategic level, functional level and operational level.

At the strategic level the principal, staff committee and the IQAC are involved in defining policies and procedures, framing guidelines, rules and regulations relating to admissions, administration, exams, discipline, grievances, finances, support system, etc. At the functional level, faculty members share knowledge among themselves and student leaders while working in the committees and clubs. At the operational level the faculty, students, office staff join hands with the principal for the smooth execution of academic, administrative, curricular and extra-curricular activities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File](#)

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institutional Strategic/ perspective plan is effectively deployed. The Institution has a perspective plan. The aspects considered for inclusion are

- Quality enhancement and improved teaching-learning environment in lieu with NEP 2020.
- Enhancement of student support systems.
- Improved student success rate.
- To be more innovative, industry-relevant in curriculum design and be more creative in academic delivery; with a strong emphasis on effective integration of technology in the teaching-learning process.
- The teacher to be more of a facilitator and mentor than just a full time tutor.
- To establish a E-cell to nurture and develop entrepreneur skills
- Life skills will be an integral part in curriculum development and delivery.
- To emphasize on multi-dimensional evaluation of student learning and to enable that student learning outcomes match

with their employers expectations.

- To start bachelor course in business administration

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Infrastructure

The infrastructure pertaining to physical, academic and support facilities in college are regularly maintained to ensure that they are of maximum benefit to the students as well as teaching and non-teaching staff. A staff committee is constituted comprising of Principal, Vice Principal, Co-ordinator- IQAC, President of students' Association and senior member from each faculty. The committee meets once in a month to discuss about all programmes of the college, requirements of various departments, progress of the students, grievances from all the stake holders and any other official issues. The resolutions and recommendations of the committee are executed by the concerned staff.

Laboratories: Record of procurement and stock is maintained by the head of the departments. The stock verification is done annually. The calibration, repairing and maintenance of sophisticated lab equipment's are done by the lab attenders with the assistance of the technicians of related owner enterprises whenever necessary

Library: The requirement and list of books is taken from the heads of the concerned departments. The list is approved by the staff committee and signed by the Principal. To ensure return of books, 'no dues' from the library is mandatory for students before appearing in exam. Other issues such as weeding out of old titles, schedule of issue/ return of books etc. are chalked out / resolved by the Staff committee. The maintenance of the reading room and stock verification of library books is done regularly by library staff.

Sports: The sports and Gymnasium equipment are maintained by the

college sports in charge. Computers: The computers in the two computer laboratories, office, library, Business lab, etc are all maintained by professionals who are given Annual Maintenance contract by the management. Internet and WIFI Enabled campus. The lecturer in the department of computer science is deputed to coordinate with them.

Classrooms: With the help of the attenders who are allotted to clean the classrooms every day, cleanliness of class rooms is maintained. It is supervised by the Administrative officer. Additionally, regular cleaning of water tanks, proper garbage disposal, pest control, landscaping and maintenance of lawns is done by Institute concern Employees. College campus maintenance is monitored through regular inspection. Outsourcing is done for the maintenance of wooden, furniture, electrification, and plumbing. Regular maintenance of the water purifier is done. Students are sensitized regarding cleanliness and motivated for energy conservation by careful use of electricity in classrooms.

Academics and curricular activities:

The management states the broad outlines within which the college should function whereas the execution is done by the college. The management does not have much leverage in the academics.

The management lays emphasis on :

- Quality in academics
- Indian culture and values of life
- Good results
- Healthy rapport between the Principal and the Staff

The college enjoys freedom in the execution of the above policies.

PRINCIPAL:

The various academic, curricular and extra-curricular activities are assigned to various committees by the Principal at the beginning of the year.

The Committees:

- Attendance and discipline Cell
- Examination Cell
- Time table
- Students' Association - Urja

- Cultural committee
- Sports Committee
- NSS wing
- Publication Cell
- Personality Development Programme
- Human Rights Cell
- Environment Club
- Business Lab
- Women's Cell
- Art Appreciation and Samskruthi Cell
- Career Guidance and Placement Cell
- Internal Quality Assurance Cell
- Campus Maintenance Cell
- Vahini, the Alumni

In addition separate committees comprising staff members and student volunteers are formed for special occasions like the inaugural function, the valedictory, seminars, inspire programme, etc.

The Principal closely monitors the functioning of these committees and guides whenever required.

The staff committee headed by the Principal (with 2 senior members, the Association President and the Staff Secretary) keeps reviewing the functioning of the committees in its monthly meetings.

Administration:

Administrative staff is allotted various work involved in the office for smooth functioning of the office.

Smt. R.leela

Sri. Thammaiah

Smt. Saraswathi

Smt. Rashmi gudi

Sri. M.N. Venkateshan

Typist

Library Asst.

OFFICE ASST.

OFFICE ASST.

Dept. Of Computer Science

Additional works

library works

1. Pension papers

1. Salary Acquittance Reg.

1. Cash book

All on-line transactions

2.Remmuneration bill

2.Scholarship (all)

And General

AISHE

3.Un-aided salary bill

ADDITIONAL WORK:

3. Fee-collection

Ledger.

Examination incharge

4.Un-aided salary

2. Admissions

4. TO & FROM Register

To & From Register

6.Practical exam

3.Helping in Fees collections

Maint. & files.

Maint. & files.

7.Stationary orders

5. Transfer Certificates.

Salary bills

6.Practical exam bills

6. Admissions

Transfer Certi.

7. All DCE letters

7.Stock Maintainance

Study, PDC

8.Provisional certi.

8. Stationary stock maint.

Attendance etc.,

9.General Ledger

Any other work

Any other work

Any other work

Any other

Any other work

Assigned from the Principal

Assigned from the Principal

Assigned from the Principal

Work.

Assigned from the Principal

Appointments:

The management also extends the support required by the college like recruiting fresh faculty, improvement of infrastructure, financial support when the need occurs. The principal reviews the applications submitted by the candidates from time to time. Demonstration class is taken and the short listed candidates meet the Secretary of V.V.S to confirm the appointment. The Management gives full freedom to the Principal in the selection of the teaching and non-teaching staff. The salary is fixed based on the qualification and experience in the field. The management fix the annual increment for all its employees. The statutory benefits like provident fund, ESI and gratuity is extended to all the employees as per the Govt. rules. They are covered under health insurance after 5 years of service. The Management offers incentives for its employees who have completed 10 and more years of service.

File Description	Documents
Paste link for additional information	**Nil**
Link to Organogram of the Institution webpage	**Nil**
Upload any additional information	**No File Uploaded**

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The teaching staff appointed by management will be covered in the gratuity trust and provided Provident fund. The teaching and nonteaching staff are provided with health insurance depending upon their continuity in the institution.

Non Teaching Staff : The V.V.S. trust provides financial assistance to attenders whenever needed for childrens education and health. The non teaching staff are provided with ESI and Provident fund.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

4

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	**No File Uploaded**

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

8

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	<u>View File</u>
Details of teachers attending professional development programmes during the year (Data Template)	**No File Uploaded**

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

At the end of each semester, feedback forms are issued to the students for each of the lecturer who have thought them. The questionnaire collects information about the teacher and different aspects pertaining to teaching process.

The feedback from Alumni is informally collected during annual meet. The feedback from parents are collected through a questionnaire during parents. The principal and mentor collect the opinion about various activities of the college from parents whenever they meet, informally.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	<u>View File</u>

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

College maintains all the statutory books of accounts and other

registers as prescribed by the department of collegiate education Government of Karnataka and Bengaluru city university. Audit of the college is mandatory as per the grant-in-aid code as well as the Karnataka education act. The books of accounts like day book, general ledger, cashbook, etc are audited by the internal auditor at the end of every financial year. The report or receipts and payments account is furnished according apendix to clause 12 of secof the agreement. This report is audited by the authorities appointed by joint director, collegiate education once in every three years. A compliance is submitted by the principal to the Joint director after the report is received.

While internal audit is carried out, all the books are thoroughly scrutinized by the auditor. Any discrepancies found are brought to the notice of the principal. They are discussed entry by entry and explained to the satisfaction of the auditor. The auditor in turn will advise the principal accordingly.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

40000

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The donatons to give financial assistance to the needy students all mobilised by the personal contact of the staff members. The members

of alumni also offer to donate on their own to the 'Sahay' and 'Annapoorna' schemes. The students who are eligible for the financial assistance are selected by the mentors. The final list of the students will be decided in consultation with the principal. The Management of V.V.S also offers help by the waivering the fees for the children of the support staff of our institutions and few others on request.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File](#)

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

1. Improvement in online classes by using white boards, presentations.

2. planning virtual competitions and workshops.

3. Establishment of e-cell and strengthening it towards incubation center

4. Workshop on NEP was conducted by Principal for the staff.

5. Orientation workshop for implementation of NEP 2020 to the students of I B.Com by Dr.Muralidhar, Member of NEP implementation Committee.

6. strategies to award CIE based on the modalities prescribed by the NEP 2020

7. To study various open electives that canbe offered in the coming years.

8. 'Indian Psychiatric Soceity' Intercollegiate essay writing and debate competition conducted between 18.1.2021 to 22.1.2021 under the purview of IQAC.

9. Webinar on stock markets was arranged for B.Com students on 10.7.2021

10. Online interview was arranged on 9.7.2021 from HDFC bank through google meet.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution follows a strategic, structured methodology to assess the teaching and learning process to improve student performance and build their skills and confidence. These strategies particularly help low-achieving students to enhance their learning and performance. The different processes that the IQAC employs in assessing the teaching – learning process are:

1. Academic Monitoring:

- **Effective teachers integrate assessment for learning practices such as questioning and providing feedback while teaching in an attempt to ascertain the students comprehension abilities of the lesson taught. This not only helps the faculty to identify a lack of understanding in a certain topic that he or she taught but also makes the student to be more attentive and interactive in the classroom. This helps the teacher and student to subsequently to set targets to rectify this**
- **A summative assessment strategy is also used at regular intervals in the form of tests, assignments, essays etc. to help the student progress in terms of their learning.**
- **Faculty members are punctual and regular in conducting classes which is monitored by the principal who attests the work diary of each faculty member at the end of every month.**
- **Regular staff meetings are conducted periodically by the Principal to ascertain the quantum of syllabus completed by each faculty member. This not only helps the faculty to make a work plan but also ensures that the syllabus is completed in a stipulated time frame to enable the students to prepare for their exams.**
- **Faculty Development Programs are also conducted by the faculty**

of the college.

2. Remedial classes:

Faculty identify low achievers and slow learners both using teacher assessment and marks obtained in the various academics activities conducted and then conduct remedial classes and revision to help these students to become a part of the mainstream of students. This method not only helps students gain confidence in their own capabilities but also helps to bridge the gap between the learning and teaching process.

3. Student Feedback:

Students' feedback on faculty, teaching – learning process and evaluation is conducted through IQAC and no other faculty member is involved at any stage. This feedback obtained shows the actual quality of the teaching – learning process in practice. After evaluating the feedback from students, the faculty members are given a report of the assessment by students. These enables the faculty members to improve and adopt other methods which could be more effective in the teaching – learning process.

4. Parent – Teacher meeting:

A Parent – Teacher meeting is also held every year to not only inform the parents about their wards progress but to also bring them into ambit of the learning process so that they will also be able to help and motivate their children to learn and become achievers.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	**Nil**
Upload e-copies of the accreditations and certifications	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Upload details of Quality assurance initiatives of the institution (Data Template)	[View File](#)

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The institution which has always been a harbinger of gender equity believes that education has the potential to level the playing field between girls and boys in relation to qualification, skills, credentials, leadership, cultural pursuits, sports etc. and thus empower women in diverse ways. It believes that education can close the gender gap in a sustainable way. To ensure this the institution has initiated the following measures:

1) The institution has created an inclusive environment where both boys and girls are able to participate in the learning process without any gender – biased prejudice. This helps the young students to respect both genders equally and hence seldom does these sexist attitudes come to the fore at work or play. This helps to create an equitable social order and wipe out biased mindsets and misogyny which is the root cause of crime and violence against women. Here we proudly place on record that our institution has always been a safe haven for women and no complaints of ragging, sexual harassment or any form of violence been registered so far. Girls and boys are able to see each other as responsible and equal partners in the socio-economic development.

2) Gender sensitization programmes : The college ensures that regular seminars, talks by eminent women are conducted to emphasis and educate the students about the need for gender equity, gender safety and legal rights of women both in families as well as in work places. Talks on women health care, personal hygiene awareness and skill development help the students develop the knowledge they need for life and work. Health check – ups are annually conducted to

ensure that students are not suffering from any deficiencies which may hamper their academic growth. Teachers are also gender sensitive which enables them to nurture the desirable attitude based on mutual respect and trust between the male and female students. Moral traditions and lectures are regularly conducted to mould the character of the young minds. The girls have a Ladies Room where girl students have privacy to rest.

3) Gender sensitive classrooms: Both males and females are encouraged to be class leaders. Two monitors are elected from each class – one boy and the other a girl. Mixed groups for group activities helps to build a healthy environment amongst them and prevents stereotyping of gender roles.

4) The Student Association 'UrjA' is a medley of male and female students democratically elected to the different posts. This ensures equal opportunities to both genders. This enables both the genders to work and implement different activities in the college with due respect to each other's ideas and suggestions

5) Counselling: The college has a mentor scheme where a faculty member is in –charge of about 15 students from each class. Students with any issues both academic, health related, family issues or other personal problems are counselled and provided assistance and guidance to counter any challenge that they face without losing hope. The college also has a visiting professional counsellor to help and counsel the students.

File Description	Documents
Annual gender sensitization action plan	A workshop/seminar/talk arranged on Gender sensitisization. Equal opportunity is given fr both boys and girls in all the activities of the college.
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	A separate ladies room is provided for the girl students. A trained counsellor visits the college weekly once.e

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-

C. Any 2 of the above

based energy conservation Use of LED bulbs/ power efficient equipment

File Description	Documents
Geo tagged Photographs	[View File](#)
Any other relevant information	[View File](#)

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Vidya Vardhaka Sangha First Grade College believes in the slogan "Clean Earth is a Happy Earth" and conscientiously works towards achieving it. The staff and students of the college are well educated on the need to protect Mother Earth for the future generations and hence work towards maintaining a healthy, hygienic environment in and around the college campus by using appropriate mechanisms to dispose both degradable and non- degradable waste. The NSS Unit of the college also contributes towards meeting this end by organizing Swacch Bharat Abhiyan campaigns in the college. Some of the initiatives that are in place are mentioned below.

1) Solid Waste management: - Solid waste is classified as hazardous waste and non- hazardous waste.

- The college has zero hazardous waste as the laboratories in the college do not require to use any strong and corrosive acids or any radioactive elements in their practical sessions.
- Non – hazardous solid waste are collected from the various bins that are placed in each and every class room and at strategic places in the college by the attenders, sweepers and gardener. This then is segregated and disposed of properly by the municipal corporation.
- Waste like newspaper, cardboard, packing material, plastic etc. is collected, segregated and disposed to authorized vendors for recycling.
- The college follows a "No Plastic" zone in the campus. Use of plastic plates, bottles, cups etc are discouraged in the college.
- Technological advances has helped the college to adopt paperless communication systems where most of the relevant circulars, government orders etc. are communicated through Whatsapp groups, emails, online meetings etc. The college has digitized most of the processes like admission, online fees

collection and other administrative related documents thereby reducing the usage of paper in the campus.

- Use of paper printed on one side is encouraged in sending print drafts before final document,meeting minutes, memos and notes in office practices to reduce wastage and hence pollution.
- Students are encouraged to use old newspapers and other used products like old bottles, cans etc for doing creative work as a part of the extracurricular activities.

2) Electronic or e-waste management: - E-waste is dangerous due to toxic chemicals that leach from the metals inside electrical and electronic equipment and hence has to be disposed off safely.

- Electronic and electric equipment, computers which show some working defects are first repaired and put to use once again. If the equipment no longer serve their purpose as a result of redundancy, replacement, breakage or non – functionality, change in syllabus etc then these equipment are either given away to other organisations where they come of use or are safely discarded through proper authorized vendors for their safe disposal or recycling.

3) Bio-degradable waste :- This type of waste is mainly of organic type and is called wet solid waste.

- Green waste that is composed of refuse from gardens such as grass clippings or leaves which contain high concentration of nitrogen are added to the soil to sustain nutrient topsoil cycling.
- Sanitary napkins are safely disposed by an incinerator facility in the college premises.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. Restricted entry of automobiles 2. Use of Bicycles/ Battery powered vehicles 3. Pedestrian Friendly pathways 4. Ban on use of Plastic 5. landscaping with trees and plants	A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	**E. None of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	**No File Uploaded**
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution aims at providing an inclusive environment to ensure that all students are treated equally with any favor, discrimination, prejudice or bias regardless of their learning capabilities, religion, language, socio-economic status or disabilities. This type of an inclusive education for every student

helps to promote tolerance and harmony to the diversities that our country as a secular, democratic nation is proud of. To inculcate these values among the youth in the age group of 18-20 years which is the average age of our students the institution conducts a number of cultural, religious, social-bearing, patriotic, geographical based activities which not only educates the youth about India's rich cultural heritage but also builds pride and respect for the diversities that prevail in our country. To name a few of the popular events that the college conducts in its endeavor to provide an inclusive environment is

- A research activity called 'ANVESHNA' is a popular programme of the college where for example each class is given a particular topic(e.g. state of India) about which they research and find out about its culture, dialect, dance form, monument etc. and then portray it on stage in the form of dance-drama, food etc. A rolling trophy is also given to the class that performs the best. Students irrespective of caste, religion. Race or language participate in the true spirit of oneness

- A cultural event 'KALADARSHINI' where the students of each class exhibit their talents in song form, dance mono acting, shadow play etc. Students of each class participate in large numbers without any discrimination standing true to the mission of the institution to provide inclusive education to students from different strata looking beyond socio-economic differences.

- The NSS Unit of the college actively participate in different activities which helps students to develop empathy and respect for the less fortunate and weaker sections of society thereby implanting values which make them better citizens. Independence day, National Unity day etc. are all celebrated to instil patriotism and fervor.

- Different sports are also conducted in the college premises where students participate in large numbers which indoctrinates sportsmanship, harmony, tolerance and togetherness amongst students.

- A Personality Development Programme(PDP) which is a three day residential programme is conducted where students stay together, work together, learn together and play together irrespective of religion, caste, socio-economic status or language. They are taught by experts to not only respect and love themselves but also everyone they may come across. This programme conducted by the institution equips the students with the right ethics and values and builds in them the confidence to face any challenges they may encounter.

- **The Youth Red Cross wing of the college conducts blood donation camps and other activities which teaches the students to help another irrespective of cultural, social or economic differences.**

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Our institution believes that education is not just a means of imparting knowledge to make a livelihood but is also a tool for molding a meaningful life with the proper ethical values and responsibilities of a conscientious citizen of the country. The undergraduate course has students in the age group of 18 -21 years which is the right time to give shape to their intellectual growth by sensitizing them on their constitutional obligations. In this regard the college conducts a number of activities which are listed below to emphasis not only our rights but also our duties and responsibilities towards society and the nation as a whole.

1. Elections to Student's association was held on 22 October 2021. Students have to file nomination papers, which is duly checked by the faculty that all required criteria are filled and then candidate list for the different posts is announced. Canvassing and poster display are allowed till 24hrs before the elections. On the Election Day students of the institution cast their votes in the stipulated time. Counting of votes then takes place and results are announced. This gives students a hand-on experience of the election process and their responsibility to choose the right candidate.

2. Rashtriya Ekta Divas – An essay writing competition on the theme 'Unity in diversity' was organized on 29 .10.2021 to celebrate Rashtriya Ekta Divas.

3. NATIONAL LAW DAY AND HUMAN RIGHTS DAY - A seminar was organized on 26TH November 2021 to create awareness about rights and duties of a citizen. The speaker for the day was Smt Divyashree C, Advocate.

4. World Aids Day - The NSS Unit of the college conducted a

programme on World Aids Day to highlight the cause, prevention and cure of Aids on 29th December 2020. The speaker for the occasion was Dr Jyothilakshmi K.

5. National Voter's Day - A pledge was organized on 25th January 2021 by the NSS Unit of the college. Awareness about 'Roles and responsibilities of a good citizen' was created through skit by the students.

6. Fit India Cyclothon - A fit India cyclothon was organized from 29th -31st January 2021 by the college

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Vidya vardhaka sangha has established a unique custom of celebrating National festivals. Independence Day, Gandhi Jayanthi, Kannada Rajyotsava, Republic Day are celebrated in true spirit. A distinguished person is invited as Guest and requested to provide a message to the assembled teachers and students.

September 5th, Teachers Day is very special for several reasons. Staff members who have completed the stipulated period of service are honored. Apart from that all teachers are made to feel special and their noble service is truly applauded by the management in a very humble way.

Deepawali Day is celebrated as founders' day. Invoking the blessings of Goddess Lakshmi who has bestowed prosperity and blessings is the prime ordeal of the day.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	**No File Uploaded**
Geo tagged photographs of some of the events	<u>View File</u>
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Two best practices of the institution

1.Innovative methods of teaching

- The Goal: To complete the syllabus well within the stipulated time according to theacademic planner To encourage the faculty to use technology, newer methods of teaching including ICT in class room teaching To improve the pass percentage of the students and enhance the number of ranks in the university exams. To develop the skills required for placements after their graduation.
- The context: It is observed that the coverage of syllabus is not uniform sometimes. The syllabus is being hurried at the end of the semester and crammed at once. This sluggish method of teaching in the beginning of the semester and hurried coverage at the end does not allow the students to assimilate

the subject and concept thoroughly. It is found that some of the teachers find it difficult to cope with the tech-savvy generation of today. It has become inevitable to adopt latest pedagogy of teaching and use of ICT in class. The mismatch between the student and teacher in handling variety of tools available in teaching-learning process have to be bridged. Inspite of the students being adults, their expectations about appropriate behaviour in class varies. The issues include disrespect to teachers, attendance, inattentiveness, interruptions and unpreparedness.

- The Practice: The classes are engaged according to the set timetable. The syllabus is covered as scheduled in the academic planner and recorded in the work diary. The extent of coverage of syllabus is monitored by the Head of the Department and the Principal .

- Innovations and best practices: Students are exposed to the various teaching methodologies adopted by the faculty. Faculty members use Power Point Presentation and Audio-visual technologies to help students comprehend the subject better. Case studies help students to take ethical decisions to solve real life time cases involving Marketing, HR, and Finance, Tax laws, Business law, Business Ethics, Information Technology Ethics and Cyber laws. Practical experiments to prove scientific laws are also undertaken. Story Boarding helps to bring to the fore the creativity of students in writing and business. Few hint points are given to students based on which the students create their own stories related to their subjects. This is narrated to the class which is evaluated based on the votes secured for the best story and narration. Debate: Students are given syllabus related topics for which they debate for and against the topic. Seminar: Reputed speakers from various other institutions and industries are invited to speak to the students on topics of their expertise. This exposes the students to new technologies, researches and findings in various organisations. Students are also given topics for Seminar. They present through power point presentations or teach using chalk and talk method. This enhances their speaking and presentation skills. Assignments: Different topics are assigned to the students to collect information and present for evaluation. This equips students to survey the literature and improve their understanding and research skills. Project Work: 1. Commerce-The students are divided into groups and given different projects to complete in a given time. Data is collected, interpreted and results of the projects are presented for evaluation. This method helps to inculcate the habits of time management and team building

along with the academic progress. Resume writing skills are also taught under this practice. Science- The students perform an experiment based on the practical they have in the syllabus a little over and above it. The project involves sample collection, experimental determination, observations and discussions. This helps them to inculcate research bent of mind. Role Play: Syllabus related topics are assigned to a group of students. They enact in the form of a skit in the classroom. For example Do's and Don'ts in an Interview, Truth and Deceit in Advertisements, Types of Interview, Indian Culture Vs Western Culture etc. This form of role play not only brings out the inherent acting talents of the students but also helps them to visualise, understand and remember the concept. Industrial Visit: students are taken to visit various Industries and research centres to expose them to the practical working of the concepts that they study. This helps the students to understand the intricacies, short comings and difficulties relating to the working of the industry. This builds a healthy relationship between the college and industry. Work-Shops and Exhibitions: Experts are called and practical training is given to the students to understand and learn various life skills. Business lab: this runs a bank, vardhini stores and skill development centre. The VVSFGC bank is of the students, by the students and for the students of the college. The students learn the methodology of banking and saving by working as student managers, tellers, cash book maintainers, Auditors and other bank related officers. The vardhini stores enhance the entrepreneurship of the students as they are involved in costing, store keeping, book keeping, sales and marketing. The skill development centre trains the student in certain skills like lamination, spiral binding, chalk making etc.

- Problems encountered: Time management in the semester scheme. To convince all the students to actively participate. In the pandemic situation and lock downs the activities had to be minimised.

2.Sahay and Annapurna Schemes

- The Goal: To render financial assistance to the needy students., to guarantee that the students admitted to our college complete their graduation without financial hurdles.
- The Context: It was observed that many students, especially girls who have excelled academically in plus two are unable to pursue their education due to financial constraints. Many of them are first generation learners coming from poor/lower

- middle class background. It was observed that many students (girls being in large numbers) are malnutritious
- The Practice: • "Sahay" is a scheme wherein money is generated in the form donations from alumni, staff, willing parents and philanthropists. The funds generated are used to the give freeship in the form of scholarship to the students. This has helped many girl students to complete their graduation. They have secured good jobs and are economically independent.The financial assistance is given to buy bus passes, pay exam fees as well in times of need. "Annapoorna Scheme" is a free mid-day meal scheme. ISKCON supplies hygienic and healthy food at a subsidized cost. The expenses are borne by the donations from Alumni and other sources. Many students have availed this facility given by the college and improved their health.
- Problems encountered: To contact philanthropists who willing to donate so that more number of students can be covered under the scheme. Dependence on institutions like ISKON to supply hygienic food. They usually discontinue during the vacation of schools when we are unable to arrange alternative for the same cost. During pandemic the mid- day meal was stopped as it would lead to lot of exposure.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Vidya Vardhaka Sangha which runs VVS First Grade College, established in 1857 with the sole vision of providing value based education against the backdrop of Indian culture, has carved a niche for itself as an institution that excels in academics as well as in cultural pursuits. Standing by its belief that a healthy society can be envisaged only by value conscious human beings with the right attitude, it set itself a mission to prepare and mould young students who would be the agents of change playing a pivotal role in the future of India. The college works with these ideals and makes sure that every student who enters its portals leaves as a better human being, disciplined and conscious of the values instilled in them. The day beginning with the assembly sets the right positive attitude for the day's activities. In the classrooms discipline, punctuality and good behavior is strictly enforced and adhered to.

The healthy rapport between the faculty and students help the students to overcome their personal problems related to academics or to their personal lives. Regular assessment helps to ensure academic progress while the various cultural and sport's activities act not only as stress busters but also helps the students to bring out their talents and pursue their passion. The personality development programmes, Samskruti programmes and the other awareness programmes ensure that each child is exposed to our rich culture and is groomed into a value conscious, multi-faceted persona whose hallmark would be integrity, tolerance, self- esteem, empathy and compassion. The institution visualizes a brand of students coming out of its portals with confidence in themselves, having an urge to serve society without grudge or favor, who would be a boon to society and the nation at large. With this vision in mind VVS First Grade College sets out on its mission each academic year.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

1. Organization of seminar and workshop by the IQAC for students, faculty andnon- teaching staff to promote the quality improvement strategies in teaching , learning,research, extension related and co- and extracurricular activities.These initiatives will give our students a holistic approach to education.

2.Setting up of terrace garden, medicinal plants garden and increase the greenlandscape of the college with the help of the eco club and NSS students.

3. To conduct summer classes in science with hands on practical sessions for 10 and 12students of government and private schools to inspire and motivate them intoresearch. These classes could be conducted by faculty members supported by our college degree students.

4. To hold a campus recruitment drive in our campus by inviting many more companies. This would greatly help our students in their placements.

5. To organize more number of academic and social outreach programmes for the benefit and improvement of society in particular

and mankind in general.

6. To implement Internship Embedded degree programmes.

7. Promoting activities such as Yoga, Physical exercises, meditation etc. to improve the mental andphysical fitness of students and faculty.

8. To conduct short term programs and organize more skill based programs to improve the employability of the studentsand make them industry ready.

9. To set up entrepreneur cell leading to incubation center in future.

10. To improve online teaching learning evaluation